

**SANTA ROSA JUNIOR COLLEGE (SRJC)
CURRICULUM REVIEW COMMITTEE (CRC)**

BUILDING Doyle Library | ROOM #4420 | TIME 3:15pm-5:15pm

<https://santarosa-edu.zoom.us/j/99398464152?pwd=VFVJUHDzMENoVnQ4Z2xONDNwbW5sQT09>

MEETING 10/10/2022

AGENDA

CALL TO ORDER & ROLL CALL:

	AUG 22	SEP 12	SEP 26	OCT 10	OCT 24	NOV 28	JAN 23	FEB 06 Special	FEB 13	FEB 27	MAR 13	MAR 27	APR 10	APR 24	MAY 08
MEMBERS															
Faculty (15)															
Ann Foster (Co-chair)	X	X	X												
Amy Flores	X	X	X												
Amy Merkel	X	X	X												
Carlos Valencia	X	X	X												
George Sellu (Sab.S23)	A	A	A												
John Kwon		A	X												
Katherine Slusser	X	X	A												
Liz Giron-Brosnan	X	A	X												
Nora Wheeler	X	X	X												
Roam Romagnoli	X	X	X												
Robert Grandmaison	X	X	X												
Robert Tuico Jr.	X	X	X												
Saska Gjorgjievska	X	X	X												
Sujan Sarkar	X	X	X												
Tom Falbo	A	X	X												
Administrators (4)															
Josh Adams (Co-chair)	X	X	X												
Rachael Cutcher	X	X	A												
Vayta Smith	X	X	A												
<i>Vacant</i>															
Classified (1)															
Kate Blackwell	X	A	A												
Students (2)															
Ludmilla Bade		X	X												
<i>Vacant</i>															
Quorum and Voting Total	16	16	15												

Ex-officio, non-voting Members (2)

Lisa Beach	A	X	A												
<i>Vacant</i>															
Staff:															
Chas Crocker, Joshua Pinaula, Kathy Matthies															
Guests:															

BUSINESS (15 minutes)

Informational & Discussion Items

Item	Description
1	CalGETC (Kate Blackwell)
2	Ideal number of Student Learning Outcomes (SLO)

Action Items

Item	Description
1	Issues regarding the Objectives preamble

COURSE REVIEW & CONSENT AGENDA (1hr 30 minutes) -See following pages

Ending Items

Item	Description
1	Questions for Cluster Technical Review Committee (start in OCT)
2	Public Comment

6-YEAR REVIEW TIMELINES BY CLUSTER

YEAR	AH	BSS	CANITT	HS	KAD	LAAF	LRET	PSOA	STEM	STU	WFD	TOTAL
2021-22 - past due	9	3	9	0	15	9	0	11	0	0	10	66
2022-23	26	22	33	12	41	24	0	4	17	5	12	196
2023-24	38	12	63	10	39	38	0	18	41	8	47	314
2024-25	79	11	28	26	49	47	1	13	50	8	14	326
2025-26	35	23	42	23	67	47	1	27	26	11	16	318
2026-27	78	8	43	12	18	29	0	14	28	7	28	265
2027-28	33	17	71	19	11	74	0	4	38	4	35	306
2028-29	7	4	0	0	0	4	0	7	7	0	2	31
CLUSTER TOTALS	265	100	289	102	240	272	2	98	207	43	164	1782

COURSES DUE (Past Due and Current)	35	25	42	12	56	33	0	15	17	5	22	262
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Data pulled for CRC approved and frozen course changes only (does not account for drafts or proposed courses).

