

**SANTA ROSA JUNIOR COLLEGE (SRJC)
CURRIULUM REVIEW COMMITTEE (CRC)
MEETING 02/13/2023
MINUTES**

KEY: * = Course Number Changed, M/S/A = Motioned/Secoded/Approved, LFR = Last Full Review

AGENDA SECTION	VOTE	ADDITIONAL DETAILS/ DISCUSSION
BUSINESS ITEMS	VOTE	ADDITIONAL DETAILS/ DISCUSSION
ITEM 1	M/S/A 0-0-0 Vote	
NEW COURSES	VOTE	ADDITIONAL DETAILS/ DISCUSSION
MUSC 51	M/S/A 14-0-0 Vote	
MUSC 52	M/S/A 14-0-0 Vote	
HLC 51	M/S/A 14-0-0 Vote	Listed on Agenda as HLC 151. Approved as HLC 51. LFR = 9/11/2017
COURSE REVISIONS	VOTE	ADDITIONAL DETAILS/ DISCUSSION
HLC 120	M/S/A 14-0-0 Vote	
BMG 52	M/S/A 14-0-0 Vote	COMM 4 added as Reccommended Preperation
BGN 100	M/S/A 14-0-0 Vote	
BMG 66.4	M/S/A 14-0-0 Vote	The Submitter for this course is Gayle Goldstone.
ADLTED 730	M/S/A 14-0-0 Vote	Listed on Agenda as CSKLS 750. Approved as ADLTED 730.
ADLTED 743	M/S/A 14-0-0 Vote	Listed on Agenda as CSKLS 753. Approved as ADLTED 743. Reduces minimum weeks to 4
ADLTED 756	M/S/A 12-0-0 Vote	Listed on Agenda as CSKLS 756. Approved as ADLTED 756.
CHLD 79.4	M/S/A 12-0-0 Vote	
CHLD 220	M/S/A 12-0-0 Vote	
CONSENT AGENDA	VOTE	ADDITIONAL DETAILS/ DISCUSSION
CONSENT AGENDA	M/S/A 12-0-0 Vote	See Agenda for details
ENDING ITEMS	VOTE	ADDITIONAL DETAILS/ DISCUSSION
ITEM 1		Questions for Cluster Technical Review Committee
ITEM 2		Public Comment

PLEASE SEE CORRESPONDING AGENDA FOR ATTENDANCE AND FULL DETAILS

SANTA ROSA JUNIOR COLLEGE (SRJC)
CURRICULUM REVIEW COMMITTEE (CRC)
BUILDING Doyle Library | ROOM #4420 | TIME 3:15pm-5:15pm
<https://santarosa-edu.zoom.us/j/99398464152?pwd=VFVJUhdzMENoVnQ4Z2xONDNwbW5sQT09>

MEETING February 13, 2023

AGENDA

KEY: X = Present, A = Absent

CALL TO ORDER & ROLL CALL:

MEMBERS	AUG 22	SEP 12	SEP 26	OCT 10	OCT 24	NOV 14	NOV 28	DEC 12 Special	JAN 23	FEB 06 Special	FEB 13	FEB 27	MAR 13	MAR 27	APR 10	APR 24	MAY 08
Faculty (15)																	
Ann Foster (Co-chair)	X	X	X	X	X	X	X	X	X	X	X						
Amy Flores	X	X	X	X	X	X	X	X	X	X	X						
Amy Merkel	X	X	X	X	X	X	X	X	X	X	A						
Carlos Valencia	X	X	X	X	X	X	X	X	X	X	X						
George Sellu	A	A	A	X	X	X	A	X	A	A	A						
John Kwon		A	X	X	X	X	X	X	X	X	X						
John Stover					X	X	A	X	X	X	X						
Katherine Slusser (S23 A)	X	X	A	X	X	X	X	X	S23 A	S23 A	S23 A						
Liz Giron-Brosnan	X	A	X	X	A	X	X	A	X	X	X						
Nora Wheeler	X	X	X	A	X	A	X	X	X	X	Resigned						
Robert Grandmaison	X	X	X	X	A	X	X	X	X	X	X						
Robert Tuico Jr.	X	X	X	X	A	A	X	X	X	A	X						
Saska Gjorgjievska	X	X	X	X	X	X	X	X	X	X	X						
Sujan Sarkar	X	X	X	X	X	X	X	X	X	X	X						
Tom Falbo	A	X	X	X	X	X	X	X	X	X	X						
Roam Romagnoli (08/22-09/26)	X	X	X	--	--	--	--	--	--	--	--	--	--	--	--	--	--
Administrators (4)																	
Josh Adams (Co-chair)	X	X	X	X	X	X	X	X	X	X	X						
Rachael Cutcher	X	X	A	A	A	X	X	X	A	X	A						
Vayta Smith	X	X	A	X	A	X	X	X	X	X	A						
(Instr. Dean) Vacant																	
Classified (1)																	
Kate Blackwell	X	A	A	X	X	A	(Zoom)	X	X	(Zoom)	X						
Students (2)																	
Ludmilla Bade		X	X	A	X	A	X	A	A	A	A						
Vacant																	
Quorum and Voting Total	16	16	15	16	15	16	17	18	16	15	13						

