

SRJC Curriculum Review Committee Meeting

OCTOBER 25, 2021, 3:15 - 5:15pm

<https://santarosa-edu.zoom.us/j/99398464152>

Minutes

| Call to Order | | | | | | | | | | | | | | | | |
|--|---------------|---------------|---------------|---------------|---------------|--------------|--------------|---------------|---------------|---------------|---------------|--------------|--------------|---------------|---------------|--------------|
| Members | 23-Aug | 13-Sep | 27-Sep | 11-Oct | 25-Oct | 8-Nov | ##### | 13-Dec | 24-Jan | 14-Feb | 28-Feb | ##### | ##### | 11-Apr | 25-Apr | 9-May |
| Ann Foster (co-chair) | ✓ | ✓ | ✓ | ✓ | ✓ | | | | | | | | | | | |
| Amy Merkel | ✓ | A | ✓ | ✓ | ✓ | | | | | | | | | | | |
| Amy Rosciele Flores | ✓ | ✓ | ✓ | ✓ | ✓ | | | | | | | | | | | |
| Donald Laird | ✓ | ✓ | ✓ | ✓ | ✓ | | | | | | | | | | | |
| Eric Thompson | ✓ | ✓ | ✓ | ✓ | ✓ | | | | | | | | | | | |
| George Sellu (Fall) | ✓ | ✓ | ✓ | ✓ | ✓ | | | | Sab | Sab | Sab | Sab | Sab | Sab | Sab | Sab |
| Greg Morre | N/A | ✓ | ✓ | ✓ | ✓ | | | | | | | | | | | |
| Ivana Gorgievska | ✓ | ✓ | ✓ | ✓ | ✓ | | | | | | | | | | | |
| John Stover | ✓ | ✓ | A | ✓ | ✓ | | | | | | | | | | | |
| Katherine Slusser | ✓ | ✓ | ✓ | ✓ | ✓ | | | | | | | | | | | |
| Nancy Persons | ✓ | ✓ | ✓ | ✓ | ✓ | | | | | | | | | | | |
| Roam Romagnoli | ✓ | ✓ | ✓ | ✓ | ✓ | | | | | | | | | | | |
| Robert Tuico Jr. | ✓ | ✓ | ✓ | ✓ | ✓ | | | | | | | | | | | |
| Saska Gjorgjievaska (Spring) | Sab | Sab | Sab | Sab | Sab | Sab | Sab | Sab | | | | | | | | |
| Sujan Sarkar | ✓ | ✓ | ✓ | A | ✓ | | | | | | | | | | | |
| Tom Falbo (Spring) | Sab | Sab | Sab | Sab | Sab | Sab | Sab | Sab | | | | | | | | |
| Vacant | N/A | N/A | N/A | N/A | N/A | | | | | | | | | | | |
| Vacant | N/A | N/A | N/A | N/A | N/A | | | | | | | | | | | |
| Administrators | | | | | | | | | | | | | | | | |
| Josh Adams (co-chair) | ✓ | ✓ | ✓ | ✓ | ✓ | | | | | | | | | | | |
| Rachael Cutcher | ✓ | ✓ | ✓ | ✓ | ✓ | | | | | | | | | | | |
| Vayta Smith | ✓ | ✓ | ✓ | A | ✓ | | | | | | | | | | | |
| Vacant | N/A | N/A | N/A | N/A | N/A | | | | | | | | | | | |
| Classified | | | | | | | | | | | | | | | | |
| Kate Blackwell | ✓ | ✓ | ✓ | ✓ | ✓ | | | | | | | | | | | |
| Students | | | | | | | | | | | | | | | | |
| Vacant - Student | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Vacant - Student | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Quorum and Voting Total | 17 | 17 | 17 | 16 | 18 | | | | | | | | | | | |
| Ex-officio, non-voting Members | | | | | | | | | | | | | | | | |
| Lisa Beach | ✓ | A | A | A | A | | | | | | | | | | | |
| Shirley Linton | A | ✓ | ✓ | ✓ | ✓ | | | | | | | | | | | |
| Guests: | | | | | | | | | | | | | | | | |
| Emmanuel Raymundo, Laura Larque, Monica Argenti, Julie Thompson, Marlyn Garcia, Heidi Weil, Sal Diaz | | | | | | | | | | | | | | | | |
| Staff: | | | | | | | | | | | | | | | | |
| Chas Crocker, Kathy Matthies, Josh Pinault | | | | | | | | | | | | | | | | |

