

SRJC Curriculum Review Committee Meeting

APRIL 27, 2020

Online through Zoom 3:15-5:15pm

Minutes

I. Call to Order																
Members	26-Aug	9-Sep	23-Sep	14-Oct	28-Oct	25-Nov	9-Dec	27-Jan	3-Feb	10-Feb	24-Feb	9-Mar	23-Mar	13-Apr	27-Apr	11-May
Donald Laird (co-chair)	✓	✓	✓	✓	Excused	✓	A	Excused	Excused	Excused	A	Excused	Excused	✓	✓	
Amy Flores	✓	✓	✓	✓	Excused	✓	✓	✓	✓	✓	✓	✓	Excused	✓	A	
Amy Merkel (Fall only)	A	✓	✓	A	Excused	✓	✓	Sabbat.	Sabbat.	Sabbat.	Sabbat.	Sabbat.	Sabbat.	Sabbat.	Sabbat.	Sabbat.
Nicole Frantz (Spring only)	Excused	Excused	Excused	Excused	Excused	Excused	Excused	✓	✓	✓	✓	✓	Excused	✓	✓	
Ann Foster	✓	✓	✓	✓	Excused	✓	✓	✓	✓	✓	✓	✓	Excused	✓	✓	
Anne Donegan	A	✓	A	✓	Excused	✓	✓	A	✓	✓	✓	Excused	Excused	✓	✓	
Eric Thompson	A	A	A	✓	Excused	✓	A	✓	✓	✓	✓	✓	Excused	✓	✓	
George Sellu	A	A	✓	A	Excused	A	A	✓	✓	✓	✓	Excused	Excused	A	A	
Gregory Morre	✓	✓	✓	✓	Excused	✓	✓	✓	✓	✓	✓	✓	Excused	✓	✓	
Guillermo Garcia	A	A	✓	✓	Excused	✓	✓	A	✓	✓	A		Excused	✓	A	
Ivana Gorgievska	✓	✓	✓	✓	Excused	✓	✓	✓	A	✓	✓	✓	Excused	✓	✓	
Kat Slusser (Fall only)	✓	✓	✓	✓	Excused	✓	✓	Class	Class	Class	Class	Class	Class	Class	Class	Class
Dolph Rehkop (Spring only)	Excused	Excused	Excused	Excused	Excused	Excused	Excused	Class	Class	Class	Class	Class	Class	Class	Class	Class
Robert Tuico Jr	✓	✓	✓	✓	Excused	A	✓	✓	✓	✓	✓	✓	Excused	A	A	
Saska Gjorgjievska	✓	✓	✓	✓	Excused	✓	✓	✓	✓	✓	✓	✓	Excused	✓	✓	
Sujan Sarkar	✓	✓	✓	✓	Excused	✓	✓	✓	✓	✓	✓	Excused	Excused	✓	✓	
Tom Falbo	✓	A	✓	✓	Excused	✓	✓	✓	✓	✓	✓	✓	Excused	✓	✓	
Administrators																
Josh Adams (co-chair)	✓	✓	✓	✓	Excused	✓	✓	✓	✓	✓	✓	✓	Excused	✓	✓	
Kerry Loewen	✓	✓	✓	✓	Excused	✓	✓	A	✓	✓	✓	✓	Excused	✓	✓	
Freyja Pereria (Fall only)	✓	✓	✓	✓	Excused	✓	✓	Retired	Retired	Retired	Retired	Retired	Retired	Retired	Retired	Retired
Vayta Smith (Spring only)	Excused	Excused	Excused	Excused	Excused	Excused	Excused	A	✓	✓	A	✓	Excused	✓	✓	
Jana Cox	A	A	✓	✓	Excused	✓	A	A	✓	✓	✓	Excused	Excused	✓	✓	
Classified																
Kate Blackwell	A	✓	✓	A	Excused	✓	A	✓	✓	✓	✓	Excused	Excused	✓	✓	
Students																
Vacant - Student	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Vacant - Student	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Quorum and Voting Total	13	15	18	17	N/A	18	15	13	17	18	16	12	N/A	17	15	
Ex-officio Members																
*Lisa Beach (ex-officio)	✓	A	A	A	Excused	A	A	A	A	A	A	✓	Excused	Excused	✓	
*Michelle Vidaurri (ex-officio)	A	A	A	A	Excused	A	A	A	A	A	A	A	Excused	Excused	Excused	
Guests:																
Kevin Sea																
Staff:																
Chas Crocker, Kathy Matthies, Adrienne Leihy																
II. Business Items																

