

**SANTA ROSA JUNIOR COLLEGE (SRJC)**  
**CURRICULUM REVIEW COMMITTEE (CRC)**  
**BUILDING Doyle Library | ROOM #4420 | TIME 3:15pm-5:15pm**

<https://santarosa-edu.zoom.us/j/99398464152?pwd=VFVJUHDzMENoVnQ4Z2xONDNwbW5sQT09>

**MEETING AGENDA**

**8/14/2023**

KEY: X = Present, A = Absent

**CALL TO ORDER & ROLL CALL:**

	AUG 14 ORIENTATION	AUG 28	SEP 11	SEP 25	OCT 9	OCT 23	NOV 13	NOV 27	JAN 22	FEB 12	FEB 26	MAR 11	MAR 25	APR 8	APR 22	MAY 13
<b>MEMBERS</b>																
<b>Faculty (15)</b>																
Ann Foster (Co-chair)																
Amy Merkel (Transfer Rep.)																
Carlos Valencia																
Coleen Trivett Scott																
Joel Grogan																
John Kwon																
John Stover																
Katherine Slusser (F23)																
Liz Giron-Brosnan																
Robert Grandmaison																
Saska Gjorgjievska																
Smita Avasthi																
Sujan Sarkar																
Tom Falbo																
Vacant																
Vacant																
<b>Administrators (4)</b>																
Josh Adams (Co-chair)																
Rachael Cutcher (Counseling Rep.)	A															
Vayta Smith (A&R Rep.)																
Vacant (Instr. Dean)																
<b>Classified (1)</b>																
Kate Blackwell (Articulation Rep.)																
<b>Students (2)</b>																
Vacant																
Vacant																
<b>Quorum and Voting Total</b>																
<b>Ex-officio, non-voting Members (2)</b>																
Lisa Beach (Distance Ed. Rep.)																
Vacant (Assessment Rep.)																
<b>Staff:</b>																
Chas Crocker, Joshua Pinaula, Kathy Matthies																
<b>Guests:</b>																

**ANNOUNCEMENTS****Non-Voting | Informational & Discussion Items**

Item	Description
<i>None</i>	

**PUBLIC COMMENT (10 minutes)****Limit 3 Minutes Per Speaker**

Speaker	Comment

**ORIENTATION****CRC's First Meeting**

Item	Description
1	<a href="#">DE Addendum Review (Lisa)</a>
2	Welcome and Introductions of Committee members (Ann)
3	Committee Description as approved by College Council (Ann)
4	The committee's function, membership and meeting schedule information (Ann)
5	<a href="https://curriculum.santarosa.edu">Curriculum Homepage (https://curriculum.santarosa.edu)</a>
6	<a href="#">Curriculum Submission Process and due dates</a>
7	CRC Orientation (Ann) <ul style="list-style-type: none"> <li>A Robert's Rules of Order - Light (Josh)</li> <li>B Brown Act (Josh)</li> <li>C Establishing Quorum (Ann)</li> <li>D Title 5 (hours to units), By-Laws, Writer's Guide/Handbook (Josh)</li> <li>E Solicitation of topics for Business Items from CRC committee members (Josh)</li> <li>F Agenda Walkthrough (Ann)</li> </ul>
8	Term effective date - Fall Default (Josh)
9	Cluster Tech Review Committee Duties, Assignment of CTRC Reps and members (Ann) <ul style="list-style-type: none"> <li>A <a href="#">CRC Training in Canvas</a></li> <li>B <a href="#">COR Checklist for Cluster Tech</a></li> <li>C <a href="#">CRC Members at Cluster Tech</a></li> </ul>
10	Role of CRC Representative at Cluster Tech (Co-Chair)