Business Items (40 minutes)

| Item | Description | CRC Outcome |
|------|-------------|-------------|
|------|-------------|-------------|

Discussion Item

- 1 Please be advised that the Sonoma County Public Health Officer issued social distancing recommendations for public meetings, available at: <https://socoemergency.org/recommendation-of-the-health-officer-public-meetings/>. Pursuant to AB 361, local public agencies in Sonoma County may proceed to hold virtual meetings after September 30, 2021 without holding a separate meeting to make a determination that meeting in person would present imminent danger.
Cluster Tech checklist updates: Description to include student involvement
- 2 ASCCC Rep. holding presentation on DEI and Curriculum (11/15: 3-5 PM)

Action [New course announcement](#)

- 1 Course Overlap - update to Curriculum Writer's Handbook (include language) - discussion and vote
- 2 When should it be sent out (before or after Cluster Tech)?
A b4 the course has been entered in SIS? Ask those who challenged new courses to see what they look at when challenging
- 3 If course number and/or articulation changes, resend?
- 4 If creating a cross-listed course by copying an existing course, do you need to announce?

Committee moved to open this business item up for discussion. Further edits were done and then tabled for further discussion and edits for 11/8/21 meeting.

| 6-Year Review Timelines by Clusters | | | | | | | | | | | | |
|---|------------|--------------|------------|------------|------------|------------|------------|----------|------------|------------|------------------------------------|-------------|
| <i>Data pulled for CRC approved and frozen course changes only (does not account for drafts or proposed courses).</i> | | | | | | | | | | | | |
| Year | PSOA | WAIV/ BPS | CANITT | LAFF | AH | STEM | HS | LRET | KAD | BSS | SS/DRD | Totals |
| 2020-21 | 0 | 4 | 11 | 0 | 2 | 0 | 0 | 0 | 0 | 1 | 0 | 18 |
| 2021-22 | 17 | 32 | 27 | 27 | 28 | 8 | 1 | 0 | 20 | 20 | 2 | 182 |
| 2022-23 | 4 | 12 | 44 | 34 | 37 | 31 | 17 | 0 | 41 | 23 | 5 | 248 |
| 2023-24 | 24 | 47 | 73 | 53 | 39 | 44 | 12 | 0 | 39 | 12 | 10 | 353 |
| 2024-25 | 15 | 15 | 32 | 53 | 81 | 51 | 31 | 1 | 48 | 11 | 7 | 345 |
| 2025-26 | 27 | 27 | 48 | 47 | 38 | 27 | 28 | 1 | 67 | 23 | 10 | 343 |
| 2026-27 | 14 | 28 | 43 | 29 | 81 | 28 | 12 | 0 | 19 | 8 | 7 | 269 |
| 2027-28 | 1 | 0 | 21 | 10 | 10 | 4 | 3 | 0 | 2 | 2 | 0 | 53 |
| Cluster Totals | 101 | 165 | 299 | 253 | 316 | 193 | 104 | 2 | 236 | 100 | 41 | 1810 |
| COR's Due (Past & Current) | 17 | 36 | 38 | 27 | 30 | 8 | 1 | 0 | 20 | 21 | 2 | 200 |
| | | | | | | | | | | | Last Updated 10/26/2021 | |