Item	Description	CRC Outcome
1	Distance Education Emergency Addendum - Committee discussed blanket DE addendum for summer and fall as well as course specific DE addendum beginning with spring. Committee voted to forward a proposed draft of the emergency DE addendum	

6-Year Review Timelines by Clusters

Data pulled for CRC approved and frozen course changes only (does not account for drafts or proposed courses).

Year	CESS	WAIV	CANIT	LAAF	AH	STEM	HS	PS	BPS	LRET	KAD	BSS	SS/DRD	Totals
2018-19	0	0	0	0	0	0	0	0	1	0	0	0	0	1
2019-20	0	1	14	13	21	12	0	0	15	1	15	2	2	96
2020-21	0	2	70	16	55	22	10	13	10	0	11	7	3	219
2021-22	0	24	27	29	31	17	19	19	19	0	20	22	5	232
2022-23	0	39	44	11	46	32	17	4	16	0	41	23	5	278
2023-24	0	66	73	23	46	45	16	25	25	0	39	12	11	381
2024-25	5	27	33	38	81	51	33	15	9	1	49	11	7	360
2025-26	5	21	44	44	22	28	31	24	8	1	56	23	10	317
Cluster Totals	10	180	305	174	302	207	126	100	103	3	231	100	43	1884
COR's Due (Past & Current)	0	1	14	13	21	12	0	0	16	1	15	2	2	97
														Last Updated 4/14/2020

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III. Action Agenda							
New (and/or) Reinstated Courses							
Item	LFR	Submitter	Course #	Title	Eff. Date	Discussing/Voting Outcome	
1	N/A	Dan Famini	ANHLT 128 Updates and Changes In: Units / Hours: Prerequisites: Recommended Preparation:	Exotic Animal Medicine New Course Proposal - to be part of an existing Certificate 2.00 Units / 2.00 Lecture hours Course completion or current enrollment in ANHLT 50 Eligibility for ENGL 100 or ESL 100 or appropriate placement based on AB705 mandates	F2020	M/S/A 14-0-0 Vote	
2	N/A	Joel Grogan	HORT 196 Updates and Changes In: Units / Hours: Prerequisites: Recommended Preparation:	CAD: Advanced Landscape Design New Course Proposal - to be part of an existing Certificate 3.00 Units / 2.00 Lecture hours / 3.00 Lab hours Course Completion of HORT 195 Course Completion of APTECH 46 and eligibility for CS 5 or proficiency in basic productivity software including word processing, spreadsheet, and presentation software	F2020	M/S/A 14-0-0 Vote	
3	N/A	Kevin Sea	WINE 132.1 Updates and Changes In: Units / Hours: Prerequisites: Recommended Preparation:	Tasting Room Operations New Course Proposal - to be part of an existing Certificate and Major 2.00 Units / 1.25 Lecture hours / 2.50 Lab hours Minimum Age 21 or older Eligibility for ENGL 100 or ESL 100 or appropriate placement based on AB705 mandates AND Course Completion of WINE 1 (or VIT 1), WINE 3 (or WINE 42.1), AND WINE 111.1 (or WINE 111.2)	F2020	M/S/A 14-0-0 Vote	
4	N/A	Kevin Sea	WINE 132.2 Updates and Changes In: Units / Hours: Prerequisites: Recommended Preparation: Limits on Enrollment:	Tasting Room Management New Course Proposal - to be part of an existing Certificate and Major 2.00 Units / 1.25 Lecture hours / 2.50 Lab hours Course completion of WINE 132.1 or one year experience working in a commercial wine tasting room; AND minimum age 21 or older Eligibility for ENGL 100 or ESL 100 or appropriate placement based on AB705 mandates AND Course Completion of WINE 1 (or VIT 1), WINE 3 (or WINE 42.1), AND WINE 111.1 (or WINE 111.2) Age 21 or older	F2020	though	

