

**SANTA ROSA JUNIOR COLLEGE (SRJC)  
CURRIULUM REVIEW COMMITTEE (CRC)  
MEETING 11/28/2022  
MINUTES**

KEY: "M/S/A" = Motioned/Seconded/Approved, \* = Course Number Changed

<b>AGENDA SECTION</b>	<b>VOTE</b>	<b>ADDITIONAL DETAILS/ DISCUSSION</b>
<b>BUSINESS ITEMS</b>	<b>VOTE</b>	<b>ADDITIONAL DETAILS/ DISCUSSION</b>
ITEM 1	M/S/A 17-0-0 Vote	
<b>NEW COURSES</b>	<b>VOTE</b>	<b>ADDITIONAL DETAILS/ DISCUSSION</b>
CSKLS 741	M/S/A 17-0-0 Vote	
CSKLS 742	M/S/A 17-0-0 Vote	
ADLTED 771	M/S/A 17-0-0 Vote	Submitted as "CSKLS" approved as "ADLTED"
ADLTED 791	M/S/A 17-0-0 Vote	Submitted as "CSKLS" approved as "ADLTED"
ADLTED 792	M/S/A 17-0-0 Vote	Submitted as "CSKLS" approved as "ADLTED"
KINES 90	M/S/A 16-0-0 Vote	
KINES 91	M/S/A 16-0-0 Vote	
KINES 92	M/S/A 17-0-0 Vote	
KINES 93	M/S/A 17-0-0 Vote	
<b>COURSE REVISIONS</b>	<b>VOTE</b>	<b>ADDITIONAL DETAILS/ DISCUSSION</b>
KINES 49	M/S/A 17-0-0 Vote	
KAQUA 1.1	Tabled	Submitter not present
DA 50	M/S/A 17-0-0 Vote	
DH 75	M/S/A 17-0-0 Vote	
DH 76	M/S/A 17-0-0 Vote	
ENGL 34	Tabled	Submitter not present
PHIL 11	Tabled	Submitter not present
<b>CONSENT AGENDA</b>	<b>VOTE</b>	<b>ADDITIONAL DETAILS/ DISCUSSION</b>
CONSENT AGENDA	M/S/A 17-0-0 Vote	See Agenda for details
<b>ENDING ITEMS</b>	<b>VOTE</b>	<b>ADDITIONAL DETAILS/ DISCUSSION</b>
ITEM 1		Questions for Cluster Technical Review Committee
ITEM 2		Public Comment

**PLEASE SEE CORRESPONDING AGENDA FOR ATTENDANCE AND FULL DETAILS**

**SANTA ROSA JUNIOR COLLEGE (SRJC)**  
**CURRICULUM REVIEW COMMITTEE (CRC)**  
**BUILDING Doyle Library | ROOM #4420 | TIME 3:15pm-5:15pm**

<https://santarosa-edu.zoom.us/j/99398464152?pwd=VFVJUHZMENOvN04Z2xONDNwbW5sQT09>