CURRICULUM REVIEW COMMITTEE RECOMMENDATIONS

| Action Agenda | | | | | | |
|-----------------------------------|-----|---------------------------------|----------------------------------|---|-----------|---------------------------|
| New (and/or) Reinstated Course(s) | | | | | | |
| Item | LFR | Submitter | Course # | Title | Eff. Date | Discussing/Voting Outcome |
| 1 | N/A | Monica Argenti Marlyn Garcia | ADLTED 754.1 | Introduction to Basic Tax Law | F2022 | M/S/A 17-0-0 Vote |
| | | | Updates and Changes In: | New Course Proposal - to be part of a new Certificate | | |
| | | | Units / Hours: | 0.00 Units / 24.00 Lab hours | | |
| 2 | N/A | Monica Argenti Marlyn Garcia | ADLTED 754.2 | Tax Return Preparation and Filing | F2022 | M/S/A 17-0-0 Vote |
| | | | Updates and Changes In: | New Course Proposal - to be part of a new Certificate | | |
| | | | Units / Hours: | 0.00 Units / 24.00 Lab hours | | |
| | | | Recommended Preparation: | Course Completion of ADLTED 754.1 | | |
| 3 | N/A | Laura Larque Sal Diaz | ETHST 75 | Introduction to Chicana and Latinx Studies | F2022 | M/S/A 16-0-1 Vote |
| | | | For UC consideration as ETHST 25 | | | |
| | | | Updates and Changes In: | New Course Proposal - to be part of a new Major | | |
| | | | Units / Hours: | 3.00 Units / 3.00 Lecture hours | | |
| 4 | N/A | Emmanuel Raymundo | ETHST 76 | Introduction to African-American Studies | F2022 | M/S/A 16-0-1 Vote |
| | | | For UC consideration as ETHST 26 | | | |
| | | | Updates and Changes In: | New Course Proposal - to be part of a new Major | | |
| | | | Units / Hours: | 3.00 Units / 3.00 Lecture hours | | |
| 5 | N/A | Emmanuel Raymundo | ETHST 77 | Introduction to Ethnic Studies | F2022 | M/S/A 16-0-1 Vote |
| | | | For UC consideration as ETHST 27 | | | |
| | | | Updates and Changes In: | New Course Proposal - to be part of a new Major | | |
| | | | Units / Hours: | 3.00 Units / 3.00 Lecture hours | | |

| Revision(s) to Existing Course(s) - Update to Last Full Review Date | | | | | | |
|---|------------|--------------------------|--------------------------|---|-----------|---------------------------|
| Item | LFR | Submitter | Course # | Title | Eff. Date | Discussing/Voting Outcome |
| 1 | 12/14/2020 | Tammy Alander | RADT 99 | Community Engagement Related to Medical Imaging | F2022 | M/S/A 16-0-1 Vote |
| | | | Updates and Changes In: | Course Description, Units, Hours, Objective (preamble) and MOEs | | |
| | | | Units / Hours (old): | 0.50 - 3.00 Units / 10.50 Contact DHR | | |
| | | | Units / Hours (new): | 1.00 Unit / 3.00 Contact DHR | | |
| | | | Recommended Preparation: | Eligibility for ENGL 100 or ESL 100 or appropriate placement based on AB705 mandates | | |
| | | | Limits on Enrollment: | Student must complete an informational meeting with instructor, understand requirements for placement, confirm knowledge of work-based learning objectives, and secure volunteer placement prior to enrollment. | | |
| 2 | 2/10/2020 | Jill Harrison/Heidi Weil | DIET 52 | Management Training Techniques | F2022 | M/S/A 16-0-1 Vote |
| | | | Updates and Changes In: | Course Description, Units, Hours, SLOs and Objectives | | |
| | | | Units / Hours (old): | 2.00 Units / 2.00 Lecture hours | | |
| | | | Units / Hours (new): | 3.00 Units / 3.00 Lecture hours | | |
| | | | Recommended Preparation: | Eligibility for ENGL 100 or ESL 100 or equivalent | | |
| 3 | 2/10/2020 | Jill Harrison/Heidi Weil | DIET 55 | Food Production Management | F2022 | M/S/A 16-0-1 Vote |
| | | | Updates and Changes In: | Course Description, Units, Hours, SLOs and Objectives | | |
| | | | Units / Hours (old): | 3.00 Units / 3.00 Lecture hours | | |
| | | | Units / Hours (new): | 2.00 Units / 2.00 Lecture hours | | |
| | | | Prerequisites: | Completion of CSKLS 371 or higher (MATH) or qualifying placement | | |
| | | | Recommended Preparation: | Eligibility for ENGL 100 or ESL 100 or equivalent | | |

