

**SRJC Curriculum Review Committee Meeting  
NOVEMBER 8, 2021, 3:15 - 5:15pm**

<https://santarosa-edu.zoom.us/j/99398464152>

**Minutes**

<b>Call to Order</b>																	
<b>Members</b>	<b>23-Aug</b>	<b>13-Sep</b>	<b>27-Sep</b>	<b>11-Oct</b>	<b>25-Oct</b>	<b>8-Nov</b>	<b>22-Nov</b>	<b>13-Dec</b>	<b>24-Jan</b>	<b>14-Feb</b>	<b>28-Feb</b>	<b>#####</b>	<b>#####</b>	<b>11-Apr</b>	<b>25-Apr</b>	<b>9-May</b>	
Ann Foster (co-chair)	✓	✓	✓	✓	✓	✓											
Amy Merkel	✓	A	✓	✓	✓	✓											
Amy Rosciele Flores	✓	✓	✓	✓	✓	✓											
Donald Laird	✓	✓	✓	✓	✓	✓											
Eric Thompson	✓	✓	✓	✓	✓	✓											
George Sellu (Fall)	✓	✓	✓	✓	✓	✓			Sab	Sab	Sab	Sab	Sab	Sab	Sab	Sab	
Greg Morre	N/A	✓	✓	✓	✓	✓											
Ivana Gorgievska	✓	✓	✓	✓	✓	✓											
John Stover	✓	✓	A	✓	✓	✓											
Katherine Slusser	✓	✓	✓	✓	✓	✓											
Nancy Persons	✓	✓	✓	✓	✓	✓											
Roam Romagnoli	✓	✓	✓	✓	✓	✓											
Robert Tuico Jr.	✓	✓	✓	✓	✓	✓											
Saska Gjorgjievska (Spring)	Sab	Sab	Sab	Sab	Sab	Sab	Sab	Sab									
Sujan Sarkar	✓	✓	✓	A	✓	✓											
Tom Falbo (Spring)	Sab	Sab	Sab	Sab	Sab	Sab	Sab	Sab									
vacant	N/A	N/A	N/A	N/A	N/A	N/A											
vacant	N/A	N/A	N/A	N/A	N/A	N/A											
<b>Administrators</b>																	
Josh Adams (co-chair)	✓	✓	✓	✓	✓	✓											
Rachael Cutcher	✓	✓	✓	✓	✓	✓											
Vayta Smith	✓	✓	✓	A	✓	✓											
Vacant	N/A	N/A	N/A	N/A	N/A	N/A											
<b>Classified</b>																	
Kate Blackwell	✓	✓	✓	✓	✓	A											
<b>Students</b>																	
Vacant - Student	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Vacant - Student	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Quorum and Voting Total	17	17	17	16	18	17											
<b>Ex-officio, non-voting Members</b>																	
Lisa Beach	✓	A	A	A	A	A											
Shirley Linton	A	✓	✓	✓	✓	A											
<b>Guests:</b>																	
Marlyn Garcia, Monica Argenti, Sal Diaz, Eric Arntz																	
<b>Staff:</b>																	
Chas Crocker, Kathy Matthies, Josh Pinaula																	

**Business Items**

Item	Description	CRC Outcome
	<b>Discussion/Consent</b>	
	1 Curriculum Board Policy Update to CCLC Template	
	A <a href="#">BP 4020 Program and Curriculum Development</a>	
	B <a href="#">BP 4025 Philosophy and Criteria for Associate Degree and General Education</a>	
	C <a href="#">BP 4050 Articulation</a>	
	<b>Action</b>	
	1 <a href="#">New course announcement</a> M/S/A Vote 15-0-0 to revisions and changes to Handbook and forward to Academic Senate for approval	
	A When should it be sent out (before or after Cluster Tech; before or after entered in SIS)?	
	B Course Overlap - update to Curriculum Writer's Handbook	
	C If course number and/or articulation changes, resend announcement?	
	2 December CRC meeting date (6th or 13th)	
	M/S/A 17-0-0 Vote to hold a CRC meeting on December 13, 2021	

