

**SANTA ROSA JUNIOR COLLEGE (SRJC)
CURRICULUM REVIEW COMMITTEE (CRC)
BUILDING Doyle Library | ROOM #4420 | TIME 3:15pm-5:15pm
MEETING 08/22/2022
MINUTES**

CALL TO ORDER & ROLL CALL:															
	AUG 22	SEP 12	SEP 26	OCT 10	OCT 24	NOV 28	JAN 23	FEB 06 Special	FEB 13	FEB 27	MAR 13	MAR 27	APR 10	APR 24	MAY 08
MEMBERS															
Faculty (15)															
Ann Foster (Co-chair)	X														
Amy Flores	X														
Amy Merkel	X														
Carlos Valencia	X														
George Sellu (Sab.S23)	A														
Katherine Slusser	X														
Liz Giron-Brosnan	X														
Nora Wheeler	X														
Roam Romagnoli	X														
Robert Grandmaison	X														
Robert Tuico Jr.	X														
Saska Gjorgjievska	X														
Sujan Sarkar	X														
Tom Falbo	A														
Vacant															
Administrators (4)															
Josh Adams (Co-chair)	X														
Rachael Cutcher	X														
Vayta Smith	X														
Vacant															
Classified (1)															
Kate Blackwell	X														
Students (2)															
Vacant	A														
Vacant															
Quorum and Voting Total	16														
Ex-officio, non-voting Members (2)															
Lisa Beach	A														
Shirley Linton															
Staff:															
Chas Crocker, Joshua Pinaula, Kathy Matthies															
Guests:															
Bitu Bookman, Ludmilla Bade, Nancy Person															

BUSINESS (15 minutes)**Announcements**

Item	Description
1	Changing the CRC time for Student Representatives Committee discussed the possibility of changing the time to accomodate student's schedule that conflicts with student government meetings. TBD

Action

Item	Description
1	Welcome and Introductions of Committee members
2	Curriculum Homepage (https://curriculum.santarosa.edu) (Chas) A Curriculum Submission Process and due dates (Chas)
3	Establishing Quorum (Ann)
4	CRC Orientation -PART 1 (Ann/Josh) A Meeting Dates B Title 5 Training C Agenda Walkthrough (Ann) D Committee Function and more
5	Solicitation of topics for Business Items from CRC committee members (Josh)
6	Term effective date - Fall Default (Josh)
7	DE Addendum Review (Lisa)
8	Cluster Technical Review Committee (CTRC) Duties, Assignment of CTRC Reps and members A Assignment of CRTC Reps and Members B Co-Chair role of CRC Representative at CTRC
9	Would we like to add Public Comment (end of meeting?)

6-YEAR REVIEW TIMELINES BY CLUSTER

YEAR	AH	BSS	CANITT	HS	KAD	LAAF	LRET	PSOA	STEM	STU	WFD	TOTAL
2021-22 - past due	12	7	9	0	15	13	0	16	0	0	10	82
2022-23	32	22	33	12	41	24	0	4	22	5	12	207
2023-24	38	12	63	10	39	39	0	20	42	8	47	318
2024-25	79	11	28	26	49	47	1	13	50	8	15	327
2025-26	35	23	42	23	67	47	1	27	26	11	17	319
2026-27	80	8	43	12	18	29	0	14	28	7	28	267
2027-28	33	17	71	19	11	74	0	4	38	4	35	306
2028-29	0	0	0	0	0	0	0	0	0	0	0	0
CLUSTER TOTALS	276	100	289	102	240	273	2	98	206	43	164	1793

COURSES DUE (Current & Past Due)	44	29	42	12	56	37	0	20	22	5	22	289
<i>Data pulled for CRC approved and frozen course changes only (does not account for drafts or proposed courses).</i>											LAST UPDATED 08/03/2022	

LAAF COVERGE | 6-YEAR REVIEW TIMELINES

YEAR	ADULT /CSKL	ENGL	ESL	ETHST	HUM /RELS	LANG	PHIL	TOTAL
2021-22 - past due	0	1	7	0	3	0	2	13
2022-23	13	8	1	0	1	0	1	24
2023-24	24	2	5	0	1	3	3	38
2024-25	17	12	5	0	9	1	4	48
2025-26	7	2	3	0	5	29	1	47
2026-27	6	3	6	0	7	4	3	29
2027-28	32	4	16	21	0	1	0	74
2028-29	0	0	0	0	0	0	0	0
CLUSTER TOTALS	99	32	43	21	26	38	14	273

COURSES DUE (Current & Past Due)	13	9	8	0	4	0	3	37
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**CURRICULUM REVIEW COMMITTEE (CRC)
COURSE RECOMMENDATIONS**