| Consent Agenda | | | | | | M/S/A 18-0-0 Vote |
|--|-----------|------------|-------------------------|--|-------|-------------------|
| Cluster Tech Committee Recommendations Full Review including associated content reviews (Date of last full review will change) | | | | | | |
| 1 | 9/24/2014 | Dean Gooch | MATH 770 | Supplemental Instruction: Math and Science | F2022 | |
| | | | Updates and Changes In: | Course Description, and Topics and Scope | | |
| | | | Units / Hours: | 0.00 Units / 180.00 Contact DHR | | |

| Modification(s) - No Update to Last Full Review Date | | | | | | |
|--|-----|----------------|---------------------------|---|-----------|---------------------------|
| Item | LFR | Submitter | Course # | Title | Eff. Date | Discussing/Voting Outcome |
| 1 | N/A | Tara Jacobson | KINES 6* | Standard First Aid, CPR, and AED | F2022 | |
| | | | (formerly known as HLE 6) | | | |
| | | | Updates and Changes In: | Course number and Budget Code | | |
| 2 | N/A | Lauren Servais | ENGL 22 | Ethnic Diversity in American Arts and Literature | F2021 | |
| | | | Updates and Changes In: | Cross listed with ETHST 85.1/35.1 to seek CSU GE Area F | | |
| 3 | N/A | Michael Hale | ENGL 31 | African American Arts and Literature | F2021 | |
| | | | Updates and Changes In: | Minimum weeks from 17.5 to 14.00 | | |

| Distance Ed (DE) | | | | | | |
|------------------|-----|---------------|-------------------------|---|-----------|---------------------------|
| Item | LFR | Submitter | Course # | Title | Eff. Date | Discussing/Voting Outcome |
| 1 | N/A | Vince Bertsch | ENGR 49 | Independent Study in Engineering | F2017 | |
| | | | Updates and Changes In: | Emergency DE: addition of Fully Online, Partially Online, and Online with flexible in-person activities | | |

| General Ed (GE) | | | | | | |
|-----------------|-----|-------------------|-------------------------|--|-----------|---------------------------|
| Item | LFR | Submitter | Course # | Title | Eff. Date | Discussing/Voting Outcome |
| 1 | N/A | Andrea Alvarado | COUN 7/ETHST 82.1 | Identity and Cultural Diversity | F2021 | |
| | | | Updates and Changes In: | CSU GE Area F | | |
| 2 | N/A | Lauren Servais | ENGL 22/ETHST 85.1 | Ethnic Diversity in American Arts and Literature | F2021 | |
| | | | Updates and Changes In: | CSU GE Area F | | |
| 3 | N/A | Sal Diaz | HIST 21/ETHST 83.1 | Race, Ethnicity and Gender in American Culture | F2021 | |
| | | | Updates and Changes In: | CSU GE Area F | | |
| 4 | N/A | Sal Diaz | HIST 26/ETHST 83.2 | History of Chicana and Latinx from 1848 to present | F2021 | |
| | | | Updates and Changes In: | CSU GE Area F, US-1 | | |
| 5 | N/A | Sal Diaz | HIST 30/ETHST 83.3 | African American History | F2021 | |
| | | | Updates and Changes In: | CSU GE Area F, US-1 | | |
| 6 | N/A | Emmanuel Raymundo | HUMAN 5/ETHST 80.3 | World Humanities: Arts, Ideas, Values | F2021 | |
| | | | Updates and Changes In: | CSU GE Area F | | |
| 7 | N/A | Emmanuel Raymundo | HUMAN 6/ETHST 80.4 | Humanities in the United States | F2021 | |
| | | | Updates and Changes In: | CSU GE Area F | | |
| 8 | N/A | Emmanuel Raymundo | HUMAN 14/ETHST 80.5 | Popular Culture in the United States | F2021 | |
| | | | Updates and Changes In: | CSU GE Area F | | |
| 9 | N/A | Rima Dasgupta | PSYCH 34/ETHST 81.3 | The Psychology of Prejudice and Discrimination | F2021 | |
| | | | Updates and Changes In: | CSU GE Area F | | |