<b>6-Year Review Timelines by Clusters</b>												
<i>Data pulled for CRC approved and frozen course changes only (does not account for drafts or proposed courses).</i>												
Year	PSOA	WAIV/ BPS	CANITT	LAAF	AH	STEM	HS	LRET	KAD	BSS	SS/DRD	Totals
2020-21	0	4	11	0	2	0	0	0	0	1	0	18
2021-22	17	32	27	27	28	8	1	0	20	19	2	181
2022-23	4	12	41	34	37	31	17	0	41	23	5	245
2023-24	24	47	73	53	39	44	12	0	39	12	10	353
2024-25	15	15	32	53	81	51	31	1	48	11	7	345
2025-26	27	27	47	47	38	27	28	1	67	23	10	342
2026-27	14	28	43	29	81	28	12	0	19	8	7	269
2027-28	1	1	21	17	10	4	3	0	2	3	0	62
<b>Cluster Totals</b>	<b>101</b>	<b>166</b>	<b>295</b>	<b>260</b>	<b>316</b>	<b>193</b>	<b>104</b>	<b>2</b>	<b>236</b>	<b>100</b>	<b>41</b>	<b>1814</b>
<b>COR's Due (Past &amp; Current)</b>	<b>17</b>	<b>36</b>	<b>38</b>	<b>27</b>	<b>30</b>	<b>8</b>	<b>1</b>	<b>0</b>	<b>20</b>	<b>20</b>	<b>2</b>	<b>199</b>
											<b>Last Updated 11/09/2021</b>	

CURRICULUM REVIEW COMMITTEE RECOMMENDATIONS

Action Agenda						
New (and/or) Reinstated Course(s)						
Item	LFR	Submitter	Course #	Title	Eff. Date	Discussing/Voting Outcome
1	N/A	Monica Argenti Marlyn Garcia	ADLTED 762.4	Computer Operations for the Workplace 4	F2022	M/S/A Vote 15-1-0
			Updates and Changes In:	New Course Proposal - to be part of a new Certificate		
			Units / Hours:	0.00 Units / 24.00 Lab hours		
			Recommended Preparation:	Completion of ADLTED 762.3		
2	N/A	Monica Argenti Marlyn Garcia	ADLTED 762.5	Computer Operations for the Workplace 5	F2022	M/S/A Vote 15-1-0
			Updates and Changes In:	New Course Proposal - to be part of a new Certificate		
			Units / Hours:	0.00 Units / 24.00 Lab hours		
			Recommended Preparation:	Completion of ADLTED 762.4		
3	N/A	Monica Argenti Marlyn Garcia	ADLTED 764.4	Google Tools and Applications- Part 4: Forms and Blogger	F2022	M/S/A Vote 15-1-0
			Updates and Changes In:	New Course Proposal - to be part of a new Certificate		
			Units / Hours:	0.00 Units / 24.00 Lab hours		
			Recommended Preparation:	Completion of ADLTED 764.1, or ADLTED 764.2, or ADLTED 764.3		
4	N/A	Monica Argenti Marlyn Garcia	ADLTED 764.5	Google Tools and Applications- Part 5: Photos and Sites	F2022	M/S/A Vote 15-1-0
			Updates and Changes In:	New Course Proposal - to be part of a new Certificate		
			Units / Hours:	0.00 Units / 24.00 Lab hours		
			Recommended Preparation:	Completion of ADLTED 764.1, or ADLTED 764.2, or ADLTED 764.3, or ADLTED 764.4		
5	N/A	Monica Argenti Marlyn Garcia	ADLTED 763.1	Social Media for Business 1: Facebook and Instagram	F2022	M/S/A Vote 15-1-0
			Updates and Changes In:	New Course Proposal - to be part of a new Certificate		
			Units / Hours:	0.00 Units / 18.00 Lab hours		
			Recommended Preparation:	Course Completion of ADLTED 753 or 762.1 or 762.2 or 762.3 or 762.4 or 762.5		
6	N/A	Monica Argenti Marlyn Garcia	ADLTED 763.2	Social Media for Business 2: TkTok, Pintrst, Lnkdl, WhtsApp	F2022	M/S/A Vote 15-1-0
			Updates and Changes In:	New Course Proposal - to be part of a new Certificate		
			Units / Hours:	0.00 Units / 18.00 Lab hours		
			Recommended Preparation:	Completion of ADLTED 763.1		
7	N/A	Monica Argenti Marlyn Garcia	ADLTED 763.3	Social Media for Businesses 3: YouTube	F2022	M/S/A Vote 15-1-0
			Updates and Changes In:	New Course Proposal - to be part of a new Certificate		
			Units / Hours:	0.00 Units / 18.00 Lab hours		
			Recommended Preparation:			
8	N/A	Eric Arndt	HOSP 58	Meeting and Event Planning	F2022	M/S/A Vote 17-0-0
			Updates and Changes In:	New Course Proposal - standalone		
			Units / Hours:	3.00 Units / 3.00 Lecture hours		
9	N/A	Roseanne Powell	PLS 56	Civil Litigation and Discovery Practices and Procedures	F2022	Tabled
			Updates and Changes In:	New Course Proposal - to be part of an existing Major		
			Units / Hours:	3.00 Units / 3.00 Lecture hours		
			Recommended Preparation:	Eligibility for ENGL 100 or ESL 100 and Course Completion of CS 60.11A		

