

**SANTA ROSA JUNIOR COLLEGE (SRJC)
CURRICULUM REVIEW COMMITTEE (CRC)
MEETING MARCH 14, 2022, 3:15pm-5:15pm**

<https://santarosa-edu.zoom.us/j/99398464152>

MINUTES

CALL TO ORDER:

	AUG 23	SEP 13	SEP 27	OCT 11	OCT 25	NOV 08	NOV 22	DEC 13	JAN 24	FEB 07	FEB 14	FEB 28	MAR 14	MAR 28	APR 11	APR 25	MAY 09	
MEMBERS																		
Faculty																		
Ann Foster (co-chair)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓					
Amy Merkel	✓	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓					
Amy Rosciele Flores	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	✓	✓					
Donald Laird	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓					
Eric Thompson	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓					
George Sellu (Fall)	✓	✓	✓	✓	✓	✓	A	A	SAB	SAB	SAB	SAB	SAB	SAB	SAB	SAB	SAB	SAB
Gregory Morre	N/A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓					
Ivana Gorgievska	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓					
John Stover	✓	✓	A	✓	✓	✓	✓	✓	A	✓	✓	✓	RESIGN	RESIGN	RESIGN	RESIGN	RESIGN	RESIGN
Katherine Slusser	✓	✓	✓	✓	✓	✓	✓	✓	LEAVE	LEAVE	LEAVE	LEAVE	LEAVE	LEAVE	LEAVE	LEAVE	LEAVE	LEAVE
Nancy Persons	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	✓					
Roam Romagnoli	✓	✓	✓	✓	✓	✓	✓	✓	LEAVE	LEAVE	LEAVE	LEAVE	LEAVE	LEAVE	LEAVE	LEAVE	LEAVE	LEAVE
Robert Gandmason	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	✓	✓	✓					
Robert Tuico Jr.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	✓					
Saska Gjorgjievska (Spring)	SAB	SAB	SAB	SAB	SAB	SAB	SAB	SAB	✓	✓	✓	A	✓					
Sujan Sarkar	✓	✓	✓	A	✓	✓	✓	✓	✓	A	✓	✓	✓					
Tom Falbo (Spring)	SAB	SAB	SAB	SAB	SAB	SAB	SAB	SAB	✓	✓	✓	✓	✓					
Vacant	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Administrators																		
Josh Adams (co-chair)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓					
Rachael Cutcher	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓					
Vayta Smith	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	✓	✓					
Vacant	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Classified																		
Kate Blackwell	✓	✓	✓	✓	✓	A	✓	✓	A	✓	A	A	A					
Students																		
Vacant	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Vacant	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Quorum and Voting Total	17	17	17	16	18	17	17	16	14	16	16	16	16					

Ex-officio, non-voting Members

Lisa Beach	✓	A	A	A	A	A	A	A	A	A	A	A	A					
Shirley Linton	A	✓	✓	✓	✓	A	✓	✓	A	✓	✓	✓	✓					

Staff:

Chas Crocker, Joshua Pinault, Kathy Matthies

Guests:

Claudia Morales, Brad Davis, Daniela Kingwill, Marlyn Garcia, Monica Argenti, Luz Navarrette

BUSINESS (15 minutes)**Announcements**

Item	Description
	<u>None</u>

Action

Item	Description
1 (Added to Agenda)	<p>Determine the need to continue holding virtual meetings: Pursuant to AB 361, local public agencies in Sonoma County may proceed to hold virtual meetings after September 30, 2021 without holding a separate meeting to make a determination that meeting in person would present imminent danger. Please be advised that the Sonoma County Public Health Officer issued social distancing recommendations for public meetings, available at: https://socoemergency.org/recommendation-of-the-health-officer-public-meetings/</p> <p style="text-align: right;">APPROVED</p>

6-YEAR REVIEW TIMELINES BY CLUSTER

YEAR	PSOA	WFD	CANITT	LAAF	AH	STEM	HS	LRET	KAD	BSS	STU	TOTAL
2021-22	16	20	15	23	21	0	0	0	15	15	2	127
2022-23	4	12	34	32	34	27	12	0	41	23	5	224
2023-24	23	47	65	39	38	43	10	0	39	12	10	326
2024-25	14	15	28	48	79	50	27	1	48	11	7	328
2025-26	27	27	42	47	36	26	23	1	67	23	10	329
2026-27	14	28	43	29	81	28	12	0	19	8	7	269
2027-28	4	16	67	50	22	32	19	0	10	8	0	228
CLUSTER TOTALS	98	165	294	268	311	206	103	2	239	100	41	1827
COURSES DUE (Current Only, No Past Due)	16	20	15	23	21	0	0	0	15	15	2	127
<i>Data pulled for CRC approved and frozen course changes only (does not account for drafts or proposed courses).</i>											LAST UPDATED 03/15/2022	