| | | | | | |
|----|-----|---------------------|-------------------------|---|-------|
| 10 | N/A | Emmanuel Raymundo | RELS 32/ETHST 80.1 | Religion in America | F2021 |
| | | | Updates and Changes In: | CSU GE Area F | |
| 11 | N/A | Emmanuel Raymundo | RELS 15/ETHST 80.2 | Islam | F2021 |
| | | | Updates and Changes In: | CSU GE Area F | |
| 12 | N/A | Rima Dasgupta | SOC 30/ETHST 81.4 | Race and Ethnic Relations | F2021 |
| | | | Updates and Changes In: | CSU GE Area F | |
| 13 | N/A | Leslie McCauley | THAR 6/ETHST 84.1 | Multicultural Perspectives in American Theatre | F2021 |
| | | | Updates and Changes In: | CSU GE Area F | |
| 14 | N/A | Brenda Flyswithawks | ETHST 70 | Introduction to Native American Studies | F2022 |
| | | | Updates and Changes In: | CSU GE Area F | |
| 15 | N/A | Brenda Flyswithawks | ETHST 71 | The American Indian and the U.S. Political System | F2022 |
| | | | Updates and Changes In: | CSU GE Area F | |
| 16 | N/A | Brenda Flyswithawks | ETHST 72 | The Original Californians | F2022 |
| | | | Updates and Changes In: | CSU GE Area F | |
| 17 | N/A | Rima Dasgupta | ETHST 73 | Introduction to Asian American Studies | F2022 |
| | | Lauren Servais | Updates and Changes In: | CSU GE Area F | |
| 18 | N/A | Brenda Flyswithawks | ETHST 74 | American Indians Today | F2022 |
| | | | Updates and Changes In: | CSU GE Area F | |
| 19 | N/A | Laura Larque | ETHST 75 | Introduction to Chicanx and Latinx Studies | F2022 |
| | | Sal Diaz | Updates and Changes In: | CSU GE Area F | |
| 20 | N/A | Emmanuel Raymundo | ETHST 76 | Introduction to African-American Studies | F2022 |
| | | | Updates and Changes In: | CSU GE Area F | |
| 21 | N/A | Emmanuel Raymundo | ETHST 77 | Introduction to Ethnic Studies | F2022 |
| | | | Updates and Changes In: | CSU GE Area F | |

Technical Correction(s)

None

| Inactivation(s) | | | | | | |
|-----------------|-----|-----------------|----------|--|-----------|---------------------------|
| Item | LFR | Submitter | Course # | Title | Eff. Date | Discussing/Voting Outcome |
| 1 | N/A | Charisse Arnold | AJ 366 | Juvenile Corrections Officer Core Course | F2022 | |

Major and Certificate Recommendation(s)

| Consent Agenda | | | | | | |
|--------------------------------|-----------------|--|------------------|---------|---|-----------|
| New Non-Credit | | | | | | |
| <i>None</i> | | | | | | |
| New Credit | | | | | | |
| <i>None</i> | | | | | | |
| Inactivated | | | | | | |
| Item | Submitter | Program | Cert./Major Type | Units | Description | Eff. Date |
| 1 | Charisse Arnold | Juvenile Correctional Basic Course Certificate | Skills | 5 units | Single course skills certificate being inactivated since it is out of compliance with state standards | F2022 |
| Revised | | | | | | |
| <i>None</i> | | | | | | |
| Technical Correction(s) | | | | | | |
| <i>None</i> | | | | | | |