Revision(s) to Existing Course(s) - Update to Last Full Review Date						
Item	LFR	Submitter	Course #	Title	Eff. Date	Discussing/Voting Outcome
1	3/28/2016	Sal Diaz	HIST 4.1	History of Western Civilization to 1648 C.E.	F2022	M/S/A Vote 17-0-0
			Updates and Changes In:	Catalog Description, Objectives, Topics & Scope, Assignments, MOE, Textbooks		
			Units / Hours:	3.00 Units / 3.00 Lecture		
			Recommended Preparation:	Eligibility for ENGL 1A or equivalent		

**Consent Agenda**  
Cluster Tech Committee Recommendations Full Review including associated content reviews (Date of last full review will change) Consent Agenda Approved M/S/A 17-0-0

Modification(s) - No Update to Last Full Review Date						
Item	LFR	Submitter	Course #	Title	Eff. Date	Discussing/Voting Outcome
1	N/A	Tammy Alander	RADT 99	Community Engagement Related to Medical Imaging	F2022	
			Updates and Changes In:	Course Description and Objectives (reconciling job shadowing versus volunteer)		

Distance Ed (DE)						
Item	LFR	Submitter	Course #	Title	Eff. Date	Discussing/Voting Outcome
1	N/A	Dan Famini	ANHLT 109	Complementary and Alternative Veterinary Medicine	F2014	
			Updates and Changes In:	Emergency DE: addition of Fully Online, Partially Online, and Online with flexible in-person activities		
2	N/A	Emily Melville	FASH 112	Alterations and Sustainability	F2021	
			Updates and Changes In:	Emergency DE: addition of Fully Online, Partially Online, and Online with flexible in-person activities		
3	N/A	Emily Melville	FASH 121	Knitwear Construction	F2021	
			Updates and Changes In:	Emergency DE: addition of Fully Online, Partially Online, and Online with flexible in-person activities		
4	N/A	Reg Parks	GIS 51	Intermediate Geographic Information Systems (GIS)	F2021	
			Updates and Changes In:	Emergency DE: addition of Fully Online and Partially Online		
5	N/A	Reg Parks	GIS 54	Data Acquisition in Geographic Information Systems (GIS)	F2021	
			Updates and Changes In:	Emergency DE: addition of Partially Online		

**General Ed (GE)**  
None

**Technical Correction(s)**  
None

Inactivation(s)						
Item	LFR	Submitter	Course #	Title	Eff. Date	Discussing/Voting Outcome
1	N/A	Shelly Kaldunski	CUL 252.3	Knife Skills	F2022	
2	N/A	Shelly Kaldunski	CUL 252.14	Fundamentals Of Garde Manger	F2022	
3	N/A	Shelly Kaldunski	CUL 253.6	Professional Cooking Basics	F2022	
4	N/A	Shelly Kaldunski	CUL 256.5	Wine Appreciation	F2022	

## Major and Certificate Recommendation(s)

<b>Tabled due to non-approval of PLS 56</b>						
<b>Consent Agenda</b>						
<b>New Non-Credit</b>						
<i>None</i>						
<b>New Credit</b>						
<i>None</i>						
<b>Inactivated</b>						
<i>None</i>						
<b>Revised</b>						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Roseanne Powell	<a href="#">Paralegal Studies Revision</a>	AA	34	Adding PLS 56 Removing PLS 85.4 and 85.5	F2022
<b>Technical Correction(s)</b>						
<i>None</i>						