**MEETING November 28, 2022**

**AGENDA**

<b>CALL TO ORDER &amp; ROLL CALL:</b>																	
	<b>AUG 22</b>	<b>SEP 12</b>	<b>SEP 26</b>	<b>OCT 10</b>	<b>OCT 24</b>	<b>NOV 14</b>	<b>NOV 28</b>	<b>DEC 12</b>	<b>JAN 23</b>	<b>FEB 06 Special</b>	<b>FEB 13</b>	<b>FEB 27</b>	<b>MAR 13</b>	<b>MAR 27</b>	<b>APR 10</b>	<b>APR 24</b>	<b>MAY 08</b>
<b>MEMBERS</b>																	
<b>Faculty (15)</b>																	
Ann Foster (Co-chair)	X	X	X	X	X	X	X										
Amy Flores	X	X	X	X	X	X	X										
Amy Merkel	X	X	X	X	X	X	X										
Carlos Valencia	X	X	X	X	X	X	X										
George Sellu (Sab.S23)	A	A	A	X	X	X	A										
John Kwon		A	X	X	X	X	X										
John Stover					X	X	A										
Katherine Slusser	X	X	A	X	X	X	X										
Liz Giron-Brosnan	X	A	X	X	A	X	X										
Nora Wheeler	X	X	X	A	X	A	X										
Robert Grandmaison	X	X	X	X	A	X	X										
Robert Tuico Jr.	X	X	X	X	A	A	X										
Saska Gjorgjievska	X	X	X	X	X	X	X										
Sujan Sarkar	X	X	X	X	X	X	X										
Tom Falbo	A	X	X	X	X	X	X										
Roam Romagnoli (08/22-09/26)	X	X	X	--	--	--	--		--	--	--	--	--	--	--	--	--
<b>Administrators (4)</b>																	
Josh Adams (Co-chair)	X	X	X	X	X	X	X										
Rachael Cutcher	X	X	A	A	A	X	X										
Vayta Smith	X	X	A	X	A	X	X										
(Instr. Dean) Vacant																	
<b>Classified (1)</b>																	
Kate Blackwell	X	A	A	X	X	A	(Zoom)										
<b>Students (2)</b>																	
Ludmilla Bade		X	X	A	X	A	X										
Vacant																	
<b>Quorum and Voting Total</b>	<b>16</b>	<b>16</b>	<b>15</b>	<b>16</b>	<b>15</b>	<b>16</b>	<b>17</b>										
<b>Ex-officio, non-voting Members (2)</b>																	
Lisa Beach	A	X	A	A	A	A	A	A									
Vacant																	
<b>Staff:</b>																	
Chas Crocker, Joshua Pinault, Kathy Matthies																	
<b>Guests:</b>																	
Nancy Persons, Jennifer Poovey, Tara Jacobson, Sheryl Cavales Doolan, Cindy Fleckner																	

**BUSINESS (15 minutes)****Informational & Discussion Items**

Item	Description
1	SLO workgroup Update and Recommendations

**Action Items**

Item	Description
1	Decision to hold a CRC meeting on December 12

**COURSE REVIEW & CONSENT AGENDA (1hr 30 minutes) -See following pages****Ending Items**

Item	Description
1	Cluster Technical Review Committee (CTRC) Check-in/Questions
2	Public Comment

**6-YEAR REVIEW TIMELINES BY CLUSTER**

YEAR	AH	BSS	CANITT	HS	KAD	LAAF	LRET		PSOA	STEM	STU	WFD	TOTAL
<b>2021-22 - past due</b>	6	2	9	0	15	8	0		3	0	0	0	43
2022-23	20	22	25	10	41	22	0		4	10	5	10	169
2023-24	37	12	57	10	39	38	0		18	41	8	47	307
2024-25	78	11	28	24	49	47	1		13	50	8	14	323
2025-26	35	23	40	23	67	46	1		27	26	11	16	315
2026-27	78	8	39	12	18	28	0		14	28	7	27	259
2027-28	33	17	71	19	11	74	0		4	37	4	35	305
2028-29	18	5	22	4	0	9	0		10	15	0	14	97
<b>CLUSTER TOTALS</b>	<b>254</b>	<b>100</b>	<b>291</b>	<b>102</b>	<b>240</b>	<b>272</b>	<b>2</b>		<b>93</b>	<b>207</b>	<b>43</b>	<b>163</b>	<b>1767</b>
<b>COURSES DUE (Past Due and Current)</b>	<b>26</b>	<b>24</b>	<b>34</b>	<b>10</b>	<b>56</b>	<b>30</b>	<b>0</b>		<b>7</b>	<b>10</b>	<b>5</b>	<b>10</b>	<b>212</b>
<i>Data pulled for CRC approved and frozen course changes only (does not account for drafts or proposed courses).</i>												LAST UPDATED 11/17/2022	