**BUSINESS AGENDA (15 minutes)****Voting | Action Items**

Item	Description
<i>None</i>	

**COURSE & PROGRAM REVIEW (1hr 30 minutes)****Voting | Includes Action Agenda and Consent Agenda**

Item	Description
1	See the following attached pages

**ENDING ITEMS (Remaining time)****Non-Voting**

Item	Description
1	Cluster Technical Review Committee (CTRC) Check-in/Questions

## 6-YEAR REVIEW TIMELINES BY CLUSTER

YEAR	AH	BSS	CANITT	HS	KAD	LAAF	LRET	PSOA	STEM	STU	WFD	TOTAL
<b>2022-23 - past due</b>	12	12	17	0	25	5	0	4	0	0	0	75
2023-24	37	12	51	5	24	37	0	18	26	8	44	262
2024-25	75	11	26	24	49	46	1	13	47	7	14	313
2025-26	35	23	32	23	67	43	1	27	26	10	16	303
2026-27	76	8	39	11	17	28	0	14	27	6	27	253
2027-28	31	30	69	19	11	54	0	4	37	4	35	294
2028-29	50	20	39	22	38	41	0	14	46	5	27	302
2028-29	0	0	0	0	0	0	0	0	0	0	0	0
<b>CLUSTER TOTALS</b>	<b>235</b>	<b>116</b>	<b>273</b>	<b>104</b>	<b>231</b>	<b>254</b>	<b>2</b>	<b>94</b>	<b>209</b>	<b>40</b>	<b>163</b>	<b>1721</b>
<b>COURSES DUE</b> (Past Due and Current)	<b>49</b>	<b>24</b>	<b>68</b>	<b>5</b>	<b>49</b>	<b>42</b>	<b>0</b>	<b>22</b>	<b>26</b>	<b>8</b>	<b>44</b>	<b>337</b>
<i>Data pulled for CRC approved and frozen course changes only (does not account for drafts or proposed courses).</i>											LAST UPDATED 5/25/2023	

# CURRICULUM REVIEW COMMITTEE COURSE RECOMMENDATIONS

KEY: LFR = Last Full Review, EFF.DATE = Effective Date

ACTION AGENDA					
NEW/REINSTATED					
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
None					
REVISION   Update to Last Full Review Date					
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
None					
CONSENT AGENDA					
REVISION   Update to Last Full Review Date					
Cluster Tech Review Committee (CTRC) Course Recommendations. Associated content reviews included.					
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
1	10/23/2017	Robert Grandmaison	<b>APTECH 46</b>	<b>Introduction to Computer-Aided Drafting</b>	<b>Fall 2024</b>
			Units   Hours:	2.00 Units   2.00 Lecture Hours / 0.50 Lab Hours	
			Requisites:	Course Completion or Current Enrollment in APTECH 45 OR INDE 50 OR HORT 93	
			Updates and Changes In:	Description (IDEAA), Objectives, Topics & Scope, Assignments, MOE, Textbooks	
2	3/13/2017	Ameya Bela	<b>ATHL 2</b>	<b>Yoga for Intercollegiate Athletes</b>	<b>Fall 2024</b>
			Units   Hours:	1.50 Units   3.00 Contact DHR	
			Updates and Changes In:	Description (IDEAA), Assignments, MOE, Textbooks	
3	10/23/2017	Tony Graziani	<b>BIO 2.1</b>	<b>Fundamentals of Biology (Cell and Molecular)</b>	<b>Fall 2024</b>
			Units   Hours:	5.00 Units   3.00 Lecture Hours / 6.00 Lab Hours	
			Requisites:	Course Completion of CHEM 3A AND CHEM 3AL; OR CHEM 1A; OR CHEM 4A; AND Course Completion of BIO 10; AND ENGL 1A (OR ESL 10)	
			Updates and Changes In:	Description (IDEAA), SLO, Objectives, Topics & Scope, Assignments, MOE, Textbooks	
4	11/27/2017	Tony Graziani	<b>BIO 2.2</b>	<b>Fundamentals of Biology (Evolution, Genetics, and Zoology)</b>	<b>Fall 2024</b>
			Units   Hours:	5.00 Units   3.00 Lecture Hours / 6.00 Lab Hours	
			Requisites:	Course Completion of BIO 2.1	
			Updates and Changes In:	Description (IDEAA), SLO, Objectives, Topics & Scope, MOE, Textbooks, MOI (+Field trips)	
5	11/27/2017	Tony Graziani	<b>BIO 2.3</b>	<b>Fundamentals of Biology (Botany and Ecology)</b>	<b>Fall 2024</b>
			Units   Hours:	5.00 Units   3.00 Lecture Hours / 6.00 Lab Hours	
			Requisites:	Course Completion of BIO 2.1	
			Updates and Changes In:	Description (IDEAA), SLO, Topics & Scope, Assignments, Textbooks, MOI (+Field trips)	
6	05/14/2018	Peter Levelle	<b>CONS 98</b>	<b>Independent Study in Construction Management</b>	<b>Fall 2024</b>
			Units   Hours:	1.00-3.00 Units   1.00 Contact DHR Hours	
			Limits on Enrollment:	Approval of the project proposal by sponsoring faculty, Program Coordinator and Supervising Administrator. Requires instructor's signature for approval.	
			Updates and Changes In:	Description (IDEAA), SLO, Objectives, Open entry/exit (from Optional, to Not)	
7	12/12/2016	Stephanie Clark	<b>CS 71.11</b>	<b>Adobe Illustrator 1</b>	<b>Fall 2024</b>
			Units   Hours:	3.00 Units   3.00 Lecture Hours	
			Recommended Prep:	Completion of CS 5; AND Eligibility for ENGL 100 or ESL 100	
			Updates and Changes In:	Description (IDEAA), SLO, Objectives, Topics & Scope, Assignments, MOE	
8	02/08/2016	Scott Rosen	<b>CS 80.15</b>	<b>IT Essentials 1: PC Hardware and Software</b>	<b>Fall 2024</b>
			Units   Hours:	4.00 Units   4.00 Lecture Hours	
			Recommended Prep:	Eligibility for ENGL 100 or ESL 100	
			Updates and Changes In:	Description (IDEAA), SLO, Objectives, Topics & Scope, MOE, Textbooks	
9	02/12/2018	MJ Papa	<b>ELEC 54C</b>	<b>Microcontrollers and Embedded Systems</b>	<b>Fall 2024</b>
			Units   Hours:	3.00 Units   2.00 Lecture Hours / 3.00 Lab Hours	
			Requisites:	Course Completion of ELEC 54B	
			Updates and Changes In:	Description (IDEAA), Objectives (preamble, word choice), Assignments, Program Status (Both Certificate and Major Applicable)	
10	03/12/2018	Shari Canepa	<b>INDE 64</b>	<b>Professional Practices for Interior Design</b>	<b>Fall 2024</b>
			Units   Hours:	3.00 Units   3.00 Lecture Hours	
			Recommended Prep:	Eligibility for ENGL 100 or ESL 100	
			Updates and Changes In:	Description (IDEAA), Grading (from Grade Only, to Grade or P/NP), SLO, Objectives, Topics & Scope, Assignments, MOE, Textbook	
11	04/24/2017	Ameya Bela	<b>KFIT 6</b>	<b>Introduction to Yoga</b>	<b>Fall 2024</b>
			Units   Hours:	1.50 Units   3.00 Lab Hours	
			Updates and Changes In:	Description (IDEAA), Assignments, MOE, Textbooks	

