

**SRJC Curriculum Review Committee Meeting
NOVEMBER 8, 2021, 3:15 - 5:15pm**

<https://santarosa-edu.zoom.us/j/99398464152>

Agenda

Call to Order																	
Members	23-Aug	13-Sep	27-Sep	11-Oct	25-Oct	8-Nov	22-Nov	13-Dec	24-Jan	14-Feb	28-Feb	#####	#####	11-Apr	25-Apr	9-May	
Ann Foster (co-chair)	✓	✓	✓	✓	✓												
Amy Merkel	✓	A	✓	✓	✓												
Amy Rosciele Flores	✓	✓	✓	✓	✓												
Donald Laird	✓	✓	✓	✓	✓												
Eric Thompson	✓	✓	✓	✓	✓												
George Sellu (Fall)	✓	✓	✓	✓	✓				Sab	Sab	Sab	Sab	Sab	Sab	Sab	Sab	
Greg Morre	N/A	✓	✓	✓	✓												
Ivana Gorgievska	✓	✓	✓	✓	✓												
John Stover	✓	✓	A	✓	✓												
Katherine Slusser	✓	✓	✓	✓	✓												
Nancy Persons	✓	✓	✓	✓	✓												
Roam Romagnoli	✓	✓	✓	✓	✓												
Robert Tuico Jr.	✓	✓	✓	✓	✓												
Saska Gjorgievska (Spring)	Sab	Sab	Sab	Sab	Sab	Sab	Sab	Sab									
Sujan Sarkar	✓	✓	✓	A	✓												
Tom Falbo (Spring)	Sab	Sab	Sab	Sab	Sab	Sab	Sab	Sab									
vacant	N/A	N/A	N/A	N/A	N/A												
vacant	N/A	N/A	N/A	N/A	N/A												
Administrators																	
Josh Adams (co-chair)	✓	✓	✓	✓	✓												
Rachael Cutcher	✓	✓	✓	✓	✓												
Vayta Smith	✓	✓	✓	A	✓												
vacant	N/A	N/A	N/A	N/A	N/A												
Classified																	
Kate Blackwell	✓	✓	✓	✓	✓												
Students																	
Vacant - Student	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Vacant - Student	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Quorum and Voting Total	17	17	17	16	18												
Ex-officio, non-voting Members																	
Lisa Beach	✓	A	A	A	A												
Shirley Linton	A	✓	✓	✓	✓												
Guests:																	
Staff:																	
Chas Crocker, Kathy Matthies, Josh Pinaula																	

Business Items		
Item	Description	CRC Outcome

Discussion/Consent

- 1 Curriculum Board Policy Update to CCLC Template
 - A BP 4020 Program and Curriculum Development
 - B BP 4025 Philosophy and Criteria for Associate Degree and General Education
 - C BP 4050 Articulation

Action

- 1 New course announcement
 - A When should it be sent out (before or after Cluster Tech; before or after entered in SIS)?
 - B Course Overlap - update to Curriculum Writer's Handbook
 - C If course number and/or articulation changes, resend announcement?
- 2 December CRC meeting date (6th or 13th)

6-Year Review Timelines by Clusters												
<i>Data pulled for CRC approved and frozen course changes only (does not account for drafts or proposed courses).</i>												
Year	PSOA	WAIV/ BPS	CANITT	LAAF	AH	STEM	HS	LRET	KAD	BSS	SS/DRD	Totals
2020-21	0	4	11	0	2	0	0	0	0	1	0	18
2021-22	17	32	27	27	28	8	1	0	20	20	2	182
2022-23	4	12	44	34	37	31	17	0	41	23	5	248
2023-24	24	47	73	53	39	44	12	0	39	12	10	353
2024-25	15	15	32	53	81	51	31	1	48	11	7	345
2025-26	27	27	48	47	38	27	28	1	67	23	10	343
2026-27	14	28	43	29	81	28	12	0	19	8	7	269
2027-28	1	0	21	10	10	4	3	0	2	2	0	53
Cluster Totals	101	165	299	253	316	193	104	2	236	100	41	1810
COR's Due (Past & Current)	17	36	38	27	30	8	1	0	20	21	2	200
											Last Updated 10/26/2021	