Ex-officio, non-voting Members (2)

Lisa Beach	A	X	A	A	A	A	A	A	X	A	A						
(Assessment Rep.) Vacant																	
Staff:																	
Chas Crocker, Joshua Pinaula, Kathy Matthies																	
Guests:																	
Linda Maloney, Mark Anderman, Mari Morris, Kris Dalby																	

BUSINESS (15 minutes)**Informational & Discussion Items**

Item	Description

Action Items

Item	Description
1	College Council Survey Update
2	CRC Faculty Co-Chair Election

COURSE REVIEW & CONSENT AGENDA (1hr 30 minutes) -See following pages**Ending Items**

Item	Description
1	Cluster Technical Review Committee (CTRC) Check-in/Questions
2	Public Comment

6-YEAR REVIEW TIMELINES BY CLUSTER

YEAR	AH	BSS	CANITT	HS	KAD	LAAF	LRET	PSOA	STEM	STU	WFD	TOTAL
2021-22 - past due	6	2	7	0	4	3	0	3	0	0	0	25
2022-23	20	19	25	0	41	16	0	4	5	5	2	137
2023-24	37	12	57	10	38	38	0	18	40	8	46	304
2024-25	77	11	28	24	49	47	1	13	49	8	14	321
2025-26	35	23	33	23	67	46	1	27	26	11	16	308
2026-27	78	8	39	12	18	28	0	14	27	7	27	258
2027-28	33	17	71	19	11	74	0	4	37	4	35	305
2028-29	20	6	27	16	12	20	0	10	26	0	23	160
CLUSTER TOTALS	253	98	287	104	240	272	2	93	210	43	163	1765
COURSES DUE (Past Due and Current)	26	21	32	0	45	19	0	7	5	5	2	162
<i>Data pulled for CRC approved and frozen course changes only (does not account for drafts or proposed courses).</i>											2/9/2023	