**CURRICULUM REVIEW COMMITTEE
COURSE RECOMMENDATIONS**

ACTION AGENDA						VOTING OUTCOME/DISCUSSION
New and/or Reinstated Courses						New/Reinstated
Item	LFR	Submitter	Course #	Title	Eff. Date	Voting Outcome/Discussion
None						
Revisions to Existing Courses - Update to Last Full Review Date						Revisions, Action
Item	LFR	Submitter	Course #	Title	Eff. Date	Voting Outcome/Discussion
1	3/14/2016	Claudia McCain	ART 7B	Drawing and Composition 2 3.00 Units 2.00 Lecture Hours / 4.00 Lab Hours Units Hours: Requisites: Course Completion of ART 7A Updates and Changes In: Description (DEIA), SLOs (-1, 2 merged), Objectives (+1), Assignments, MOEs, Textbooks	F2022	M/S/A 16-0-0 Vote
2	10/22/2018	Ivana Gorgievska	MATH 27	Precalculus Algebra and Trigonometry 5.00 Units 5.00 Lecture Hours Units Hours (old): Units Hours (new): 6.00 Units 6.00 Lecture Hours Requisites: Completion of MATH 156 or MATH 154 or MATH 155 or AB705 placement into Math Tier 3 or higher Updates and Changes In: Description (DEIA), Textbooks	F2022	M/S/A 16-0-0 Vote
3	12/14/2015	Diane Dolan	FLORS 108	Display and Merchandising for Retail Florists 1.00 Units 1.00 Lecture Hours / 0.50 Lab Hours Units Hours: Updates and Changes In: Description (DEI), SLOs (+1), Objectives (preamble), Topics & Scope (note), Assignments, MOEs	F2022	Tabled due to time
4	12/14/2015	Diane Dolan	FLORS 113	Floral Tributes 2.00 Units 1.50 Lecture Hours / 1.50 Lab Hours Units Hours: Requisites: Course Completion of FLORS 83B Recommended Prep: Eligibility for ENGL 100 or ESL 100 Updates and Changes In: Description, SLOs (+1), Objectives (-1), Topics & Scope, Assignments, MOEs	F2022	Tabled due to time
5	12/14/2015	Diane Dolan	FLORS 114	Retail Flower Business Management 3.00 Units 3.00 Lecture Hours Units Hours: Recommended Prep: Eligibility for ENGL 100 or ESL 100 Updates and Changes In: Description (DEI), SLOs, Objectives (+1), Topics & Scope, Assignments, MOEs	F2022	Tabled due to time
6	3/27/2017	Marlyn Garcia Monica Argenti	ADLTED 740	OSHA 10 Certification Preparation Total Semester Student Learning Hours: 12.00 Units / Hours (old): Units / Hours (new): Total Semester Student Learning Hours: 14.00 Updates and Changes In: Number of Weeks (max): 6 to 7, Description, Objectives (preamble), MOEs, Representative Textbooks and Materials, Open Entry/Exit (Optional to Not), Min.Qual changed: Machine Tool Technology-to-Vocational (short term), NonCredit	F2022	Tabled for more clarification from OSHA
7	5/14/2018	Marlyn Garcia Monica Argenti	ADLTED 742.2	Hardscaping 2: Non-Plant Features Total Semester Student Learning Hours: 40.00 Units Hours: Recommended Prep (old): Course Completion of ADLTED 744 Recommended Prep (new): (none) Updates and Changes In: Number of Weeks (max): 8 to 16, Description, Objectives, Topics & Scope, Assignments, MOEs, Textbooks, Open Entry/Exit (Optional to Not), Min.Quals: Ornamental Horticulture to Vocational (short-term); Noncredit	F2022	M/S/A 16-0-0 Vote
8	5/14/2018	Marlyn Garcia	ADLTED 748.3	Fire Resilient Landscaping* Formerly Introduction to Vegetation Management for Fire Prevention Total Semester Student Learning Hours: 24.00 Units Hours (old): Units Hours (new): Total Semester Student Learning Hours: 26.00 Recommended Prep: Course Completion of ADLTED 740 Updates and Changes In: Title, Number of Weeks (max): 4 to 13, Description, SLOs (full rewrite), Objectives (-2, +2), Topics & Scope, Assignments, MOEs, Textbooks, Open Entry/Exit (Optional to Not), Min.Quals: Ornamental Horticulture to Vocational (short-term); Noncredit	F2022	M/S/A 16-0-0 Vote
9	4/23/2018	Marlyn Garcia	ADLTED 766.5	Workforce Preparation 5: Transition To Careers: Practicum* Formerly Workforce Preparation 5: Transition To Careers Total Semester Student Learning Hours: 32.00 Units Hours: Recommended Prep (old): Course Completion of ADLTED 766.4 Recommended Prep (new): (none) Updates and Changes In: Title, Number of Weeks (max): 8 to 16, Number of Weeks (min): 4 to 3, Recommended Prep, Description, SLOs, Objectives, Topics & Scope, Assignments, MOEs, Textbooks, Open Entry/Exit: Yes to No	F2022	M/S/A 16-0-0 Vote
10	1/25/2016	Brad Davis	SE 580	Involved Elder Total Semester Student Learning Hours: 460 Units Hours (old): Units Hours (new): Total Semester Student Learning Hours: 350 Updates and Changes In: Number of Weeks: max. 23 to 17.5, Description, SLOs (2 merged), Objectives (-1), Assignments, MOEs, Min.Quals (+Specialized Instruction (Disabled Student Programs and Services): Vocational Noncredit)	F2022	M/S/A 16-0-0 Vote
11	3/9/2015	Brad Davis	SE 712	Independent Living/Work Skills for Persons with Disabilities Total Semester Student Learning Hours: 690 Units Hours (old): Units Hours (new): Total Semester Student Learning Hours: 525 Updates and Changes In: Description, Number of Weeks: Max. 23 to 17.5 Min. 11 to 6, Objectives (preamble), Assignments, MOEs, Min.Qual	F2022	M/S/A 16-0-0 Vote