CURRICULUM REVIEW COMMITTEE RECOMMENDATIONS

Action Agenda					
New (and/or) Reinstated Course(s)					
Item	LFR	Submitter	Course #	Title	Eff. Date
1	N/A	Monica Argenti	ADLTED 762.4	Computer Operations for the Workplace 4	F2022
		Marlyn Garcia	Updates and Changes In:	New Course Proposal - to be part of a new Certificate	
			Units / Hours:	0.00 Units / 24.00 Lab hours	
			Recommended Preparation:	Completion of ADLTED 762.3	
2	N/A	Monica Argenti	ADLTED 762.5	Computer Operations for the Workplace 5	F2022
		Marlyn Garcia	Updates and Changes In:	New Course Proposal - to be part of a new Certificate	
			Units / Hours:	0.00 Units / 24.00 Lab hours	
			Recommended Preparation:	Completion of ADLTED 762.4	
3	N/A	Monica Argenti	ADLTED 764.4	Google Tools and Applications- Part 4: Forms and Blogger	F2022
		Marlyn Garcia	Updates and Changes In:	New Course Proposal - to be part of a new Certificate	
			Units / Hours:	0.00 Units / 24.00 Lab hours	
			Recommended Preparation:	Completion of ADLTED 764.1, or ADLTED 764.2, or ADLTED 764.3	
4	N/A	Monica Argenti	ADLTED 764.5	Google Tools and Applications- Part 5: Photos and Sites	F2022
		Marlyn Garcia	Updates and Changes In:	New Course Proposal - to be part of a new Certificate	
			Units / Hours:	0.00 Units / 24.00 Lab hours	
			Recommended Preparation:	Completion of ADLTED 764.1, or ADLTED 764.2, or ADLTED 764.3, or ADLTED 764.4	
5	N/A	Monica Argenti	ADLTED 763.1	Social Media for Business 1: Facebook and Instagram	F2022
		Marlyn Garcia	Updates and Changes In:	New Course Proposal - to be part of a new Certificate	
			Units / Hours:	0.00 Units / 18.00 Lab hours	
			Recommended Preparation:	Course Completion of ADLTED 753 or 762.1 or 762.2 or 762.3 or 762.4 or 762.5	
6	N/A	Monica Argenti	ADLTED 763.2	Social Media for Business 2: TkTok, Pintrst, LnkDln, WhtsApp	F2022
		Marlyn Garcia	Updates and Changes In:	New Course Proposal - to be part of a new Certificate	
			Units / Hours:	0.00 Units / 18.00 Lab hours	
			Recommended Preparation:	Completion of ADLTED 763.1	
7	N/A	Monica Argenti	ADLTED 763.3	Social Media for Businesses 3: YouTube	F2022
		Marlyn Garcia	Updates and Changes In:	New Course Proposal - to be part of a new Certificate	
			Units / Hours:	0.00 Units / 18.00 Lab hours	
8	N/A	Eric Arndt	HOSP 58	Meeting and Event Planning	F2022
			Updates and Changes In:	New Course Proposal - standalone	
			Units / Hours:	3.00 Units / 3.00 Lecture hours	
9	N/A	Roseanne Powell	PLS 56	Civil Litigation and Discovery Practices and Procedures	F2022
			Updates and Changes In:	New Course Proposal - to be part of an existing Major	
			Units / Hours:	3.00 Units / 3.00 Lecture hours	
			Recommended Preparation:	Eligibility for ENGL 100 or ESL 100 and Course Completion of CS 60.11A	

Revision(s) to Existing Course(s) - Update to Last Full Review Date

Item	LFR	Submitter	Course #	Title	Eff. Date	
1	3/28/2016	Sal Diaz	HIST 4.1	History of Western Civilization to 1648 C.E.	F2022	
				Updates and Changes In:		Catalog Description, Objectives, Topics & Scope, Assignments, MOE, Textbooks
				Units / Hours:		3.00 Units / 3.00 Lecture
			Recommended Preparation:	Eligibility for ENGL 1A or equivalent		

Consent Agenda

Cluster Tech Committee Recommendations Full Review including associated content reviews (Date of last full review will change)

Modification(s) - No Update to Last Full Review Date

Item	LFR	Submitter	Course #	Title	Eff. Date	
1	N/A	Tammy Alander	RADT 99	Community Engagement Related to Medical Imaging	F2022	
				Updates and Changes In:		Course Description and Objectives (reconciling job shadowing versus volunteer)

Distance Ed (DE)

Item	LFR	Submitter	Course #	Title	Eff. Date
1	N/A	Dan Famini	ANHLT 109	Complementary and Alternative Veterinary Medicine	F2014
				Updates and Changes In:	
2	N/A	Emily Melville	FASH 112	Alterations and Sustainability	F2021

			Updates and Changes In:	Emergency DE: addition of Fully Online, Partially Online, and Online with flexible in-person activities	
3	N/A	Emily Melville	FASH 121	Knitwear Construction	F2021
			Updates and Changes In:	Emergency DE: addition of Fully Online, Partially Online, and Online with flexible in-person activities	
4	N/A	Reg Parks	GIS 51	Intermediate Geographic Information Systems (GIS)	F2021
			Updates and Changes In:	Emergency DE: addition of Fully Online and Partially Online	
5	N/A	Reg Parks	GIS 54	Data Acquisition in Geographic Information Systems (GIS)	F2021
			Updates and Changes In:	Emergency DE: addition of Partially Online	
		General Ed (GE)			
		<i>None</i>			
		Technical Correction(s)			
		<i>None</i>			

Inactivation(s)					
Item	LFR	Submitter	Course #	Title	Eff. Date
1	N/A	Shelly Kaldunski	CUL 252.3	Knife Skills	F2022
2	N/A	Shelly Kaldunski	CUL 252.14	Fundamentals Of Garde Manger	F2022
3	N/A	Shelly Kaldunski	CUL 253.6	Professional Cooking Basics	F2022
4	N/A	Shelly Kaldunski	CUL 256.5	Wine Appreciation	F2022

Major and Certificate Recommendation(s)

Consent Agenda						
New Non-Credit						
<i>None</i>						
New Credit						
<i>None</i>						
Inactivated						
<i>None</i>						
Revised						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Roseanne Powell	Paralegal Studies Revision	AA	34	Adding PLS 56 Removing PLS 85.4 and 85.5	F2022
Technical Correction(s)						
<i>None</i>						