Revisions to Existing Courses							
Item	LFR	Submitter	Course #	Title	Eff. Date	Discussing/Voting Outcome	

IV. Consent Agenda - M/S/A 14-0-0 Vote							
Cluster Tech Committee Recommendations Full Review including associated content reviews (Date of last full review will change)							
1	4/28/2014	Mike Starkey	CS 70.11A Updates and Changes In: Units / Hours: Recommended Prep (Old): Recommended Prep (New):	Adobe Photoshop 1 Recommended Preparation (Removal of Inactive courses and addition of AB705 verbiage), Objectives, Topics and Scope (formatting), MOEs and Textbooks 3.00 Units / 3.00 Lecture hours Eligibility for ENGL 100 or ESL 100 AND Course Completion of CS 101A OR CS 105A OR CS 5 Eligibility for ENGL 100 or ESL 100 or appropriate placement based on AB705 mandates; AND Course Completion of CS 5	F2021		
2	4/28/2014	Mike Starkey	CS 70.11B Updates and Changes In: Units / Hours: Prerequisites:	Adobe Photoshop 2 Description, Objective (preamble), Topics and Scope, Assignments, MOEs and Textbooks 3.00 Units / 3.00 Lecture hours Course Completion of CS 70.11A	F2021		
3	3/10/2014	Jessica Pardoe	ESL 722 Updates and Changes In: Units / Hours: Recommended Preparation:	ESL Computer Literacy Objectives, Topics and Scope, Assignments, MOEs and Textbooks 0.00 Units / 17.50 Lecture hours / 35.00 Lab hours Course Eligibility for ESL 714	F2021		

Item	LFR	Submitter	Course #	Title	Eff. Date	Discussing/Voting Outcome
4	11/25/2013	Jill McCormick	KAQUA 1.4 Updates and Changes In: Units / Hours: Recommended Preparation: Limits on Enrollment:	Training for the Competitive Swimmer MOEs and Textbooks 1.50 Units / 3.00 Lab hours Course Completion of KAQUA 2.3 By tryout first day of class	F2021	
5	11/4/2013	Tara Jacobson	KFIT 2.1 Updates and Changes In: Units / Hours:	Beginning Step Aerobics Course Description, Objectives, Topics and Scope, Assignments, MOEs and Textbooks 1.50 Units / 3.00 Lab hours	F2021	
6	12/9/2013	Tara Jacobson	KFIT 2.2 Updates and Changes In: Units / Hours: Recommended Preparation:	Intermediate Step Aerobics Course Description, Objectives, Topics and Scope, Assignments, MOEs and Textbooks 1.50 Units / 3.00 Lab hours Course Completion of KFIT 2.1	F2021	
7	4/23/2013	Tara Jacobson	KFIT 21.1 Updates and Changes In: Units / Hours:	Cardio Kickboxing Course Description, SLOs and Objectives, Topics and Scope, Assignments, MOEs and Textbooks 1.50 Units / 3.00 Lab hours	F2021	
8	5/12/2014	Tara Jacobson	KINES 53 Updates and Changes In: Units / Hours: Recommended Preparation:	Principles of Health and Wellness Course Description, Recommended Preparation (AB705 verbiage), SLOs and Objectives, Topics and Scope, Assignments, MOEs and Textbooks 3.00 Units / 3.00 Lecture hours Course Eligibility for ENGL 100 OR ESL 100 or appropriate placement based on AB705	F2021	

Modifications

1	N/A	Jennifer Poovey	DE 55A Updates and Changes In:	Introduction to Dental Radiology Objectives, Topics and Scope, Assignments, MOEs and Textbooks	F2021	
2	N/A	Jennifer Poovey	DE 55B Updates and Changes In:	Dental Radiology Course Description, Objectives, Topics and Scope, MOEs (formatting) and Textbooks	F2021	
3	N/A	Joe Corcoran	COMM 51A Updates and Changes In:	Practical Experience in Public Speaking 1 Assignments	F2021	

Distance Ed (DE)