12	03/27/2017	Lenny Wagner	<b>KFIT 8</b> Units   Hours: Updates and Changes In:	<b>Introduction to Weight Lifting</b> 1.50 Units   3.00 Lab Hours Description (IDEAA), Objectives (preamble, word choice), Topics & Scope, Assignments, MOE, Textbooks	<b>Fall 2024</b>
13	03/27/2017	Crystal Chaidez	<b>KFIT 32</b> Units   Hours: Updates and Changes In:	<b>Introduction to Barre Fitness</b> 1.50 Units   3.00 Lab Hours Description (IDEAA), Objectives (preamble, word choice), Assignments, MOE, Textbooks	<b>Fall 2024</b>
14	12/12/2016	Crystal Chaidez	<b>KFIT 32.1</b> Units   Hours: Updates and Changes In:	<b>Beginning Barre Fitness</b> 1.50 Units   3.00 Lab Hours Description (IDEAA), Objectives (preamble), Assignments, MOE, Textbooks	<b>Fall 2024</b>
15	02/13/2017	Crystal Chaidez	<b>KFIT 32.2</b> Units   Hours: Updates and Changes In:	<b>Intermediate Barre Fitness</b> 1.50 Units   3.00 Lab Hours Description (IDEAA), Objectives (preamble), Assignments, MOE, Textbooks	<b>Fall 2024</b>
16	12/12/2016	Crystal Chaidez	<b>KFIT 32.3</b> Units   Hours: Updates and Changes In:	<b>Advanced Barre Fitness</b> 1.50 Units   3.00 Lab Hours Description (IDEAA), Objectives (preamble), Assignments, MOE, Textbooks	<b>Fall 2024</b>
17	03/27/2017	Tara Jacobson	<b>KINES 70</b> Units   Hours: Recommended Prep: Updates and Changes In:	<b>Yoga Techniques, Training, and Practice I</b> 3.00 Units   3.00 Lecture Hours Eligibility for ENGL 100 or ESL 100 Description (IDEAA), SLO, Topics & Scope, Assignments, MOE Textbooks	<b>Fall 2024</b>
18	01/22/2018	Tony Graziani	<b>MICRO 5</b> Units   Hours: Requisites: Updates and Changes In:	<b>General Microbiology</b> 5.00 Units   3.00 Lecture Hours / 6.00 Lab Hours Course completion of ENGL 1A (OR ESL 10); AND Completion of BIO 10 or higher (V7); AND Completion of CHEM 60, CHEM 3A (OR CHEM 1A), or higher (V6) Description (IDEAA), Topics & Scope, Assignments, MOE, Textbooks	<b>Fall 2024</b>
19	05/14/2018	R. Powell	<b>PLS 55</b> Units   Hours: Requisites: Updates and Changes In:	<b>Legal Ethics</b> 2.00 Units   2.00 Lecture Hours Course Completion or current enrollment in PLS 50 and PLS 51 Description (IDEAA), Objectives, Topics & Scope, Assignments, MOE	<b>Fall 2024</b>
20	01/23/2017	Merilark Padgett-Johnson	<b>VIT 1</b> Cross-listed Course(s): Units   Hours: Recommended Prep: Updates and Changes In:	<b>Introduction to Viticulture, Winemaking, Wines of the World</b> WINE 1 3.00 Units   3.00 Lecture Hours Eligibility for ENGL 1A or equivalent Description (IDEAA), SLO, Topics & Scope, Assignments, Textbooks	<b>Fall 2024</b>
21	01/23/2017	Merilark Padgett-Johnson	<b>WINE 1</b> Cross-listed Course(s): Units   Hours: Recommended Prep: Updates and Changes In:	<b>Introduction to Viticulture, Winemaking, Wines of the World</b> VIT 1 3.00 Units   3.00 Lecture Hours Eligibility for ENGL 1A or equivalent Description (IDEAA), SLO, Topics & Scope, Assignments, Textbooks	<b>Fall 2024</b>