LAST UPDATED
10/16/2022

LAAF COVERGE | 6-YEAR REVIEW TIMELINES

YEAR	ADULT /CSKL	ENGL	ESL	ETHST	HUM /RELS	LANG	PHIL	TOTAL
2021-22 - past due	0	1	3	0	3	0	2	9
2022-23	13	8	1	0	1	0	1	24
2023-24	24	2	5	0	1	3	3	38
2024-25	17	12	5	0	9	1	4	48
2025-26	7	2	3	0	5	29	1	47
2026-27	6	3	6	0	7	4	3	29
2027-28	32	4	16	21	0	1	0	74
2028-29	0	0	4	0	0	0	0	4
CLUSTER TOTALS	99	32	43	21	26	38	14	273

COURSES DUE (Past Due and Current)	13	9	4	0	4	0	3	33
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CURRICULUM REVIEW COMMITTEE (CRC) COURSE RECOMMENDATIONS

KEY: LFR = Last Full Review, EFF.DATE = Effective Date

ACTION AGENDA					
NEW/REINSTATED					
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
1	NEW	Charisse Arnold	AJ 380	Officer Training Skills and Topics	Fall 2023
			Units Hours:	0.25-1.00 Units 16.00 Lab Hours	
			New Course:	Standalone course	
REVISION Update to Last Full Review Date					
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
1	4/25/2016	Alice Hampton	CHLD 95	Developing Social Competence in the Early Childhood Years	Fall 2023
			Units Hours:	3.00 Units 3.00 Lecture Hours	
			Recommended Prep:	Eligibility for ENGL 1A or equivalent and Course Completion of CHLD 10 and CHLD 90.1	
			Updates and Changes In:	Grading (+P/NP), Description (IDEAA), SLO (-2, +1), Objectives (preamble, +1, several changes), Topics & Scope, Assignments, MOE, Textbooks	
2	3/28/2016	Alice Hampton	CHLD 220	Effective Guidance and Discipline	Fall 2023
			Units Hours:	2.00 Units 2.00 Lecture Hours	
			Recommended Prep:	Eligibility for ENGL 100 or ESL 100	
			Updates and Changes In:	Description (IDEAA), SLO (-2, word choice), Objectives (preamble, -2, +2, word choice), Topics & Scope, Assignments, Textbook	
3	11/28/2016	Cindy Fleckner	DH 74	Head and Neck Anatomy, Histology and Embryology	Fall 2023
			Units Hours:	3.00 Units 2.00 Lecture Hours / 3.00 Lab Hours	
			Requisites:	Course Completion of DH 70	
			Limits on Enrollment:	Acceptance to Allied Dental Program	
			Updates and Changes In:	Description (IDEAA), Objectives (preamble, -1, +1), Topics & Scope, Assignments, MOE, Textbooks, CVU/CVC Status (FROM: Distance Ed, Not CVU/CVC Developed TO: Not Distance Ed)	
4	3/11/2019	Susan Hellums	DH 83	Ethics, Jurisprudence & Practice Mgmt for Dental Hygienist	Fall 2023
			Units Hours:	2.00 Units 2.00 Lecture Hours	
			Requisites:	Concurrent Enrollment in DH 71E (or DH 84)	
			Updates and Changes In:	Description (IDEAA), SLO (word choice), Objective (preamble, -8, +3, word choice), Topics & Scope, Assignments, MOE, Textbooks, CVU/CVC Status (FROM: Distance Ed, Not CVU/CVC Developed TO: Not Distance Ed)	
5	1/25/2016	Lauralyn Larsen	AGRI 99I*	Agriculture Internship*	Fall 2023
			Formerly	Agriculture Occupational Work Experience Internship	
			Units Hours (old):	0.50-8.00 Units 34.50 Contact DHR Hours	
			Units Hours (new):	1.00-8.00 Units 34.50 Contact DHR Hours	
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100	
			Recommended Prep (new):	none	
			Limits on Enrollment (old):	Student must complete an interview, placement and verification of employment because intern position must be secured prior to enrollment.	
			Limits on Enrollment (new):	Student must secure a position prior to enrollment.	
			Updates and Changes In:	Abbrev.Title, Description (IDEAA), SLO (-1, word choice), Objectives (preamble, -3, +1, word choice), Topics & Scope, Assignments, MOE, Textbooks	
6	1/25/2016	Lauralyn Larsen	AJ 99I*	Admin of Justice Internship*	Fall 2023
			Formerly	Admin of Justice Occupational Work Experience Internship	
			Units Hours (old):	0.50-8.00 Units 34.50 Contact DHR Hours	
			Units Hours (new):	1.00-8.00 Units 34.50 Contact DHR Hours	
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100	
			Recommended Prep (new):	none	
			Limits on Enrollment (old):	Student must complete an interview, placement and verification of employment because intern position must be secured prior to enrollment.	
			Limits on Enrollment (new):	Student must secure a position prior to enrollment.	
			Updates and Changes In:	Abbrev.Title, Description (IDEAA), SLO (-1, word choice), Objectives (preamble, -3, +1, word choice), Topics & Scope, Assignments, MOE, Textbooks	

