

SANTA ROSA JUNIOR COLLEGE (SRJC)
CURRICULUM REVIEW COMMITTEE (CRC)
BUILDING Doyle Library | ROOM #4420 | TIME 3:15pm-5:15pm

<https://santarosa-edu.zoom.us/j/99398464152?pwd=VFVJUHDzMENoVnQ4Z2xONDNwbW5sQT09>

MEETING 10/10/2022

AGENDA

CALL TO ORDER & ROLL CALL:															
	AUG 22	SEP 12	SEP 26	OCT 10	OCT 24	NOV 28	JAN 23	FEB 6 Special	FEB 13	FEB 27	MAR 13	MAR 27	APR 10	APR 24	MAY 8
MEMBERS															
Faculty (15)															
Ann Foster (Co-chair)	X	X	X	X											
Amy Flores	X	X	X	X											
Amy Merkel	X	X	X	X											
Carlos Valencia	X	X	X	X											
George Sellu (Sab.S23)	A	A	A	X											
John Kwon		A	X	X											
Katherine Slusser	X	X	A	X											
Liz Giron-Brosnan	X	A	X	X											
Nora Wheeler	X	X	X	A											
Robert Grandmaison	X	X	X	X											
Robert Tuico Jr.	X	X	X	X											
Saska Gjorgjievska	X	X	X	X											
Sujan Sarkar	X	X	X	X											
Tom Falbo	A	X	X	X											
Vacant															
Administrators (4)															
Josh Adams (Co-chair)	X	X	X	X											
Rachael Cutcher	X	X	A	A											
Vayta Smith	X	X	A	X											
Vacant															
Classified (1)															
Kate Blackwell	X	A	A	X											
Students (2)															
Ludmilla Bade		X	X	A											
Vacant															
Quorum and Voting Total	16	16	15	16											
Ex-officio, non-voting Members (2)															
Lisa Beach	A	X	A	A											
Vacant															
Staff:															
Chas Crocker, Joshua Pinaula, Kathy Matthies															
Guests:															
Alice Hampton, Cindy Fleckner, Susan Hellums, Laurlyn Larsen, Kim Kinahan															
BUSINESS (15 minutes)															
Informational & Discussion Items															
Item	Description														
1	CalGETC (Kate Blackwell)														
2	Ideal number of Student Learning Outcomes (SLO)														
Action Items															
Item	Description														
1	Issues regarding the Objectives preamble														
COURSE REVIEW & CONSENT AGENDA (1hr 30 minutes) -See following pages															
Ending Items															
Item	Description														
1	Questions for Cluster Technical Review Committee (start in OCT)														
2	Public Comment														

6-YEAR REVIEW TIMELINES BY CLUSTER

YEAR	AH	BSS	CANITT	HS	KAD	LAAF	LRET	PSOA	STEM	STU	WFD	TOTAL
2021-22 - past due	9	2	9	0	15	9	0	11	0	0	0	55
2022-23	26	22	33	11	41	24	0	4	17	5	12	195
2023-24	38	12	63	10	39	38	0	18	41	8	47	314
2024-25	79	11	28	25	49	47	1	13	50	8	14	325
2025-26	35	23	42	23	67	47	1	27	26	11	16	318
2026-27	78	8	43	12	18	29	0	14	28	7	28	265
2027-28	33	17	71	19	11	74	0	4	38	4	35	306
2028-29	7	5	0	2	0	4	0	7	7	0	2	34
CLUSTER TOTALS	265	100	289	102	240	272	2	98	207	43	154	1772
COURSES DUE (Past Due and Current)	35	24	42	11	56	33	0	15	17	5	12	250
<i>Data pulled for CRC approved and frozen course changes only (does not account for drafts or proposed courses).</i>											LAST UPDATED 10/11/2022	