CURRICULUM REVIEW COMMITTEE COURSE RECOMMENDATIONS

KEY: LFR = Last Full Review, EFF.DATE = Effective Date

ACTION AGENDA						
NEW/REINSTATED						
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	
1	NEW	Mark Anderman	MUSC 51	Electronic Music	Fall 2023	
		John Stover	Units Hours:	3.00 Units 2.00 Lecture Hours / 2.00 Lab Hours / 1.00 Contact DHR		
		Saska Gjorgjievska	New/Reinstated Course:	To be part of new and existing Certificates and Majors		
2	NEW	Mark Anderman	MUSC 52	Audio for Multimedia	Fall 2023	
		John Stover	Units Hours:	3.00 Units 2.00 Lecture Hours / 2.00 Lab Hours / 1.00 Contact DHR		
		Saska Gjorgjievska	Requisites:	Course Completion of MUSC 50		
			New/Reinstated Course:	To be part of new and existing Certificates and Major		
3	REINSTATE	Mari Morris	HLC 151*	Introduction to Health Careers	Fall 2023	
			Formerly HLC 51			
			Units Hours:	2.00 Units 2.00 Lecture Hours		
			New/Reinstated Course:	Standalone course		
REVISION Update to Last Full Review Date						
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	
1	02/12/2018	Mari Morris	HLC 120	Health Careers Institute	Fall 2023	
			Units Hours (old):	4.00 Units 2.67 Lecture Hours / 4.00 Lab Hours		
			Units Hours (new):	3.00 Units 2.00 Lecture Hours / 3.00 Lab Hours		
			Limits on Enrollment (old):	Students must be current on following immunizations: MMR, Varicella-Zoster, current TB clearance. Proper paperwork must be completed and submitted to instructor prior to deadline as published in schedule.		
			Limits on Enrollment (new):	High School students must be current on following immunizations: MMR, Varicella-Zoster, Tdap, Covid-19 vaccination series and current TB clearance. Finger printing, drug testing and clean background clearance required. Proper paperwork must be completed and submitted to instructor prior to deadline as published in schedule.		
			Updates and Changes In:	Description (IDEAA), SLO (-1), Objectives (preamble, -9), Topics & Scope, Assignments, MOE, Textbooks		
2	02/13/2017	K. Seder Amy Flores	BMG 52	Business Communication	Fall 2023	
			Units Hours:	3.00 Units 3.00 Lecture Hours		
			Requisites:	Course Completion of ENGL 1A OR ESL 10		
			Recommended Prep:	Completion of SPCH 1A, BGN 71, CS 60.11A, CS 61.11A, and CS 62.11A		
			Updates and Changes In:	Description (IDEAA), SLO (two merge), Objectives (-4), Topics & Scope, Assignments, MOE, Textbooks		
3	02/13/2017	K. Seder Amy Flores	BMG 66.4	Project Management	Fall 2023	
			Units Hours (old):	1.00 Units 1.00 Lecture Hours		
			Units Hours (new):	1.50 Units 1.50 Lecture Hours		
			Recommended Prep:	Eligibility for ENGL 100 or ESL 100		
			Updates and Changes In:	Description (IDEAA), SLO (-2), Objectives (preamble, punctuation), Topics & Scope, Assignments, MOE, Textbooks		
4	03/26/2018	K. Seder Amy Flores	BGN 100	Professional Writing and Presentations*	Fall 2023	
			Formerly	Professional Business Writing		
			Units Hours (old):	1.50 Units 1.50 Lecture Hours		
			Units Hours (new):	3.00 Units 3.00 Lecture Hours		
			Recommended Prep:	Eligibility for ENGL 100 or ESL 100 and Course Completion of BGN 71		
			Updates and Changes In:	Description (IDEAA), SLO (word choice), Objectives (preamble, -1), Topics & Scope, Assignments, MOE, Textbooks		
5	01/23/2017	Amy Flores	CSKLS 750*	First Aid, CPR, and AED*	Fall 2023	
		Carlos Valencia	Formerly: ADLTED 730	First Aid, CPR, AED and Bloodborne Pathogens		
		Units Hours:	0.00 8.00 Lab Hours			
			Updates and Changes In:	Course Prefix and Number, Title, Description, SLOs (-1), Objectives, Topics & Scope, Assignments, MOE, Textbooks		
6	04/27/2017	Amy Flores Carlos Valencia	CSKLS 753*	Softscape: Plants and Environmental Conditions	Fall 2023	
			Formerly: ADLTED 743			
			Recommended Prep:	Concurrent Enrollment in ADLTED 745.3		
			Units Hours:	0.00 40.00 Lab Hours		
			Updates and Changes In:	Course Prefix and Number, Description (IDEAA), SLOs (-2), Objectives, Topics & Scope, Assignments, MOE		
7	03/13/2017	Amy Flores	CSKLS 756*	Managing a Small Business	Fall 2023	
		Carlos Valencia	Formerly: ADLTED 756			
		Units Hours:	0.00 18.00 Lab Hours			
			Updates and Changes In:	Course Prefix, Maximum Weeks (6 to 9), Description, SLOs (-2), Objectives (preamble), Topics & Scope		