**MODIFICATION | No Update to Last Full Review Date**

ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
1	N/A	Jennifer Poovey	<b>DE 51</b> Requisites (old): Requisites (new):	<b>Occupational Health and Safety</b> Concurrent Enrollment in DE 50 and DE 55A Concurrent Enrollment in DE 55A	<b>Fall 2023</b>
2	N/A	Cindy Fleckner	<b>DH 71A</b> Requisites (old): Requisites (new):	<b>Clinical Dental Hygiene Care and Theory 1</b> Concurrent Enrollment in DH 70 AND Course Completion or Current Enrollment in DE 50 and DE 51 and DE 55A Concurrent Enrollment in DH 70 AND Course Completion or Current Enrollment in DE 51 and DE 55A	<b>Fall 2023</b>

**DISTANCE EDUCATION (DE)**

ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
<i>None</i>					

**GENERAL EDUCATION (GE)**

ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
<i>None</i>					

INACTIVATION					
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE
1	N/A	Emmanuel Raymundo	ETHST 80.3	World Humanities: Arts, Ideas, Values	Fall 2024
2	N/A	Emmanuel Raymundo	ETHST 80.4	Humanities in the United States	Fall 2024
3	N/A	Emmanuel Raymundo	ETHST 80.5	Popular Culture in the United States	Fall 2024
4	N/A	Brenda Flyswithhawks	ETHST 82.1	Identity and Cultural Diversity	Fall 2024
5	N/A	Brenda Flyswithhawks	ETHST 84.1	Multicultural Perspectives in American Theatre	Fall 2024
6	N/A	Marlyn Garcia	ADLTED 723	Financial Mathematics	Fall 2024
7	N/A	Marlyn Garcia	ADLTED 724	Business Mathematics Using Excel	Fall 2024
8	N/A	Marlyn Garcia	ADLTED 745.1	Communication for Construction Trades Part 1	Fall 2024
9	N/A	Marlyn Garcia	ADLTED 745.2	Communication for Construction Trades Part 2	Fall 2024
10	N/A	Marlyn Garcia	ADLTED 745.3	Communication for Landscaping Trades	Fall 2024
11	N/A	Peter Levelle	CONS 183	OSHA 10	Fall 2024
12	N/A	Peter Levelle	CONS 62	Blueprint Reading and Construction Graphics	Fall 2024
13	N/A	Catherine Williams	PSYCH 52	Interpersonal Communication	Fall 2024

**CURRICULUM REVIEW COMMITTEE  
MAJOR & CERTIFICATE RECOMMENDATIONS**

KEY: AA = Associate of Arts, AA-T = Associate in Arts for Transfer, AS = Associate of Science, AST = Associate in Science for Transfer, Cert. = Certificate, Eff.Date = Effective Date

<b>PART OF THE CONSENT AGENDA:</b>						
New Non-Credit						
Item	Submitter	Program	Cert./Major Type	Hours	Description	Eff. Date
<i>None</i>						
New Credit						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
<i>None</i>						
Revised						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Brenda Flyswithawks	<a href="#">Native American Studies</a>	AA	18	Removal of COUN 7, HIST 21, HIST 22, PSYCH 34, SOC 30, THAR 6 from the Elective block	F2024
2	Tara Jacobson	<a href="#">Kinesiology</a>	AA	32	Updates in Description, PSLOs, addition and removal of multiple courses from various elective groups	F2024
3	Tara Jacobson	<a href="#">Kinesiology</a>	AA-T	22*	Updates in PSLOs, addition and removal of multiple courses from various elective groups	F2024
4	Tammy Alander	<a href="#">Radiologic Technology</a>	AS	94.5	Update in Elective block (removal of MATH 101, 154, 156, 161; addition of MATH 15), removal of older notes	F2024
5	Tammy Alander	<a href="#">Radiologic Technology</a>	Achievement	94.5	Update in Elective block (removal of MATH 101, 154, 156, 161; addition of MATH 15), removal of older notes	F2024
Technical Correction(s)						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
<i>None</i>						
Inactivated						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
<i>None</i>						