12	1/25/2016	Brad Davis	VE 713	Employment Transitions	F2022	M/S/A 16-0-0 Vote	
			Units Hours (old):	Total Semester Student Learning Hours: 690			
			Units Hours (new):	Total Semester Student Learning Hours: 525			
			Updates and Changes In:	Number of Weeks: Max 23 to 17.5 Min. 11 to 8, Description (DEIA), SLO, Objectives (2 merged), Topics & Scope, Min.Quals: +Specialized Instruction (Disabled Student Programs and Services): Vocational Noncredit			
13	5/14/2018	Luz Navarrette Garcia	ESL 712	Beginning Non-Credit ESL Literacy	F2022	M/S/A 15-0-0 Vote	
			Units / Hours (old):	Total Semester Student Learning Hours: 288.75			
			Units / Hours (new):	Total Semester Student Learning Hours: 315.00			
			Updates and Changes In:	Description, Hours, SLOs, Objectives (preamble), Topics and Scope (formatting), Assignments, MOEs and Textbooks			
14	5/14/2018	Luz Navarrette Garcia	ESL 713	Low Beginning Non-Credit English as a Second Language	F2022	M/S/A 15-0-0 Vote	
			Units / Hours (old):	Total Student Learning Hours: 288.75			
			Units / Hours (new):	Total Student Learning Hours: 315.00			
			Updates and Changes In:	Description, Hours, Objectives (preamble), Assignments, MOEs, Textbooks			
15	5/14/2018	Luz Navarrette Garcia	ESL 714	High Beginning Non-Credit English as a Second Language	F2022	M/S/A 15-0-0 Vote	
			Units / Hours (old):	Total Student Learning Hours: 288.75			
			Units / Hours (new):	Total Student Learning Hours: 315.00			
			Updates and Changes In:	Description, Hours, Objectives (preamble), Assignments, MOEs, Textbooks			
16	9/24/2018	Luz Navarrette Garcia	ESL 715	Low Intermediate Non-Credit English as a Second Language	F2022	M/S/A 15-0-0 Vote	
			Units / Hours (old):	Total Student Learning Hours: 288.75			
			Units / Hours (new):	Total Student Learning Hours: 315.00			
			Updates and Changes In:	Description, Hours, Objectives (preamble), Assignments, MOEs, Textbooks			
17	10/8/2018	Luz Navarrette Garcia	ESL 716	High Intermediate Non-Credit English as a Second Language	F2022	M/S/A 15-0-0 Vote	
			Units / Hours (old):	Total Student Learning Hours: 288.75			
			Units / Hours (new):	Total Student Learning Hours: 315.00			
			Updates and Changes In:	Description, Hours, Objectives (preamble), Assignments, MOEs, Textbooks			
18	5/14/2018	Luz Navarrette Garcia	ESL 713CP	Beginning-Low Non-Credit ESL Conversation/Pronunciation	F2022	M/S/A 15-0-0 Vote	
			Units / Hours (old):	Total Student Learning Hours: 144.38			
			Units / Hours (new):	Total Student Learning Hours: 157.50			
			Recommended Preparation:	Course Completion of ESL 713 OR Qualifying Score on NC ESL Writing Assessment			
			Updates and Changes In:	Description, Hours, Objectives (preamble), Assignments, MOEs, Textbooks			
19	5/14/2018	Luz Navarrette Garcia	ESL 713RW	Beginning-Low Non-Credit ESL Reading/Writing	F2022	M/S/A 15-0-0 Vote	
			Units / Hours (old):	Total Student Learning Hours: 48.13			
			Units / Hours (new):	Total Student Learning Hours: 52.50			