**CURRICULUM REVIEW COMMITTEE  
COURSE RECOMMENDATIONS**

KEY: LFR = Last Full Review, EFF.DATE = Effective Date

<b>ACTION AGENDA</b>					
<b>NEW/REINSTATED</b>					
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
1	NEW	□ Carlos Valencia	CSKLS 741	Basic Academic Skills & GED Prep - Math/Science 1	Fall 2023
			Units   Hours:	70.00 Total Contact Hours	
			New/Reinstated Course:	To be part of an existing Certificate	
2	NEW	□ Carlos Valencia	CSKLS 742	Basic Academic Skills & GED Prep - Math/Science 2	Fall 2023
			Units   Hours:	70.00 Total Contact Hours	
			New/Reinstated Course:	To be part of an existing Certificate	
3	NEW	Amy Flores	CSKLS 771	Customer Service	Fall 2023
			Units   Hours:	18.00 Total Contact Hours	
			New/Reinstated Course:	To be part of an existing Certificate	
4	NEW	Amy Flores	CSKLS 791	Personal Finance	Fall 2023
			Units   Hours:	18.00 Total Contact Hours	
			New/Reinstated Course:	To be part of an existing Certificate	
5	NEW	Amy Flores	CSKLS 792	Planning for the Financial Future	Fall 2023
			Units   Hours:	18.00 Total Contact Hours	
			New/Reinstated Course:	To be part of an existing Certificate	
6	NEW	Tara Jacobson Robert Tuico	KINES 90	Introduction to Applied Kinesiology and Anatomy	Fall 2023
			Units   Hours:	2.00 Units   2.00 Lecture Hours	
			New/Reinstated Course:	To be part of a new Certificate	
7	NEW	Tara Jacobson Robert Tuico	KINES 91	Pilates Mat Instructor Training	Fall 2023
			Units   Hours:	3.00 Units   3.00 Lecture Hours	
			New/Reinstated Course:	To be part of a new Certificate	
8	NEW	Tara Jacobson Robert Tuico	KINES 92	Pilates Reformer Instructor Training	Fall 2023
			Units   Hours:	3.00 Units   3.00 Lecture Hours	
			New/Reinstated Course:	To be part of a new Certificate	
9	NEW	Tara Jacobson Robert Tuico	KINES 93	Pilates Apparatus Instructor Training	Fall 2023
			Units   Hours:	2.00 Units   2.00 Lecture Hours	
			New/Reinstated Course:	To be part of a new Certificate	
<b>REVISION   Update to Last Full Review Date</b>					
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
1	04/25/2016	Tara Jacobson Robert Tuico	KINES 49	Independent Study in Kinesiology, Athletics and/or Dance	Fall 2023
			Units   Hours:	0.50-3.00 Units   1.00 Contact DHR	
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100	
			Recommended Prep (new):	(none)	
			Limits on Enrollment:	Approval of the project proposal by sponsoring faculty, Department Chair and Supervising Administrator.	
			Updates and Changes In:	Description (IDEAA), SLO (word choice), Objectives (preamble, +3), Topics & Scope, Assignments, MOE, Open Entry/Open Exit ('no' to 'yes')	
2	05/09/2016	Jill McCormick Robert Tuico	KAQUA 1.1	Beginning Swimming	Fall 2023
			Units   Hours:	1.50 Units   3.00 Lab Hours	
			Updates and Changes In:	Description (IDEAA), SLO (-1), Objectives (preamble), Assignments, MOE, Textbooks	
3	03/13/2017	Jennifer Poovey Kat Slusser	DA 50*	Introduction to the Dental Assisting Profession*	Fall 2023
			Formerly DE 50*	Introduction to the Dental Profession	
			Units   Hours:	2.00 Units   2.00 Lecture Hours	
			Requisites:	Concurrent Enrollment in DE 51	
			Recommended Prep:	Eligibility for ENGL 1A or equivalent	
			Limits on Enrollment (old):	Acceptance to the Allied Dental Programs	
			Limits on Enrollment (new):	Acceptance to the Dental Assisting Program	
			Updates and Changes In:	Descripton (IDEAA), SLO, Objectives (preamble, -2), Topics & Scope, Assignments, MOE, Textbook	
4	01/23/2017	Cindy Fleckner Kat Slusser	DH 75	Pharmacology for the Dental Hygienist	Fall 2023
			Units   Hours:	2.00 Units   2.00 Lecture Hours	
			Requisites:	Course Completion of DH 71A	
			Limits on Enrollment:	Acceptance into Allied Dental Program	
			Updates and Changes In:	Description (IDEAA), SLO (-1), Objectives (preamble), Topics & Scope, Assignments, MOE, Textbook	