CURRICULUM REVIEW COMMITTEE (CRC) COURSE RECOMMENDATIONS

KEY: LFR = Last Full Review, EFF.DATE = Effective Date

ACTION AGENDA					
NEW/REINSTATED					
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
1	NEW	Charisse Arnold	AJ 380	Officer Training Skills and Topics	Fall 2023
			Units Hours:	0.25-1.00 Units 16.00 Lab Hours	
			New Course:	Standalone course	
REVISION Update to Last Full Review Date					
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
1	4/25/2016	Alice Hampton	CHLD 95	Developing Social Competence in the Early Childhood Years	Fall 2023
			Units Hours:	3.00 Units 3.00 Lecture Hours	
			Recommended Prep:	Eligibility for ENGL 1A or equivalent and Course Completion of CHLD 10 and CHLD 90.1	
			Updates and Changes In:	Grading (+P/NP), Description (IDEAA), SLO (-2, +1), Objectives (preamble, +1, several changes), Topics & Scope, Assignments, MOE, Textbooks	
2	3/28/2016	Alice Hampton	CHLD 220	Effective Guidance and Discipline	Fall 2023
			Units Hours:	2.00 Units 2.00 Lecture Hours	
			Recommended Prep:	Eligibility for ENGL 100 or ESL 100	
			Updates and Changes In:	Description (IDEAA), SLO (-2, word choice), Objectives (preamble, -2, +2, word choice), Topics & Scope, Assignments, Textbook	
3	11/28/2016	Cindy Fleckner	DH 74	Head and Neck Anatomy, Histology and Embryology	Fall 2023
			Units Hours:	3.00 Units 2.00 Lecture Hours / 3.00 Lab Hours	
			Requisites:	Course Completion of DH 70	
			Limits on Enrollment:	Acceptance to Allied Dental Program	
			Updates and Changes In:	Description (IDEAA), Objectives (preamble, -1, +1), Topics & Scope, Assignments, MOE, Textbooks, CVU/CVC Status (FROM: Distance Ed, Not CVU/CVC Developed TO: Not Distance Ed)	
4	3/11/2019	Susan Hellums	DH 83	Ethics, Jurisprudence & Practice Mgmt for Dental Hygienist	Fall 2023
			Units Hours:	2.00 Units 2.00 Lecture Hours	
			Requisites:	Concurrent Enrollment in DH 71E (or DH 84)	
			Updates and Changes In:	Description (IDEAA), SLO (word choice), Objective (preamble, -8, +3, word choice), Topics & Scope, Assignments, MOE, Textbooks, CVU/CVC Status (FROM: Distance Ed, Not CVU/CVC Developed TO: Not Distance Ed)	
5	1/25/2016	Lauralyn Larsen	AGRI 99I*	Agriculture Internship*	Fall 2023
			Formerly	Agriculture Occupational Work Experience Internship	
			Units Hours (old):	0.50-8.00 Units 34.50 Contact DHR Hours	
			Units Hours (new):	1.00-8.00 Units 34.50 Contact DHR Hours	
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100	
			Recommended Prep (new):	none	
			Limits on Enrollment (old):	Student must complete an interview, placement and verification of employment because intern position must be secured prior to enrollment.	
			Limits on Enrollment (new):	Student must secure a position prior to enrollment.	
			Updates and Changes In:	Abbrev.Title, Description (IDEAA), SLO (-1, word choice), Objectives (preamble, -3, +1, word choice), Topics & Scope, Assignments, MOE, Textbooks	
6	1/25/2016	Lauralyn Larsen	AJ 99I*	Admin of Justice Internship*	Fall 2023
			Formerly	Admin of Justice Occupational Work Experience Internship	
			Units Hours (old):	0.50-8.00 Units 34.50 Contact DHR Hours	
			Units Hours (new):	1.00-8.00 Units 34.50 Contact DHR Hours	
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100	
			Recommended Prep (new):	none	
			Limits on Enrollment (old):	Student must complete an interview, placement and verification of employment because intern position must be secured prior to enrollment.	
			Limits on Enrollment (new):	Student must secure a position prior to enrollment.	
			Updates and Changes In:	Abbrev.Title, Description (IDEAA), SLO (-1, word choice), Objectives (preamble, -3, +1, word choice), Topics & Scope, Assignments, MOE, Textbooks	