1	N/A	Joseph Corcoran	COMM 2 Updates and Changes In:	Spoken Word DE from None to Either 100% Online or Hybrid	S2021	
2	N/A	Joseph Corcoran	COMM 3 Updates and Changes In:	Introduction to Argumentation DE from Hybrid to Either 100% Online or Hybrid	S2021	
3	N/A	Joseph Corcoran	COMM 6 Updates and Changes In:	Interpersonal Communication DE from Hybrid to Either 100% Online or Hybrid	S2021	
4	N/A	Joseph Corcoran	COMM 7 Updates and Changes In:	Intercultural Communication DE from Hybrid to Either 100% Online or Hybrid	S2021	
5	N/A	Joseph Corcoran	COMM 51A Updates and Changes In:	Practical Experience in Public Speaking 1 DE from None to Either 100% Online or Hybrid	S2021	
6	N/A	Joseph Corcoran	COMM 52A Updates and Changes In:	Forensics 1 (SRJC Speech Team) DE from None to Either 100% Online or Hybrid	S2021	
7	N/A	Joseph Corcoran	COMM 52B Updates and Changes In:	Forensics 2 (SRJC Speech Team) DE from None to Either 100% Online or Hybrid	S2021	
8	N/A	Joseph Corcoran	COMM 52C Updates and Changes In:	Forensics 3 (SRJC Speech Team) DE from None to Either 100% Online or Hybrid	S2021	
9	N/A	Joseph Corcoran	COMM 52D Updates and Changes In:	Forensics 4 (SRJC Speech Team) DE from None to Either 100% Online or Hybrid	S2021	
10	N/A	Joel Grogan	HORT 72 Updates and Changes In:	Greenhouse Production DE from None to Hybrid	S2021	
11	N/A	Anne Belden	JOUR 59 Updates and Changes In:	Photojournalism DE from None to Either 100% Online or Hybrid	S2021	

Item	LFR	Submitter	Course #	Title	Eff. Date	Discussing/Voting Outcome
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General Ed (GE) - None

Technical Correction

1	N/A	Josh Adams	GD 145 Updates and Changes In:	Package Design Applicable Discipline correction (GD: Graphic Design to GA: Graphic Arts) to align with ASCCC Minimum Qualifications	F2019	
2	N/A	Josh Adams	GD 15 Updates and Changes In:	History of Graphic Design Applicable Discipline correction (GD: Graphic Design to GA: Graphic Arts) to align with ASCCC Minimum Qualifications	X2017	
3	N/A	Josh Adams	GD 20 Updates and Changes In:	Introduction to Typography and Letterforms Applicable Discipline correction (GD: Graphic Design to GA: Graphic Arts) to align with ASCCC Minimum Qualifications	F2019	
4	N/A	Josh Adams	GD 51 Updates and Changes In:	Introduction to Graphic Design Applicable Discipline correction (GD: Graphic Design to GA: Graphic Arts) to align with ASCCC Minimum Qualifications	F2019	
5	N/A	Josh Adams	GD 53 Updates and Changes In:	Design Techniques in Illustrator Applicable Discipline correction (GD: Graphic Design to GA: Graphic Arts) to align with ASCCC Minimum Qualifications	F2019	
6	N/A	Josh Adams	GD 54 Updates and Changes In:	Beginning Page Layout and Advertising Design Applicable Discipline correction (GD: Graphic Design to GA: Graphic Arts) to align with ASCCC Minimum Qualifications	F2014	
7	N/A	Josh Adams	GD 57 Updates and Changes In:	Getting It Printed: Digital Prepress and Print Production Applicable Discipline correction (GD: Graphic Design to GA: Graphic Arts) to align with ASCCC Minimum Qualifications	F2014	
8	N/A	Josh Adams	GD 60 Updates and Changes In:	Creating the Professional Portfolio Applicable Discipline correction (GD: Graphic Design to GA: Graphic Arts) to align with ASCCC Minimum Qualifications	F2019	
9	N/A	Josh Adams	GD 62 Updates and Changes In:	Color Theory for Designers Applicable Discipline correction (GD: Graphic Design to GA: Graphic Arts) to align with ASCCC Minimum Qualifications	F2019	
10	N/A	Josh Adams	GD 63 Updates and Changes In:	Online Resources for Graphic Designers Applicable Discipline correction (GD: Graphic Design to GA: Graphic Arts) to align with ASCCC Minimum Qualifications	S2019	
11	N/A	Josh Adams	GD 65 Updates and Changes In:	Business Skills for Creatives Applicable Discipline correction (GD: Graphic Design to GA: Graphic Arts) to align with ASCCC Minimum Qualifications	F2019	
12	N/A	Josh Adams	GD 90 Updates and Changes In:	Designing the User Experience Applicable Discipline correction (GD: Graphic Design to GA: Graphic Arts) to align with ASCCC Minimum Qualifications	F2019	