8	01/23/2017	Alice Hampton Saska Gjorgjievska John Stover	CHLD 79.4 Units Hours: Requisites: Recommended Prep: Updates and Changes In:	Adult Supervision and Mentoring 2.00 Units 2.00 Lecture Hours Course Completion of CHLD 10 and Course Completion of CHLD 90.1 Eligibility for ENGL 1A or equivalent; Course Completion of CHLD 51 and Course Completion of CHLD 90.4; possession of a Child Development Teacher Permit or equivalent Description (IDEAA), SLO (-1), Objectives (preamble, word choice), Topics & Scope, Assignments, MOE, Textbooks	Fall 2023
9	03/28/2016	Alice Hampton John Stover Saska Gjorgjievska	CHLD 220 Units Hours: Recommended Prep: Updates and Changes In:	Effective Guidance and Discipline 2.00 Units 2.00 Lecture Hours Eligibility for ENGL 100 or ESL 100 Description (IDEAA), SLO (-2), Objectives (preamble, word choice), Topics & Scope, Assignments, MOE, Textbook	Fall 2023

CONSENT AGENDA

REVISION | Update to Last Full Review Date

Cluster Tech Review Committee (CTRC) Course Recommendations. Associated content reviews included.

ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
1	04/10/2017	Amy Housman	ANSCI 2 Units Hours: Recommended Prep: Updates and Changes In:	Introduction to Farm Animal Health 3.00 Units 2.00 Lecture Hours / 3.00 Lab Hours Eligibility for ENGL 1A or equivalent Description (no IDEAA), Objectives (preamble), Textbooks	Fall 2023
2	11/27/2017	Amy Housman	ANSCI 20 Units Hours: Recommended Prep (old): Updates and Changes In:	Basic Animal Science 3.00 Units 3.00 Lecture Hours Eligibility for ENGL 1A or equivalent SLO (word choice), Objectives (preamble)	Fall 2023
3	11/28/2016	Alice Hampton	CHLD 53A Units Hours: Requisites (old): Requisites (new): Recommended Prep (old): Recommended Prep (new): Updates and Changes In:	Introduction to Children with Special Needs 3.00 Units 3.00 Lecture Hours Course Completion of CHLD 10 Course Completion of CHLD 10 (or CHILD 10 or CHILD 50) Eligibility for ENGL 1A or equivalent and Course Completion of CHLD 90.2 Course Eligibility for ENGL 1A and Course Completion of CHLD 90.2 (or CHILD 90.2) Description (IDEAA), SLO (2 merge), Objectives (preamble), Topics & Scope, Assignments, MOE, Textbook	Fall 2023
4	11/28/2016	Alice Hampton	CHLD 53B Units Hours: Requisites: Recommended Prep: Updates and Changes In:	Supporting Children w/ Special Needs in Early Childhood Prgm 3.00 Units 3.00 Lecture Hours Course Completion of CHLD 53A (or CHLD 53) Eligibility for ENGL 1A or equivalent and Course Completion of CHLD 90.2 Description (IDEAA), SLO (word choice), Objectives (preamble), Topics & Scope, Assignments, MOE, Textbook,	Fall 2023
5	02/27/2017	Alice Hampton	CHLD 55.7 Units Hours: Recommended Prep: Updates and Changes In:	Music and Movement for Children 3.00 Units 3.00 Lecture Hours Course completion of CHLD 90.4 and Eligibility for ENGL 1A or equivalent Description (IDEAA), SLO (2 merge), Objectives, (preamble), Asssignment, MOE	Fall 2023
6	01/23/2017	Alice Hampton	CHLD 79.1 Units Hours: Requisites: Recommended Prep: Updates and Changes In:	Administration of Early Childhood Education Programs 3.00 Units 3.00 Lecture Hours Course Completion of CHLD 10 and Course Completion of CHLD 90.1 Course Completion of CHLD 51 and CHLD 90.4; Eligibility for ENGL 1A; Prior work experience in a licensed early childhood education program Description (IDEAA), SLO (2 merge), Objectives (preamble), Topics & Scope, Assignments, MOE, Textbooks	Fall 2023
7	01/23/2017	Alice Hampton	CHLD 79.2 Units Hours: Requisites: Recommended Prep: Updates and Changes In:	Course TitleLeadership & Personnel Skills for Early Child. Administrator 3.00 Units 3.00 Lecture Hours Course Completion of CHLD 10 and Course Completion of CHLD 90.1 <input type="checkbox"/> Eligibility for ENGL 1A or equivalent AND Course Completion of CHLD 51 AND CHLD 90.4 Description (IDEAA), SLO (2 merge), Objectives (preamble, word choice), Topics & Scope, Assignments, MOE, Textbooks	Fall 2023
8	03/28/2016	Lacey Campbell	KTEAM 4.3 Units Hours: Recommended Prep: Updates and Changes In:	Advanced Basketball 1.50 Units 3.00 Lab Hours Course Completion of KTEAM 4.2 Description (IDEAA), SLO (word choice), Objectives (preamble), Topics & Scope, Assignments, MOE, Textbooks	Fall 2023