7	4/25/2016	Lauralyn Larsen	BOT 99.2I	Bookkeeper Internship	Fall 2023
			Units Hours (old):	0.50-8.00 Units 34.50 Contact DHR Hours	
			Units Hours (new):	1.00-8.00 Units 34.50 Contact DHR Hours	
			Requisites (old):	Course Completion or Current Enrollment in BBK 51 and BGN 81 and BGN 110 and CS 60.11A	
			Requisites (new):	<i>none</i>	
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100	
			Recommended Prep (new):	<i>none</i>	
			Limits on Enrollment (old):	Student must complete an application, interview, placement and verification of employment because intern position must be secured prior to enrollment.	
			Limits on Enrollment (new):	Student must secure a position prior to enrollment.	
			Updates and Changes In:	Description (IDEAA), SLO (-1, word choice), Objectives (-3, +1, preamble, word choice), Topics & Scope, Assignments, MOE, Textbooks, CVU/CVC status (developed)	
8	3/28/2016	Lauralyn Larsen	CS 99I*	Computer Studies Internship*	Fall 2023
			Formerly	Computer Studies Occupational Work Experience Intern	
			Units Hours (old):	0.50-8.00 Units 34.50 Contact DHR Hours	
			Units Hours (new):	1.00-8.00 Units 34.50 Contact DHR Hours	
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100	
			Recommended Prep (new):	<i>none</i>	
			Limits on Enrollment (old):	Student must complete an application, interview, placement and verification of employment because intern position must be secured prior to enrollment.	
			Limits on Enrollment (new):	Student must secure a position prior to enrolling in the course.	
			Updates and Changes In:	Description (IDEAA), SLO (-1, word choice), Objectives (preamble, -3, +1, word choice), Topics & Scope, Assignments, MOE, Textbooks	
9	4/11/2016	Lauralyn Larsen	CUL 99I*	Culinary Arts Internship*	Fall 2023
			Formerly	Culinary Arts Occupational Work Experience Internship	
			Units Hours (old):	0.50-8.00 Units 34.50 Contact DHR Hours	
			Units Hours (new):	1.00-8.00 Units 34.50 Contact DHR Hours	
			Requisites (old):	Course Completion of CUL 250, CUL 250.1 and CUL 256.10	
			Requisites (new):	<i>none</i>	
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100	
			Recommended Prep (new):	<i>none</i>	
			Limits on Enrollment (old):	Student must complete an application, interview, placement and verification of employment because intern position must be secured prior to enrollment.	
			Limits on Enrollment (new):	Student must secure a position prior to enrollment.	
			Updates and Changes In:	Description (IDEAA), SLO (-1, word choice), Objectives (preamble, -3, +1, word choice), Topics & Scope, Assignments, MOE, Textbooks	
10	4/25/2016	Lauralyn Larsen	HR 99I*	Human Resources Internship*	Fall 2023
			Formerly	Human Resources Occupational Work Experience Intern	
			Units Hours:	1.00-8.00 Units 34.50 Contact DHR Hours	
			Requisites (old):	Course Completion of HR 60 and HR 62	
			Requisites (new):	<i>none</i>	
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100	
			Recommended Prep (new):	<i>none</i>	
			Limits on Enrollment (old):	Student must complete an interview, placement and verification of employment because intern position must be secured prior to enrollment.	
			Limits on Enrollment (new):	Student must secure a position prior to enrollment.	
			Updates and Changes In:	Description (IDEAA), SLO (-1, word choice), Objectives (preamble, -3, +1, word choice), Topics & Scope, Assignments, MOE, Textbooks	

11	3/28/2016	Lauralyn Larsen	NRM 99I* Formerly	Natural Resources Management Internship* Natural Resources Mgmt Occupational Work Experience Intern	Fall 2023
			Units Hours (old):	0.50-8.00 Units 34.50 Contact DHR Hours	
			Units Hours (new):	1.00-8.00 Units 34.50 Contact DHR Hours	
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100	
			Recommended Prep (new):	none	
			Limits on Enrollment (old):	Student must complete an application, interview, placement and verification of employment because intern position must be secured prior to enrollment.	
			Limits on Enrollment (new):	Students must have secured a position prior to enrollment.	
			Updates and Changes In:	Description (IDEAA), SLO (-1, word choice), Objectives (preamble, formatting), Topics & Scope, Assignments, MOE, Textbooks	
12	1/25/2016	Kim Kinahan	WEOC 99	Occupational Work Experience	Fall 2023
			Units Hours:	0.50-8.00 Units 34.50 Contact DHR Hours	
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100	
			Recommended Prep (new):	none	
			Limits on Enrollment:	Students must have a job in a licensed business that is directly related to their educational or occupational goal. Units earned are based on hours worked during the semester.	
			Updates and Changes In:	Description (IDEAA), SLO (-2, +1), Objective (word choice), Topics & Scope, Assignments, MOE, Textbooks	
13	1/25/2016	Kim Kinahan	WRKEX 97	General Work Experience	Fall 2023
			Units Hours:	0.50-6.00 Units 25.75 Contact DHR Hours	
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100	
			Recommended Prep (new):	none	
			Limits on Enrollment:	Students must have a job in a licensed business to qualify for General Work Experience. Units earned are based on hours worked during the semester.	
			Updates and Changes In:	Description (IDEAA), SLO (word choice), Objectives (preamble, word choice), Topics & Scope, Assignments, MOE, Textbooks	