KEY: LFR = Last Full Review, EFF.DATE = Effective Date

ACTION AGENDA							VOTING OUTCOME & DISCUSSION
NEW/REINSTATED							NEW/REINSTATED
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION	
None							
REVISION Update to Last Full Review Date							REVISION, ACTION
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION	
1	10/12/2015	Bitia Bookman	ESL 373	Advanced Academic Reading and Writing for ESL Students	Fall 2023	Tabled for Objective language	
			Units Hours: Requisites:	9.00 Units 9.00 Lecture Hours Completion of the ESL Guided Self-Placement or completion of one of the following courses: ESL 316, ESL 372 or ESL 372B			
			Updates and Changes In:	Description (IDEAA), SLO (word choice), Objectives (preamble, -1), Topics & Scope, Assignments, MOE, Textbooks			
CONSENT AGENDA							VOTING OUTCOME: M/S/A 16-0-0 Vote
REVISION Update to Last Full Review Date							REVISION, CONSENT
Cluster Tech Review Committee (CTRC) Course Recommendations. Associated content reviews included.							(Reviewed by CTRC)
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	DISCUSSION	
None							
MODIFICATION No Update to Last Full Review Date							MODIFICATION
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	DISCUSSION	
1-22	N/A	Curriculum Office	(22 Courses) List of Courses	Revision of Math Tier website link BIO 7, BIO 10, CHEM 3A, CHEM 7, CHEM 42, ECON 12, MATH 1A, MATH 4, MATH 7, MATH 9, MATH 10, MATH 15, MATH 16, MATH 25, MATH 27, MATH 49, MATH 101, MATH 150, MATH 154, MATH 156, MATH 161, PHYS 7	N/A	Summer Authority	
23-28	N/A	Curriculum Office	(6 Courses) List of Courses	Removal of "Math Tier 5" website link (6 courses) BIO 7, CHEM 7, MATH 1A, MATH 4, MATH 7, PHYS 7	N/A	Summer Authority	
29	N/A	Robert Grandmaison	CONS 104	Construction Management and Scheduling	Fall 2022	Summer Authority	
			Updates and Changes In:	Course Completion of CONS 101 from Recommended Prep to Prerequisite			
30	N/A	Robert Grandmaison	CONS 105	Construction Contract Documents	Fall 2022	Summer Authority	
			Updates and Changes In:	Course Completion of CONS 103 from Recommended Prep to Prerequisite			
31	N/A	Robert Grandmaison	CONS 106	Construction Estimating and Bidding	Fall 2022	Summer Authority	
			Updates and Changes In:	Course Completion of CONS 101 from Recommended Prep to Prerequisite			
DISTANCE EDUCATION (DE)							DE
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	DISCUSSION	
1	N/A	Josh Adams	AJ 25	Community Relations	Fall 2020	Summer Authority	
			Updates and Changes In:	Regular DE: addition of fully online			
2	N/A	Josh Adams	AJ 56	Crime and Criminal Justice in Society	Fall 2019	Summer Authority	
			Updates and Changes In:	Regular DE: addition of fully online			
3	N/A	Clay Atchison	APTECH 64	3D Animation: Character Animation	Fall 2018	Summer Authority	
			Updates and Changes In:	Regular DE: addition of fully online			
4	N/A	Jill Harrison	DIET 52	Management Training Techniques	Fall 2022	Summer Authority	
			Updates and Changes In:	Regular DE: addition of fully online			
5	N/A	Jill Harrison	DIET 55	Food Production Management	Fall 2022	Summer Authority	
			Updates and Changes In:	Regular DE: addition of fully online			
6	N/A	Jill Harrison	DIET 107.1L	Dietetic Technician 1: Supervised Field Experience	Fall 2021	Summer Authority	
			Updates and Changes In:	Regular DE: addition of fully online			
7	N/A	Jill Harrison	DIET 107.2	Dietetic Technician 2: Lecture	Fall 2021	Summer Authority	
			Updates and Changes In:	Regular DE: addition of fully online and partially online modalities			
8	N/A	Jill Harrison	DIET 107.2L	Dietetic Technician 2: Supervised Field Experience	Fall 2021	Summer Authority	
			Updates and Changes In:	Regular DE: addition of fully online and partially online modalities			
9	N/A	Jill Harrison	DIET 176L	Applied Nutrition Therapy Lab	Fall 2020	Summer Authority	
			Updates and Changes In:	Regular DE: addition of fully online and partially online modalities			
10	N/A	Jill Harrison	DIET 191	Counseling and Group Facilitation Skills in Healthcare	Fall 2021	Summer Authority	
			Updates and Changes In:	Regular DE: addition of fully online and partially online modalities			
11	N/A	Sal Diaz	HIST 18.2	History of Women in the United States Since 1877	Fall 2020	Summer Authority	
			Updates and Changes In:	Regular DE: addition of fully online and partially online modalities			
12	N/A	Sal Diaz	POLS 18	Political Theory	Fall 2017	Summer Authority	
			Updates and Changes In:	Regular DE: addition of fully online and partially online modalities			
13	N/A	Sal Diaz	POLS 2	Introduction to Comparative Government	Fall 2019	Summer Authority	
			Updates and Changes In:	Regular DE: addition of fully online and partially online modalities			
14	N/A	Ladawn Meade	CS 17.11	Java Programming	Fall 2022	Summer Authority	
			Updates and Changes In:	Regular DE: addition of fully online and partially online modalities			
15	N/A	Hiroshi Fuchigami	ART 49	Independent Study in Art	Fall 2019	Summer Authority	
			Updates and Changes In:	Regular DE: addition of exclusively online and hybrid modality			
GENERAL EDUCATION (GE)							GE
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	DISCUSSION	
None							
INACTIVATION							INACTIVATION
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	DISCUSSION	
None							