5	12/12/2016	Cindy Fleckner Kat Slusser	DH 76 Units   Hours: Requisites: Limits on Enrollment: Updates and Changes In:	Dental Materials for the Dental Hygienist 2.00 Units   1.00 Lecture Hours / 3.00 Lab Hours Course Completion of DH 70 and DH 71A Acceptance to Allied Dental Program Description (IDEAA), SLO, Objectives (preamble, -3), Topics & Scope, Assignments, MOE, Textbooks	Fall 2023
6	04/25/2016	Sheryl Cavales Doolan Ann Foster	ENGL 34 Units   Hours: Requisites: Updates and Changes In:	California Literature 1.50 Units   1.50 Lecture Hours Completion of ENGL 1A (OR ESL 10) or higher with a "C" or better Weeks (Min. 5-to-6), Description (IDEAA), SLO (word choice), Objective (preamble), Topics & Scope, Assignments, MOE, Textbooks	Fall 2023
7	4/11/2016	Sarah Lesson Carlos Valencia	PHIL 11 Units   Hours: Recommended Prep: Updates and Changes In:	Introduction to Asian Philosophy 3.00 Units   3.00 Lecture Hours Eligibility for ENGL 1A or equivalent Description (IDEAA), Weeks (Min 17.5-to-6), SLO (word choice), Objectives (preamble, word choice), Topics & Scope, Assignments, MOE, Textbooks	Fall 2023

**CONSENT AGENDA**

**VOTING OUTCOME:**

**REVISION | Update to Last Full Review Date**

**Cluster Tech Review Committee (CTRC) Course Recommendations. Associated content reviews included.**

ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
1	10/12/2015	Luz Navarrette García, EdD	ESL 781A Units   Hours: Recommended Prep: Updates and Changes In:	Low Interm Read/Writ/Gramm for Transitional NC ESL Pt 1 78.75 Total Contact Hours Qualifying Test Score on ESL Placement Test; OR Course Completion of ESL 715 Description (IDEAA), Objectives (preamble), MOE, Textbooks	Fall 2023
2	10/12/2015	Luz Navarrette García, EdD	ESL 781B Units   Hours: Recommended Prep: Updates and Changes In:	Low Interm Read/Writ/Gramm for Transitional NC ESL Pt 2 78.75 Total Contact Hours Qualifying Test Score on ESL Placement Test; OR Course Completion of ESL 715; OR ESL 781A Description (IDEAA), Objectives (preamble), Assignments, MOE, Textbooks	Fall 2023
3	05/09/2016	Tara Jacobson	KINES 80 Units   Hours: Recommended Prep (old): Recommended Prep (new): Updates and Changes In:	Introduction to Applied Kinesiology and Anatomy 2.00 Units   3.00 Lecture Hours Eligibility for ENGL 100 or ESL 100 (none) Number of Weeks (Min. 5-to-6), Description (IDEAA), Objectives (preamble), Assignments, MOE	Fall 2023

**MODIFICATION | No Update to Last Full Review Date**

ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
<i>None</i>					

**DISTANCE EDUCATION (DE)**

ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
<i>None</i>					

**GENERAL EDUCATION (GE)**

ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
<i>None</i>					

**INACTIVATION**

ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
<i>None</i>					

**CURRICULUM REVIEW COMMITTEE  
MAJOR & CERTIFICATE RECOMMENDATIONS**

**PART OF THE CONSENT AGENDA:**

New Non-Credit						
Item	Submitter	Program	Cert./Major Type	Hours	Description	Eff. Date
None						
New Credit						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
None						
Inactivated						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
None						
Revised						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
None						
Technical Correction(s)						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Curriculum Office	Fitness, Nutrition, and Health	AA	28.5	Update in course title for BMK 51	F2023
2	Curriculum Office	Graphic Design	AA	31.5	Update in course title for BMK 51	F2023
3	Curriculum Office	Interior Design	AA	37	Update in course title for BMK 51	F2023
4	Curriculum Office	Fitness, Nutrition, and Health	Achievement	24.5	Update in course title for BMK 51	F2023
5	Curriculum Office	Graphic Design	Achievement	31.5	Update in course title for BMK 51	F2023
6	Curriculum Office	Hospitality, Event and Tourism Management	Achievement	16	Update in course title for BMK 51	F2023
7	Curriculum Office	Interior Design	Achievement	37	Update in course title for BMK 51	F2023
8	Curriculum Office	Child Development	AA	31	Removal of inactive elective courses (CHLD 150, CHLD 185.3)	F2023
9	Curriculum Office	Child Development: Teacher	Achievement	30	Removal of inactive elective courses (CHLD 150, CHLD 185.3)	F2023