

**SANTA ROSA JUNIOR COLLEGE (SRJC)
CURRICULUM REVIEW COMMITTEE (CRC)
BUILDING Doyle Library | ROOM #4420 | TIME 3:15pm-5:15pm**

<https://santarosa-edu.zoom.us/j/99398464152?pwd=VFVJUhdzMENoVnQ4Z2xONDNwbW5sQT09>

MEETING AGENDA

August 28, 2023

KEY: X = Present, A = Absent

CALL TO ORDER & ROLL CALL:

MEMBERS	AUG 14 Training	AUG 28	SEP 11	SEP 25	OCT 9	OCT 23	NOV 13	NOV 27	JAN 22	FEB 12	FEB 26	MAR 11	MAR 25	APR 8	APR 22	MAY 13
Faculty (15)																
Ann Foster (Co-chair)	X	X														
Amy Merkel (Transfer Director)	X	X														
Carlos Valencia	X	X														
Coleen Trivett	X	X														
Joel Grogan	X	X														
John Kwon	X	X														
John Stover	X	A														
Katherine Slusser (F23)	X	X														
Liz Giron-Brosnan	A	X														
Robert Grandmaison	X	X														
Saska Gjorgjievska	X	X														
Smita Avasthi	X	X														
Sujan Sarkar	X	X														
Tom Falbo	X	X														
Vacant																
Vacant																
Administrators (4)																
Josh Adams (Co-chair)	X	X														
Rachael Cletcher (Counseling Dean/Rep.)	A	A														
Vayta Smith (A&R Rep.)	A	X														
Brad Davis		X														
Classified (1)																
Kate Blackwell (Articulation Officer)	X	A														
Students (2)																
Vacant																
Vacant																
Quorum and Voting Total	15	16														
Ex-officio, non-voting Members (2)																
Lisa Beach (Distance Ed. Rep.)	X	A														
Vacant (Assessment Rep.)																
Staff:																
Joshua Pinaula, Kathy Matthies																
Guests:																
Bitu Bookman, Pamela Wittenberg, Tara Jacobson, Clay Atkinson, David Wellman																

ANNOUNCEMENTS	
Non-Voting Informational & Discussion Items	
Item	Description
1	Request for Cluster Technical Review Committee (CTRC) Co-chairs assignments -
PUBLIC COMMENT (10 minutes)	
Limit 3 Minutes Per Speaker	
Speaker	Comment
BUSINESS AGENDA (15 minutes)	
Voting Action Items	
Item	Description
1	Discipline Name and Prefix Change Current: English as a Second Language (ESL). Proposed: English for Multilingual Students (EMLS) - M/S/A 16-0-0 Vote for the prefix change
2	Motion to have an extra meeting - A survey will be sent out to the committee to find the extra date
3	Distance Education (DE): Recognize fully online courses as meeting partially online requirements - M/S/A 16-0-0 Vote for the Curriculum office to check the box <i>None</i>
COURSE & PROGRAM REVIEW (1hr 30 minutes)	
Voting Includes Action Agenda and Consent Agenda	
Item	Description
1	See the following pages attached
ENDING ITEMS (Remaining time)	
Non-Voting	
Item	Description
1	Cluster Technical Review Committee (CTRC) Check-in/Questions

6-YEAR REVIEW TIMELINES BY CLUSTER												
YEAR	AH	BSS	CANITT	HS	KAD	LAAF	LR	PSOA	STEM	STU	WFD	TOTAL
2022-23 - past due	9	11	3	0	5	0	0	4	11	0	0	43
2023-24	37	12	27	5	24	37	0	18	39	8	43	250
2024-25	75	11	3	24	49	46	1	13	70	7	14	313
2025-26	35	23	21	23	67	43	1	27	37	10	16	303
2026-27	76	8	17	11	17	28	0	14	49	6	27	253
2027-28	31	25	24	19	11	54	0	4	82	4	35	289
2028-29	50	20	30	22	38	41	0	14	55	5	27	302
2028-29	2	0	0	0	20	2	0	0	12	0	1	37
CLUSTER TOTALS	232	110	125	104	211	249	2	94	343	40	162	1672
COURSES DUE (Past Due and Current)	46	23	30	5	29	37	0	22	50	8	43	293