Inactivation

Item	LFR	Submitter	Course #	Title	Eff. Date	Discussing/Voting Outcome
1	N/A	Jill Tarver	DIET 106.1	Supervised Field Experience for Dietetic Technician 1	F2021	
2	N/A	Jill Tarver	DIET 106.2	Supervised Field Experience for Dietetic Technician 2	F2021	
3	N/A	Diane Donnelly	NR 75.1A	Fundamentals of Professional Nursing	S2021	

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Majors and Certificate Recommendations - Consent Agenda Item M/S/A 14-0-0

New Non-Credit Certificates - None

Item	Submitter	Program	Cert./Major Type	Hours	Description	Eff. Date
New Majors/Certificates						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Robert Grandmaison	Solar Photovoltaics: Basics	Skills	8		F2020
2	Robert Grandmaison	Solar Photovoltaics: System Installation	Achievement	12		F2020
3	Robert Grandmaison	Solar Photovoltaics: System Design & Sales	Achievement	12		F2020
4	Kevin Sea	Wine Cellar Worker	AS	20		F2020
5	Kevin Sea	Wine Cellar Worker	Achievement	20		F2020
6	MJ Papa	Signal Technician	AS	21		F2020
7	MJ Papa	Signal Technician	Achievement	21		F2020
8	MJ Papa	Mechatronics Fundamentals	Skills	9		F2020

Inactivated Majors/Certificates - None

Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
Revised Majors/Certificates						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Emily Melville	Fashion Studies: Fashion Design	Achievement	25.5	Increase units from 20 to 25.5. Change title to: Fashion Design. Revise catalog description. Revise SLOs. Remove from requirements FASH 53. Add to requirements: FASH 52.2, FASH 106, FASH 141, FASH 152, FASH 152L	F2020
2	Emily Melville	Fashion Studies: Fashion Design	AA	25.5	Increase units from 20 to 25.5. Change title to: Fashion Design. Revise catalog description. Revise SLOs. Remove from requirements FASH 53. Add to requirements: FASH 52.2, FASH 106, FASH 141, FASH 152, FASH 152L	F2020
3	Emily Melville	Fashion Studies: Retail Merchandising	Achievement	16.5	Reduce units from 20.5 to 16.5. Change title to: Fashion Fundamentals. Revise catalog description. Revise SLOs. Remove from requirements: BMK 51, FASH 53, FASH 106, FASH 151. Remove electives block containing: BMK 60, BMK 61, BMK 63.1.	F2020
4	Emily Melville	Fashion Studies: Retail Merchandising	AA	18	Reduce units from 21.5 to 18. Change title to: Fashion Fundamentals. Revise catalog description. Revise SLOs. Remove from requirements: BMK 51, BMK 60, FASH 53, FASH 106, FASH 151, LIR 10. Add to requirements: FASH 70A, FASH 70B, FASH 139, FASH 141. Create 1.5 unit electives block containing: FASH 56, FASH 60, FASH 62A, FASH 106, FASH 121A, FASH 121B	F2020
5	Dan Famini	Veterinary Technician	Achievement	23	Add to electives: ANHLT 128	F2020
6	Kevin Sea	Wine Hospitality and Direct Marketing	AS	24	Increase program requirements from 22 to 24. Add to requirements: WINE 132.1 Add to electives: WINE 132.2	F2020
7	Kevin Sea	Wine Hospitality and Direct Marketing	Achievement	24	Increase program requirements from 22 to 24. Add to requirements: WINE 132.1 Add to electives: WINE 132.2	F2020
8	Joel Grogan	Environmental Horticulture: Landscape Design	AS	25	Add to electives: HORT 196	F2020
9	Joel Grogan	Environmental Horticulture: Landscape Design	Achievement	25	Add to electives: HORT 196	F2020

Technical Corrections Majors/Certificates - None

Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
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