CONSENT AGENDA

VOTING OUTCOME:

REVISION | Update to Last Full Review Date

Cluster Tech Review Committee (CTRC) Course Recommendations. Associated content reviews included.

ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
None					

MODIFICATION | No Update to Last Full Review Date

ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
1	5/9/2022	Mas limura	CHEM 60	General, Organic and Biological Chemistry	Fall 2023
			Units Hours:	5.00 Units 4.00 Lecture Hours / 3.00 Lab Hours	
			Recommended Prep (old):	Eligibility for MATH 150 or equivalent AND eligibility for ENGL 100 or ESL 100	
			Recommended Prep (new):	Eligibility for ESL 100	
			Updates and Changes In:	Topics & Scope (Lec/Lab note), Assignments	

DISTANCE EDUCATION (DE)

ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
None					

GENERAL EDUCATION (GE)

ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
None					

INACTIVATION

ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
1	N/A	K. Seder	BGN 101	Typing	Fall 2023

**CURRICULUM REVIEW COMMITTEE (CRC)
MAJOR & CERTIFICATE RECOMMENDATIONS**

CONSENT AG PART OF THE CONSENT AGENDA:						
New Non-Credit						
Item	Submitter	Program	Cert./Major Type	Hours	Description	Eff. Date
<i>None</i>						
New Credit						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
<i>None</i>						
Inactivated						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
<i>None</i>						
Revised						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Roseanne Powell	Paralegal Studies	AA	34	Update to Description	F2023
2	Araceli Osorio	Spanish	AA	18	Removal of SPAN 50B from Elective block	F2023
Technical Correction(s)						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Curriculum Office	Mathematics (AS-T)	AS-T	21	Update in course units: MATH 5 (3 --> 4). Program Units from 20 to 21	F2023

**SANTA ROSA JUNIOR COLLEGE (SRJC)
CURRIULUM REVIEW COMMITTEE (CRC)
MEETING 10/10/2022
MINUTES**

BUSINESS		
BUSINESS ITEMS	VOTE	ADDITIONAL DETAILS/ DISCUSSION
ACTION ITEM 1	Vote not taken	Issues regarding the Objectives preamble. More research and discussion needed.
COURSES		
NEW COURSES	VOTE	ADDITIONAL DETAILS/ DISCUSSION
AJ 380	Tabled	Instructor not able to attend and this course needs to align with POST
COURSE REVISIONS	VOTE	ADDITIONAL DETAILS/ DISCUSSION
CHLD 95	M/S/A 16-0-0 Vote	
CHLD 220	Tabled by submitter	More work needed on the course
DH 74	M/S/A 16-0-0 Vote	
DH 83	M/S/A 16-0-0 Vote	Min. Weeks changed to 17.5
AGRI 99I	M/S/A 15-0-0 Vote*	Min.Weeks changed to 6.0
AJ 99I	M/S/A 15-0-0 Vote	Full Title spells out Admin to Administration
BOT 99.2I	M/S/A 15-0-0 Vote	
CS 99I	M/S/A 15-0-0 Vote	
CUL 99I	M/S/A 15-0-0 Vote	
HR 99I	M/S/A 15-0-0 Vote	
NRM 99I	M/S/A 15-0-0 Vote	
WEOC 99	M/S/A 15-0-0 Vote	
WRKEX 97	M/S/A 15-0-0 Vote	
CONSENT AGENDA		
CONSENT AGENDA	VOTE	ADDITIONAL DETAILS/ DISCUSSION
CONSENT AGENDA	M/S/A 15-0-0 Vote	With the removal of CHEM 60

*One committee member left meeting