

**SRJC Curriculum Review Committee Meeting
September 9, 2019, 3:15 - 5:15 p.m.**

4420 Doyle (3rd Floor)

MINUTES

I. Call to Order

Members	26-Aug	9-Sep	23-Sep	14-Oct	28-Oct	25-Nov	9-Dec	27-Jan	10-Feb	24-Feb	9-Mar	23-Mar	13-Apr	27-Apr	#####
Donald Laird (co-chair)	X	X													
Amy Flores	X	X													
Amy Merkel	A	X													
Ann Foster	X	X													
Anne Donegan	A	X													
Dolph Rehkop	Excused	Excused	Excused	Excused	Excused	Excused	Excused								
Eric Thompson	A	A													
George Sellu	A	A													
Gregory Morre	X	X													
Guillermo Garcia	A	A													
Ivana Gorgievska	X	X													
Katherine Slusser	X	X						Excused	Excused	Excused	Excused	Excused	Excused	Excused	Excused
Robert Tuico Jr	X	X													
Saska Gjorgjievska	X	X													
Sujan Sarkar	X	X													
Tom Falbo	X	A													
Administrators															
Josh Adams (co-chair)	X	X													
Kerry Loewen	X	X													
Freyja Pereria	X	X													
Administrator Vacant ??	A	A													
Classified															
Kate Blackwell	A	X													
Students															
Vacant - Student	N/A	N/A													
Vacant - Student	N/A	N/A													
Quorum and Voting Total	13	15													
Ex-officio Members															
*Lisa Beach (ex-officio)	X	A													
*Michelle Vidaurri (ex-officio)	A	A													
Guests:															
Karen Walker, Anne Belden															
Staff:															
Chas Crocker, Kathy Matthies, Adrienne Leihy															

II. Business Items

Item	Description	CRC Outcome
1 Content Review - reimagining	Committee discussed the change of approval process for content review. Going forward the committee will not take a separate vote for content review. The curriculum office will assure the content reviews and forms will be in compliance.	
2 CRC Bylaw	CRC Bylaws were reviewed by the committee and made edits to be in line with the college council's approved bylaws and the curriculum website. The curriculum office and co-chairs will re-work edits from the committee to be reviewed once more for final edits to be brought forward to Academic Senate approval	
3 New forms	Committee reviewed the new forms being proposed to the committee for approval. Forms will be reviewed via email attachments one more time and be prepared for a vote by next meeting 9/23/19 meeting.	

6-Year Review Timelines by Clusters

Data pulled for CRC approved and frozen course changes only (does not account for drafts or proposed courses).

Year	CESS	WAIV	CANR	ECEA	LAFF	AH	STEM	HS	PS	BPS	LRET	KAD	BSS	SS/DRD	Totals
2017-18	0	0	0	0	6	0	0	0	0	0	0	0	0	0	6
2018-19	0	0	0	2	4	1	1	0	0	8	1	0	0	0	17
2019-20	5	11	15	4	24	30	22	13	9	31	1	66	11	6	248
2020-21	0	2	88	2	12	53	27	14	15	22	0	11	7	3	256
2021-22	0	24	27	8	29	28	17	29	22	34	0	20	16	9	263
2022-23	0	0	46	11	49	31	33	17	5	37	0	41	12	7	289
2023-24	0	32	61	2	73	47	45	17	25	49	0	40	11	11	413
2024-25	5	6	28	5	54	75	54	45	20	32	1	50	8	7	390
2025-26	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1
Cluster Totals	10	75	265	34	251	265	199	135	97	214	3	228	65	43	1884
COR's Due (Past & Current)	0	0	0	2	10	1	1	0	0	8	1	0	0	0	271