CURRICULUM REVIEW COMMITTEE COURSE RECOMMENDATIONS

KEY: LFR = Last Full Review, EFF.DATE = Effective Date

ACTION AGENDA						MINUTES
NEW/REINSTATED						NEW/REINSTATED
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION
1	NEW	Bitia Bookman (LAAF)	ESL 771	Noncredit Intermediate English For Multilingual Students	Fall 2024	M/S/A 16-0-0 Vote
			Units Hours:	157.50 Total Contact Hours		
			Requisites:	Completion of the ESL Guided Self-Placement or completion of one of the following courses: ESL 312, ESL 781 or ESL 781B		
			New/Reinstated Course:	Standalone course		
2	NEW	Bitia Bookman (LAAF)	ESL 772	Noncredit High-Intermediate English for Multilingual Students	Fall 2024	M/S/A 16-0-0 Vote
			Units Hours:	157.50 Total Contact Hours		
			Requisites:	Completion of the ESL Guided Self-Placement or completion of one of the following courses: ESL 314, ESL 371 or ESL 371B		
			New/Reinstated Course:	Standalone course		
			Content Review form?	ESL 771		
REVISION Substantial Changes Update to Last Full Review Date						REVISION, ACTION
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION
1	03/27/2017	Tara Jacobson (KAD)	KFIT 5	Introduction to Pilates Mat	Fall 2024	M/S/A 16-0-0 Vote
			Units Hours:	1.50 Units 3.00 Lab Hours		
			Updates and Changes In:	Description (IDEAA), SLO (-1), Objective (+4), Topics & Scope, Assignments, MOE, Textbooks		
2	9/26/2016	Tara Jacobson (KAD)	KFIT 15.1	Personal Fitness Activities	Fall 2024	M/S/A 16-0-0 Vote
			Units Hours:	1.50 Units 3.00 Lab Hours		
			Updates and Changes In:	Description (IDEAA), SLO (+1), Objectives (preamble, word choice), Topics & Scope, Assignments, MOE, Textbooks		
3	03/27/2017	Tara Jacobson (KAD)	KFIT 37	Introduction to Boot Camp Training	Fall 2024	M/S/A 16-0-0 Vote
			Units Hours:	1.50 Units 3.00 Lab Hours		
			Updates and Changes In:	Description (IDEAA), SLO (-1), Objectives (preamble, word choice), Topics & Scope, Assignments, MOE, Textbooks		
4	03/27/2017	Tara Jacobson (KAD)	KINES 71	Yoga Techniques, Training, and Practice II	Fall 2024	M/S/A 16-0-0 Vote
			Units Hours:	2.00 Units 2.00 Lecture Hours		
			Requisites (old):	Course Completion of KINES 70		
			Requisites (new):	(none)		
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100		
			Recommended Prep (new):	(none)		
			Updates and Changes In:	Description (IDEAA), Objectives (+1), Topics & Scope, Assignments, MOE, Textbooks, Assessment.Required (from English/Math, to none)		
5	03/27/2017	Tara Jacobson (KAD)	KINES 72	Yoga Teaching Methodology	Fall 2024	M/S/A 16-0-0 Vote
			Units Hours:	1.00 Units 1.00 Lecture Hours		
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100		
			Recommended Prep (new):	(none)		
			Updates and Changes In:	Description (IDEAA), SLO, Objectives (+1), Topics & Scope, Assignments, MOE, Textbooks		

6	03/28/2017	Tara Jacobson (KAD)	KINES 73	Anatomy and Physiology for Yoga Teachers	Fall 2024	M/S/A 16-0-0 Vote
			Units Hours (old):	1.00 Units 1.00 Lecture Hours		
			Units Hours (new):	2.00 Units 2.00 Lecture Hours		
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100		
			Recommended Prep (new):	(none)		
			Updates and Changes In:	Description (IDEAA), SLO, Objectives (+1), Topics & Scope, Assignments, MOE, Textbook		
7	03/27/2017	Tara Jacobson (KAD)	KINES 74	Yoga Philosophy, Lifestyle, and Ethics	Fall 2024	M/S/A 16-0-0 Vote
			Units Hours (old):	1.50 Units 1.50 Lecture Hours		
			Units Hours (new):	2.00 Units 2.00 Lecture Hours		
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100		
			Recommended Prep (new):	(none)		
			Updates and Changes In:	Description (IDEAA), Topics & Scope, Assignments, MOE, Textbooks		
8	02/13/2017	David Wellman (KAD)	ATHL 41	Men's Varsity Track and Field	Fall 2024	M/S/A 16-0-0 Vote
			Units Hours:	3.00 Units 6.00 Contact DHR		
			Limits on Enrollment:	By Tryout		
			Updates and Changes In:	Description (IDEAA), SLO (-1), Objectives (preamble, word choice), Topics & Scope, Assignments, MOE, Textbooks		
9	02/13/2017	David Wellman (KAD)	ATHL 42	Women's Varsity Track and Field	Fall 2024	M/S/A 16-0-0 Vote
			Units Hours:	3.00 Units 6.00 Contact DHR		
			Limits on Enrollment (old):	(none)		
			Limits on Enrollment (new):	By Tryout		
			Updates and Changes In:	Description (IDEAA), SLO (-1), Objectives (preamble, word choice), Topics & Scope, Assignments, MOE, Textbooks		
10	02/13/2017	Damon Neidlinger (KAD)	ATHL 11	Men's Varsity Baseball	Fall 2024	Tabled - Submitter not present
			Units Hours:	3.00 Units 6.00 Contact DHR		
			Updates and Changes In:	Description (IDEAA), SLO (word choice), Objectives (preamble, -1), Topics & Scope, Assignments, MOE, Textbooks		
11	12/12/2016	Lacey Campbell (KAD)	ATHL 31	Women's Varsity Softball	Fall 2024	Tabled - Submitter not present
			Units Hours:	3.00 Units 6.00 Contact DHR		
			Updates and Changes In:	Description (IDEAA), SLO (-1), Objectives (preamble, word choice), Topics & Scope, Assignments, MOE		
12	11/13/2017	Clay Atchison Tom Falbo	APTECH 162	3D Animation: Visual Effects and Compositing	Fall 2024	M/S/A 16-0-0 Vote
			Units Hours:	2.00 Units 1.75 Lecture Hours / 0.75 Lab Hours		
			Requisites:	Course Completion of APTECH 43		
			Updates and Changes In:	Description (IDEAA), SLO (+1), Objectives (+2), Topics & Scope, Assignments, MOE		
13	11/28/2016	Dan Famini Joel Grogan	ANHLT 123	Small Animal Veterinary Emergencies	Fall 2024	M/S/A 16-0-0 Vote
			Units Hours:	2.00 Units 2.00 Lecture Hours		
			Requisites (old):	Course Completion of ANHLT 50 AND ANHLT 120		
			Requisites (new):	Course Completion of ANHLT 50		
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100		
			Recommended Prep (new):	(none)		
			Updates and Changes In:	Description (IDEAA), SLO (format), Objectives (preamble, format), Topics & Scope (format), Assignments, MOE, Textbooks		
14	03/13/2017	Emily Melville John Stover	FASH 52.2	Visual Merchandising	Fall 2024	Tabled - Due to time
			Units Hours:	2.00 Units 1.50 Lecture Hours / 1.50 Lab Hours		
			Recommended Prep:	Eligibility for ENGL 100 or ESL 100		
			Updates and Changes In:	Description (IDEAA), SLO (-2), Objectives (preamble, word choice), Topics & Scope, Assignments, MOE, Textbooks, Min.Quals (Fashion and Related Technologies)		