			Recommended Preparation:	Course Completion of ESL 713 OR Qualifying Score on NC ESL Writing Assessment			
			Updates and Changes In:	Description, Hours, Objectives (preamble), Topics & Scope, Assignments, MOEs			
CONSENT AGENDA						Voting Outcome	M/S/A 15-0-0 Vote
Cluster Tech Review Committee (CTRC) Recommendations							Revisions, Consent
Full Review including associated content reviews (Date of last full review will change)							(CTRC Recommendations)
Item	LFR	Submitter	Course #	Title	Eff. Date	Discussion	
1	10/26/2015	Jessica Pardoe	ESL 371CP	ESL Intermediate Conversation/Pronunciation	F2022		
			Units Hours:	3.00 Units / 3.00 Lecture			
			Recommended Preparation:	Eligibility for ESL 371; OR Eligibility for ESL 371A or higher; OR Completion of ESL 714CP			
			Updates and Changes In:	Description, Objectives (preamble), Topics & Scope, Assignments, MOEs, Textbooks			
Modifications - No Update to Last Full Review Date						Modifications	
Item	LFR	Submitter	Course #	Title	Eff. Date	Discussion	
1	N/A	Jody Benecke	MUSCP 17B	Intermediate Voice	F2022		
			Updates and Changes In:	Number of Weeks: Min. 17.5 to 6.0			
Distance Education (DE)						Distance Education (DE)	
Item	LFR	Submitter	Course #	Title	Eff. Date	Discussion	
1	N/A	Marlyn Garcia	ADLTED 740	OSHA 10 Certification Preparation	F2022		
			Updates and Changes In:	Regular DE: addition of both 100% Online and Hybrid			
2	N/A	Marlyn Garcia	ADLTED 742.2	Hardscaping 2: Non-Plant Features	F2022		
			Updates and Changes In:	Regular DE: addition of both 100% Online and Hybrid			
3	N/A	Marlyn Garcia	ADLTED 748.3	Introduction to Vegetation Management for Fire Prevention	F2022		
			Updates and Changes In:	Regular DE: addition of both 100% Online and Hybrid			
4	N/A	Emmanuel Raymundo	ETHST 73	Introduction to Asian American Studies	F2022		
			Updates and Changes In:	Regular DE: addition of both 100% Online and Hybrid			
5	N/A	Emmanuel Raymundo	ETHST 75	Introduction to Chicana and Latinx Studies	F2022		
			Updates and Changes In:	Regular DE: addition of both 100% Online and Hybrid			
6	N/A	Emmanuel Raymundo	ETHST 76	Introduction to African-American Studies	F2022		
			Updates and Changes In:	Regular DE: addition of both 100% Online and Hybrid			
7	N/A	Emmanuel Raymundo	ETHST 77	Introduction to Ethnic Studies	F2022		
			Updates and Changes In:	Regular DE: addition of both 100% Online and Hybrid			
General Education (GE)						General Education (GE)	
Item	LFR	Submitter	Course #	Title	Eff. Date	Discussion	
1	N/A	Lenny Wagner	KINES 5	Sport and Society	F2023		
			Updates and Changes In:	Add CSU GE Area E			
2	N/A	Lenny Wagner	KINES 55	Coaching Sports	F2023		
			Updates and Changes In:	Add CSU GE Area E			
3	N/A	Lenny Wagner	KINES 59	Psychological Aspects of Sport Performance	F2023		
			Updates and Changes In:	Add CSU GE Area E			
4	N/A	Mike Traina	MEDIA 6	Media Criticism	F2021		
			Updates and Changes In:	Correction: Add Option A: Area D			