Last Updated 8/27/2019

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III. Action Agenda

New (and/or) Reinstated Courses

Item	LFR	Submitter	Course #	Title	Eff. Date	Discussing/Voting Outcome
1	N/A	Gina Lord / Breck Withers	BAD 120 Updates and Changes In: Units / Hours:	Ethics in Accounting New Course Proposal - to be part of an existing Certificate 3.00 Units / 3.00 Lecture hours	F2020	M/S/A 15-0-0 Vote

Revisions to Existing Courses

Item	LFR	Submitter	Course #	Title	Eff. Date	Discussing/Voting Outcome
1	4/23/2013	Brian Antonson	JOUR 55 Updates and Changes In: Units / Hours (Old): Units / Hours (New): Recommended Prep:	Multimedia Reporting Hours and Units, Course Description, Recommended Preparation, SLOs and Objectives, Topics and Scope, Assignments, Textbooks, and Applicable Disciplines (1 to 2) 3.00 Units / 2.00 Lecture hours / 1.00 Lab hour / 2.00 Contact DHR hours 4.00 Units / 4.00 Lecture hours Eligibility for ENGL 1A or appropriate placement based on AB 705 mandates or equivalent and Course Completion or Concurrent Enrollment in JOUR 1 or JOUR 2	F2020	M/S/A 15-0-0 Vote Content Reviews confirmed
2	1/28/2013	Tony Ruiz	ENGL 100 Updates and Changes In: Units / Hours: Prerequisites (Old): Prerequisites (New):	College Reading and Writing Course Description, Prerequisites, SLOs and Objectives, Topics and Scope, Assignments, MOEs, Textbooks, and Program Applicable to Standalone 4.00 Units / 4.00 Lecture hours Completion of ENGL 302 or higher (V8) OR Course Completion of ENGL 306 OR Qualifying Test Score of 109 in ENGL Completion of ENGL 305.1 or higher (V8) or appropriate placement based on AB705 mandates	F2020	Course tabled by submitter TBD at future date Content Reviews confirmed
3	2/25/2013	Karen Walker	ENGL 307 Updates and Changes In: Units / Hours: Prerequisites (Old): Prerequisites (New):	Improvement of College Reading and Writing Course Description, Prerequisites, SLOs and Objectives, Topics and Scope, Assignments, MOEs and Textbooks 4.00 Units / 4.00 Lecture hours Completion of ENGL 305 or higher (V8) Completion of ENGL 305.1 or higher (V8) or appropriate placement based on AB705 mandates	F2020	M/S/A 14-0-1 Vote Content Reviews confirmed Content Reviews confirmed

IV. Consent Agenda - M/S/A 15-0-0 Vote

Cluster Tech Committee Recommendations Full Review including associated content reviews (Date of last full review will change) - None

Modifications - None

Distance Ed (DE) - None

1	N/A	Donald Laird	CS 76.11 Updates and Changes In:	Drone Piloting and Imaging Addition of Hybrid MOI	S2020	
2	N/A	Mari Morris	DIET 176 Updates and Changes In:	Applied Nutrition Therapy Addition of 100% MOI	S2020	
3	N/A	Amy Housman	EQSCI 80 Updates and Changes In:	Equine and Stable Management Addition of 100% MOI	F2020	
4	N/A	Leena Her	WRKEX 97 Updates and Changes In:	General Work Experience 100% Online to either 100% Online or Hybrid MOI	S2020	

General Ed (GE) - None

Technical Correction - None

Inactivation - None

Item	LFR	Submitter	Course #	Title	Eff. Date	Discussing/Voting Outcome
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Majors and Certificate Recommendations - Consent Agenda Item - M/S/A 15-0-0 Vote

Technical Corrections Certificates/Majors

Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Adrienne Leihy	Business: Banking and Lending	Achievement	22.5	BMG 55 title change	F2019

New Certificates/Majors - None

Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
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New Non-Credit Certificates