**CURRICULUM REVIEW COMMITTEE
MAJOR & CERTIFICATE RECOMMENDATION(S)**

CONSENT AG PART OF THE CONSENT AGENDA:						
New Non-Credit						
<i>None</i>						
New Credit						
<i>None</i>						
Inactivated						
<i>None</i>						
Revised						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Merilark Padgett-Johnson	Pest Control Adviser	Achievement	42	Removing HORT 50.1 (inactivation)	F2023
2	Betsy Fischer	Culinary Arts	AA	32	Adding CUL 275.6 and 276.60 to elective block	F2023
3	Merilark Padgett-Johnson	Viticulture	AS	25	Adding WEOC 99i and WRKEX 97 to elective block	F2023
4	Merilark Padgett-Johnson	Viticulture	Achievement	24	Adding WEOC 99i and WRKEX 97 to elective block	F2023
5	Amy Flores	Basic Academic Skills	Completion	0	Total hours reduced from 1050 to 122.50. Hours to CSKLS 731 and 732 reduced from 350 each to 61.25 each. Required courses to become electives (choose 2) Minor change to PSLO	F2023
6	Al Yu	Hospitality, Event and Tourism Management	Achievement	16	Changes to Elective block: Removal of BAD 1, BAD 2, BGN 111, BGN 112, BMK 50, BMK 51, BMK 54, BMK 57, BMK 59, ECON 1, FDNT 10, MATH 15, WINE 70, WINE 102, WINE 111.1, WINE 111.2, WINE 131. Addition of BMG 52, CUL 256.10, WINE 132.1, 132.2	F2023
Technical Correction(s)						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Curriculum Office	Digital Media: Digital Filmmaking	AS	22	Course number change JOUR 55 to 5	F2023
2	Curriculum Office	Digital Media: Digital Filmmaking	Achievement	21	Course number change JOUR 55 to 5	F2023
3	Curriculum Office	Journalism (AA-T)	AA-T	18.5	Course number change JOUR 55 to 5	F2023
4	Curriculum Office	Journalism: Digital	AS	29	Course number change JOUR 55 to 5, CS 74.21A and CS 74.21B inactivated and replaced with CS 74.22	F2023
5	Curriculum Office	Journalism: Digital	Achievement	25	Course number change JOUR 55 to 5, CS 74.21A and CS 74.21B inactivated and replaced with CS 74.22	F2023
6	Curriculum Office	Film, Television, and Electronic Media	AS-T	20	Course number change JOUR 55 to 5	F2023
7	Curriculum Office	Advanced Cardiac Life Support	Skills	0.5	Summer Authority: Update course number from HLC 275C to EMC 116	F2022

8	Curriculum Office	Surveying Technology	Achievement	29	Summer Authority: Updated courses referenced in the Note section (due to inactivation) from CSKLS 371, 372, MATH 150A, 150B, 151, CS 101A, 101B to CSKLS 372, 373, MATH 150, 154, CS 5	F2020
9	Robert Grandmaison	Civil Engineering Technology	Achievement	25	Summer Authority: Updated courses referenced in the Note section (due to inactivation) from CSKLS 371, 372, MATH 150A, 150B, 151, CS 101A, 101B to CSKLS 372, 373, MATH 150, 154, CS 5	F2020
10	Dan Famini	Veterinary Technician	Achievement	23	Summer Authority: Updated Catalog Description (removed "by Summer 2024.")	F2021
11	Jodi Pasquini	Nursing ADN	AS	68	Update to Notes (removal of qualifier "if the C minus is less than 70%")	F2020