7	4/25/2016	Lauralyn Larsen	BOT 99.2I	Bookkeeper Internship	Fall 2023
			Units Hours (old):	0.50-8.00 Units 34.50 Contact DHR Hours	
			Units Hours (new):	1.00-8.00 Units 34.50 Contact DHR Hours	
			Requisites (old):	Course Completion or Current Enrollment in BBK 51 and BGN 81 and BGN 110 and CS 60.11A	
			Requisites (new):	<i>none</i>	
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100	
			Recommended Prep (new):	<i>none</i>	
			Limits on Enrollment (old):	Student must complete an application, interview, placement and verification of employment because intern position must be secured prior to enrollment.	
			Limits on Enrollment (new):	Student must secure a position prior to enrollment.	
			Updates and Changes In:	Description (IDEAA), SLO (-1, word choice), Objectives (-3, +1, preamble, word choice), Topics & Scope, Assignments, MOE, Textbooks, CVU/CVC status (developed)	
8	3/28/2016	Lauralyn Larsen	CS 99I*	Computer Studies Internship*	Fall 2023
			Formerly	Computer Studies Occupational Work Experience Intern	
			Units Hours (old):	0.50-8.00 Units 34.50 Contact DHR Hours	
			Units Hours (new):	1.00-8.00 Units 34.50 Contact DHR Hours	
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100	
			Recommended Prep (new):	<i>none</i>	
			Limits on Enrollment (old):	Student must complete an application, interview, placement and verification of employment because intern position must be secured prior to enrollment.	
			Limits on Enrollment (new):	Student must secure a position prior to enrolling in the course.	
			Updates and Changes In:	Description (IDEAA), SLO (-1, word choice), Objectives (preamble, -3, +1, word choice), Topics & Scope, Assignments, MOE, Textbooks	
9	4/11/2016	Lauralyn Larsen	CUL 99I*	Culinary Arts Internship*	Fall 2023
			Formerly	Culinary Arts Occupational Work Experience Internship	
			Units Hours (old):	0.50-8.00 Units 34.50 Contact DHR Hours	
			Units Hours (new):	1.00-8.00 Units 34.50 Contact DHR Hours	
			Requisites (old):	Course Completion of CUL 250, CUL 250.1 and CUL 256.10	
			Requisites (new):	<i>none</i>	
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100	
			Recommended Prep (new):	<i>none</i>	
			Limits on Enrollment (old):	Student must complete an application, interview, placement and verification of employment because intern position must be secured prior to enrollment.	
			Limits on Enrollment (new):	Student must secure a position prior to enrollment.	
			Updates and Changes In:	Description (IDEAA), SLO (-1, word choice), Objectives (preamble, -3, +1, word choice), Topics & Scope, Assignments, MOE, Textbooks	
10	4/25/2016	Lauralyn Larsen	HR 99I*	Human Resources Internship*	Fall 2023
			Formerly	Human Resources Occupational Work Experience Intern	
			Units Hours:	1.00-8.00 Units 34.50 Contact DHR Hours	
			Requisites (old):	Course Completion of HR 60 and HR 62	
			Requisites (new):	<i>none</i>	
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100	
			Recommended Prep (new):	<i>none</i>	
			Limits on Enrollment (old):	Student must complete an interview, placement and verification of employment because intern position must be secured prior to enrollment.	
			Limits on Enrollment (new):	Student must secure a position prior to enrollment.	
			Updates and Changes In:	Description (IDEAA), SLO (-1, word choice), Objectives (preamble, -3, +1, word choice), Topics & Scope, Assignments, MOE, Textbooks	