15	11/28/2016	Emily Melville John Stover	FASH 152 Units Hours: Requisites: Recommended Prep: Updates and Changes In:	Fashion Show 2.00 Units 2.00 Lecture Hours Concurrent Enrollment in FASH 152L Eligibility for ENGL 100 or ESL 100 Description (IDEAA), SLO (-1), Objectives (-2), Topics & Scope, Assignments, MOE, Textbooks	Fall 2024	Tabled - Due to time
16	11/28/2016	Emily Melville John Stover	FASH 152L Units Hours: Requisites: Recommended Prep: Updates and Changes In:	Fashion Show Production Lab 0.50 Units 1.50 Lab Hours Concurrent Enrollment in FASH 152 Eligibility for ENGL 100 or ESL 100 Description (IDEAA), SLO (-1), Objectives (preamble, -4), Topics & Scope, Assignments, MOE, Textbooks	Fall 2024	Tabled - Due to time

CONSENT AGENDA						CONSENT AGENDA VOTE:
REVISION Non-Substantial Changes Update to Last Full Review Date [Reviewed and Recommended by Cluster Technical Review Committee (CTRC). - Associated content reviews included.]						Vote below includes: CTRC Recc., DE, GE, Inactivations, and Program Recc. - M/S/A 16-0-0 Vote
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION
1	02/13/2017	Casandra Hillman	DANCE 37.2	Ballroom Dance II	Fall 2024	
				Units Hours:	1.00 Units 2.00 Lab Hours	
				Recommended Prep:	Course Completion of DANCE 37.1	
				Updates and Changes In:	Description (IDEAA), SLO, Objectives, Topics & Scope, Assignments, MOE	
2	02/13/2017	Tara Jacobson	KFIT 5.3	Advanced Pilates Mat	Fall 2024	
				Units Hours:	1.50 Units 3.00 Lab Hours	
				Updates and Changes In:	Description (IDEAA), Topics & Scope, Assignments, MOE, Textbooks	
3	04/24/2017	Ameya Bela	KFIT 6.3	Advanced Yoga	Fall 2024	
				Units Hours:	1.50 Units 3.00 Lab Hours	
				Updates and Changes In:	Description (IDEAA), Assignments, MOE, Textbooks	
MODIFICATION No Update to Last Full Review Date						MODIFICATION
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	DISCUSSION
None						
DISTANCE EDUCATION (DE)						DE
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	DISCUSSION
None						
GENERAL EDUCATION (GE)						GE
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	DISCUSSION
None						
INACTIVATION						INACTIVATION
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	DISCUSSION
1	N/A	Stephanie Clark	GD 63	Online Resources for Graphic Designers	Fall 2024	

CURRICULUM REVIEW COMMITTEE MAJOR & CERTIFICATE RECOMMENDATIONS

KEY: AA = Associate of Arts, AA-T = Associate in Arts for Transfer, AS = Associate of Science, AST = Associate in Science for Transfer, Cert. = Certificate, Eff.Date = Effective Date

PART OF THE CONSENT AGENDA:

New Non-Credit						
Item	Submitter	Program	Cert./Major Type	Hours	Description	Eff. Date
<i>None</i>						
New Credit						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
<i>None</i>						
Revised						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
<i>None</i>						
Technical Correction(s)						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
<i>None</i>						
Inactivated						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
<i>None</i>						