9	02/13/2017	Chris Murray Tom Falbo	WTR 110 Units Hours: Requisites: Updates and Changes In:	Water Treatment Plant Operator 3.00 Units 3.00 Lec Hours Course Completion or Current Enrollment in WWTR 112 Description (IDEAA), MOI (addition of Field Trip), Objectives (preamble), Topics & Scope, MOE, Textbooks	Fall 2023
10	02/13/2017	Chris Murray Tom Falbo	WTR 111 Units Hours: Requisites: Updates and Changes In:	Water Distribution System Operator 3.00 Units 3.00 Lec Hours Course Completion or Current Enrollment in WWTR 112 Description (IDEAA), Objectives, Topics & Scope, Assignments, MOE, Textbooks	Fall 2023
11	02/13/2017	Chris Murray Tom Falbo	WWTR 112 Units Hours: Updates and Changes In:	Math for Water and Wastewater Technology 3.00 Units 3.00 Lec Hours Description (IDEAA), Objectives, Topics & Scope, Assignments, MOE, Textbooks	Fall 2023
12	02/13/2017	Chris Murray Tom Falbo	WWTR 122 Units Hours: Requisites: Updates and Changes In:	Chemistry for Water and Wastewater Technology 3.00 Units 2.00 Lecture Hours / 3.00 Lab Hours Course Completion or Current Enrollment in WWTR 112 Description (IDEAA), Objectives, Topics & Scope, Assignments, MOE	Fall 2023
13	02/13/2017	Chris Murray Tom Falbo	WWTR 123 Units Hours: Recommended Prep: Updates and Changes In:	Instrumentation and Controls 3.00 Units 2.67 Lecture Hours / 1.00 Lab Hours Course Completion or Concurrent Enrollment in WTR 101 Description (IDEAA), MOI (addition of Field Trip), Objectives, Topics & Scope, Assignments, MOE, Textbooks	Fall 2023
14	03/13/2017	Joe Corcoran & Ashley Garcia Saska Gjorgjievska John Stover	COMM 5 Units Hours: Recommended Prep: Updates and Changes In:	Group Discussion and Problem Solving 3.00 Units 3.00 Lecture Hours Course Completion of ENGL 100 OR Course Completion of ESL 100 Description (IDEAA), Objectives (preamble), Topics & Scope, Assignments, MOE, Textbooks	Fall 2023
MODIFICATION No Update to Last Full Review Date					
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
None					
DISTANCE EDUCATION (DE)					
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
None					
GENERAL EDUCATION (GE)					
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
None					
INACTIVATION					
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
None					

**CURRICULUM REVIEW COMMITTEE
MAJOR & CERTIFICATE RECOMMENDATIONS**

KEY:

PART OF THE CONSENT AGENDA:						
New Non-Credit						
Item	Submitter	Program	Cert./Major Type	Hours	Description	Eff. Date
<i>None</i>						
New Credit						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
<i>None</i>						
Inactivated						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
<i>None</i>						
Revised						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
<i>None</i>						
Technical Correction(s)						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Curriculum Office	Administrative Assistant	AS	18.5*	Update in units for BMG 66.4 (1.00 to 1.50) resulting in increase in overall units	F2023