11	3/28/2016	Lauralyn Larsen	NRM 99I* Formerly	Natural Resources Management Internship* Natural Resources Mgmt Occupational Work Experience Intern	Fall 2023
			Units Hours (old):	0.50-8.00 Units 34.50 Contact DHR Hours	
			Units Hours (new):	1.00-8.00 Units 34.50 Contact DHR Hours	
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100	
			Recommended Prep (new):	none	
			Limits on Enrollment (old):	Student must complete an application, interview, placement and verification of employment because intern position must be secured prior to enrollment.	
			Limits on Enrollment (new):	Students must have secured a position prior to enrollment.	
			Updates and Changes In:	Description (IDEAA), SLO (-1, word choice), Objectives (preamble, formatting), Topics & Scope, Assignments, MOE, Textbooks	
12	1/25/2016	Kim Kinahan	WEOC 99	Occupational Work Experience	Fall 2023
			Units Hours:	0.50-8.00 Units 34.50 Contact DHR Hours	
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100	
			Recommended Prep (new):	none	
			Limits on Enrollment:	Students must have a job in a licensed business that is directly related to their educational or occupational goal. Units earned are based on hours worked during the semester.	
			Updates and Changes In:	Description (IDEAA), SLO (-2, +1), Objective (word choice), Topics & Scope, Assignments, MOE, Textbooks	
13	1/25/2016	Kim Kinahan	WRKEX 97	General Work Experience	Fall 2023
			Units Hours:	0.50-6.00 Units 25.75 Contact DHR Hours	
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100	
			Recommended Prep (new):	none	
			Limits on Enrollment:	Students must have a job in a licensed business to qualify for General Work Experience. Units earned are based on hours worked during the semester.	
			Updates and Changes In:	Description (IDEAA), SLO (word choice), Objectives (preamble, word choice), Topics & Scope, Assignments, MOE, Textbooks	

CONSENT AGENDA

VOTING OUTCOME:

REVISION | Update to Last Full Review Date

Cluster Tech Review Committee (CTRC) Course Recommendations. Associated content reviews included.

ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
None					

MODIFICATION | No Update to Last Full Review Date

ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
1	5/9/2022	Mas limura	CHEM 60	General, Organic and Biological Chemistry	Fall 2023
			Units Hours:	5.00 Units 4.00 Lecture Hours / 3.00 Lab Hours	
			Recommended Prep (old):	Eligibility for MATH 150 or equivalent AND eligibility for ENGL 100 or ESL 100	
			Recommended Prep (new):	Eligibility for ESL 100	
			Updates and Changes In:	Topics & Scope (Lec/Lab note), Assignments	

DISTANCE EDUCATION (DE)

ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
None					

GENERAL EDUCATION (GE)

ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
None					

INACTIVATION

ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
1	N/A	K. Seder	BGN 101	Typing	Fall 2023

**CURRICULUM REVIEW COMMITTEE
MAJOR & CERTIFICATE RECOMMENDATION(S)**

CONSENT AG PART OF THE CONSENT AGENDA:						
New Non-Credit						
Item	Submitter	Program	Cert./Major Type	Hours	Description	Eff. Date
<i>None</i>						
New Credit						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
<i>None</i>						
Inactivated						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
<i>None</i>						
Revised						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Roseanne Powell	Paralegal Studies	AA	34	Update to Description	F2023
2	Araceli Osorio	Spanish	AA	18	Removal of SPAN 50B from Elective block	F2023
Technical Correction(s)						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Curriculum Office	Mathematics (AS-T)	AS-T	21	Update in course units: MATH 5 (3 --> 4). Program Units from 20 to 21	F2023