Item	Submitter	Program	Cert./Major Type	Hours	Description	Eff. Date
1	Marlyn Garcia	Adult Ed: Introduction to Landscaping II: Hardscape and Non-Plant Features	Completion	114	Courses include: ADLTED 742.1, ADLTED 742.2, ADLTED 722, ADLTED 748.5, ADLTED 748.6, ADLTED 746, ADLTED 740, ADLTED 741, ADLTED 749.1, ADLTED 749.2	F2020
2	Marlyn Garcia	Adult Ed: Introduction to Landscaping III: Fire Abatement and Prevention	Completion	104	Courses include: ADLTED 748.3, ADLTED 748.4, ADLTED 748.6, ADLTED 740, ADLTED 741, ADLTED 749.1, ADLTED 749.2	F2020
3	Marlyn Garcia	Adult Ed: Introduction to Home Maintenance and Repair	Completion	39	Course include: ADLTED 744.2, ADLTED 744.3, ADLTED 744.4, ADLTED 744.5	F2020

Inactivated Certificates/Majors

Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Kerry Loewen	Art: Photography	Achievement	30	Low enrollments - Still offering Art: Applied Photography Certificate	F2020
2	Breck Withers	Business: Bookkeeper Assistant	Achievement	25	Recommended for inactivation per Board Policy 3.6 review	F2020
3	Jesse Kosten	Diesel, Heating, Ventilation and Cooling (T7)	Skills	7	Recommended for inactivation per Board Policy 3.6 review	F2020
4	Amy Housman	Equine Science	AS	24.5	Being discontinued in favor of Animal Science AS-T	F2020

Revised Certificates/Majors

Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Marlyn Garcia	Adult Ed: Introduction to Landscaping	Completion	0	Changing title to Adult Ed: Introduction to Landscaping I: Plants and Environmental Conditions Remove from requirements: ADLTED 742.1, ADLTED 742.2 Add to requirements: ADLTED 748.1 Remove from electives: ADLTED 721, ADLTED 722, ADLTED 748.1, ADLTED 748.3 Add to electives: ADLTED 748.4, ADLTED 748.6 Adding program SLOs	F2020
2	Marlyn Garcia	Adult Ed: Financial Literacy	Completion	0	Removing required course: ADLTED 723 Removing electives: ADLTED 761.5, ADLTED 761.6	F2020
3	Marlyn Garcia	Adult Ed: Introduction to Building and Construction Trades	Completion	0	Removing from requirements: ADLTED 721 Adding to electives: ADLTED 721	F2020
4	Gina Lord	Business: Accountant Assistant	Achievement	17	Adding to electives: BAD 120	F2020
5	Brian Antonson	Digital Media: Digital Filmmaking	AS	32	Removing from electives: THAR 63 Adding to electives: THAR 10A	F2020
6	Brian Antonson	Digital Media: Digital Filmmaking	Achievement	31	Removing from electives: THAR 63 Adding to electives: THAR 10A	F2020
7	Randy Collins	Fire Technology	AS	30	Removing from electives: FIRE 270.1, FIRE 270.2, FIRE 272 Adding to electives: FIRE 82, FIRE 83, FIRE 84	S2020
8	Randy Collins	Fire Technology	Achievement	21	Removing from electives: FIRE 270.1, FIRE 270.2, FIRE 272 Adding to electives: FIRE 82, FIRE 83, FIRE 84	S2020
9	Brenda Flyswithawks	Psychology	AA	21	Adding to electives: PSYCH 14	F2020
10	Brenda Flyswithawks	Psychology	AA-T	20	Adding to electives: PSYCH 14	F2020
11	Solen Sanli-Vasquez	Sociology	AA-T	18	Adding to electives: SOC 15	F2020

Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
12	Dan Famini	Veterinary Technician	Achievement	23	Updating catalog description Removing from requirements: BIO 10 Creating new 3.00 unit electives block with BIO 10 & BIO 100 Eliminating 1.00 unit electives block Adding to electives: ANHLT 101, AGRI 98, AGRI 99, ANHLT 122, CI 51	F2020