Technical Corrections						Technical Corrections
Item	LFR	Submitter	Course #	Title	Eff. Date	Discussion
<i>None</i>						
Inactivations						Inactivations
Item	LFR	Submitter	Course #	Title	Eff. Date	Discussion
<i>None</i>						

**CURRICULUM REVIEW COMMITTEE
MAJOR & CERTIFICATE RECOMMENDATION(S)**

PART OF THE CONSENT AGENDA:						
New Non-Credit						
<i>None</i>						
New Credit						
<i>None</i>						
Inactivated						
<i>None</i>						
Revised						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Marlyn Garcia	Adult Ed: Starting a Small Business	Completion	0	Changing hours: 78 --> 96 Changing requirements: Update of hours for ADLTED 751 and 752 (18.00 to 24.00) Changing electives block: Removing ADLTED 724, 761.1, 761.2, 761.3, 761.4, 761.5, 761.6 Adding ADLTED 762.1, 762.2, 762.3, 762.4, 762.5, 764.1, 764.2, 764.3	F2022
2	Ken Sebastiani	Firefighter Academy*	Achievement	24	Changing certificate Title and Description. EMC 103 unit increase from 5.50 to 7.50. Total units of program unchanged. FIRE 208 Title Change	F2022
3	Brenda Flyswithawks	Native American Studies	AA	18	Native American Studies Major moving from Behavioral Sciences to Ethnic Studies Department. Changes in PSLOs Changing Requirements: Removing ANTHRO 2, 32, 43, HIST 21; Adding ETHS 70, 71, 72, 74 Changing Electives: Removing ANTHRO 4, 21, 31, HIST 26; Adding ANTHRO 2, 32, 43, HIST 21	F2022
4	Roseanne Powell	Paralegal Studies	AA	34	Changing Requirements: Course Number change (PLS 85.1 to PLS 57) Adding CS 60.11A and CS 61.11A Changing Electives: Deleting Elective block A Renaming Elective block B to Electives Adding HR 61 and PLS 65	F2022
5	Amy Housman	Animal Science: Livestock and Equine Management	Achievement	24	Adding EQSCI 110, EQSCI 120, ANSCI 171 to electives	F2022
6	Ethan Wilde	Computer Studies: Game Development*	AS	25	Title Change from Digital Media: Game Development to Computer Studies: Game Development	F2022
7	Ethan Wilde	Computer Studies: Game Development*	Achievement	17	Title Change from Digital Media: Game Development to Computer Studies: Game Development	F2022
8	Ethan Wilde	Computer Studies: Web and Multimedia*	AA	20	Title Change from Digital Media: Web and Multimedia to Computer Studies: Web and Multimedia	F2022
9	Ethan Wilde	Computer Studies: Web and Multimedia*	Achievement	19	Title Change from Digital Media: Web and Multimedia to Computer Studies: Web and Multimedia	F2022

10	Casandra Hillman	Dance: Foundations	Skills	14	Changing elective block: Adding DANCE 68.1	F2022
11	Casandra Hillman	Dance: Choreography and Performance	Achievement	15	Changing elective block: Adding DANCE 21.3, 21.4, 21.5, 21.6	F2022
Technical Correction(s)						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Chas Crocker	Automotive Technology	AA	49	Course Number change MACH 51A to 51.1A and MACH 51B to 51.1B, removing duplicate listing of MACH 51.1B from elective block	F2022
2	Chas Crocker	Automotive Technology	Achievement	48	Course Number change MACH 51A to 51.1A and MACH 51B to 51.1B, removing duplicate listing of MACH 51.1B from elective block	F2022
3	Chas Crocker	Diesel Equipment Technology	AS	48	Course Number change MACH 51A to 51.1A	F2022
4	Chas Crocker	Mechatronics: Industrial Maintenance Technician	AS	19	Course Number change MACH 51A to 51.1A	F2022
5	Chas Crocker	Mechatronics: Industrial Maintenance Technician	Achievement	19	Course Number change MACH 51A to 51.1A	F2022
6	Chas Crocker	Welding Technology	AS	24	Course Number change MACH 51A to 51.1A	F2022
7	Chas Crocker	Welding Technology	Achievement	19.5	Course Number change MACH 51A to 51.1A	F2022
8	Chas Crocker	Industrial Maintenance Fundamentals	Skills	11	Course Number change MACH 51A to 51.1A	F2022
9	Chas Crocker	Sustainable Agriculture	AS	26	Removing SUSAG 118 (inactivation)	F2022
10	Chas Crocker	Sustainable Agriculture	Achievement	25	Removing SUSAG 118 (inactivation)	F2022
11	Chas Crocker	Pest Control Adviser	Achievement	42	Removing SUSAG 118 (inactivation)	F2022