

**SANTA ROSA JUNIOR COLLEGE (SRJC)  
CURRICULUM REVIEW COMMITTEE (CRC)  
BUILDING Doyle Library | ROOM #4420 | TIME 3:15pm-5:15pm**

<https://santarosa-edu.zoom.us/j/99398464152?pwd=VFVJUhdzMENoVnQ4Z2xONDNwbW5sQT09>

**MEETING MINUTES**

**Monday, September 25, 2023**

KEY: X = Present, A = Absent

**CALL TO ORDER & ROLL CALL:**

	AUG 14 Training	AUG 28	SEP 11	SEP 25	OCT 9	OCT 23	NOV 13	NOV 27	DEC 4	JAN 22	FEB 12	FEB 26	MAR 11	MAR 25	APR 8	APR 22	MAY 13
<b>MEMBERS</b>																	
<b>Faculty (15)</b>																	
Ann Foster (Co-chair)	X	X	A	X													
Amy Merkel (Transfer Director)	X	X	X	X													
Carlos Valencia	X	X	X	X													
Coleen Trivett	X	X	X	X													
Jason Seals				X													
Joel Grogan	X	X	X	X													
John Kwon	X	X	X	X													
John Stover	X	A	X	X													
Katherine Slusser (F23)	X	X	X	X													
Liz Giron-Brosnan	A	X	X	A													
Robert Grandmaison	X	X	X	X													
Saska Gjorgjievska	X	X	X	X													
Smita Avasthi	X	X	X	X													
Sujan Sarkar	X	X	X	X													
Tom Falbo	X	X	X	X													
Vacant (Spring 2024)																	
<b>Administrators (4)</b>																	
Josh Adams (Co-chair)	X	X	X	X													
Brad Davis (Instr. Dean)		X	A	X													
Rachael Cutchner (Counseling Dean/Rep.)	A	A	A	A													
Vayta Smith (A&R Rep.)	A	X	X	A													
<b>Classified (1)</b>																	
Kate Blackwell (Articulation Officer)	X	A	X	A													
<b>Students (2)</b>																	
Vacant																	
Vacant																	
<b>Quorum and Voting Total</b>	<b>15</b>	<b>16</b>	<b>16</b>	<b>16</b>													

**Ex-officio, non-voting Members (2)**

Lisa Beach (Distance Ed. Rep.)	X	A	A	A													
Vacant (Assessment Rep.)																	

**Staff:**

Chas Crocker, Joshua Pinola, Kathy Matthies

**Guests:**

T. Alander, Emily Melville, Peter Levelle,

ANNOUNCEMENTS	
Non-Voting   Informational & Discussion Items	
Item	Description
1	New CRC Member Introduction: Jason Seals
2	Request for Cluster Technical Review Committee (CTRC) Co-chairs assignments
3	Additional CRC Meeting   Poll Results: DEC 04
PUBLIC COMMENT (10 minutes)	
Limit 3 Minutes Per Speaker	
Speaker	Comment
BUSINESS AGENDA (15 minutes)	
Voting   Action Items	
Item	Description
1	CRC to vote: Allow courses removing Recommended Prep for ENGL/ESL 100 as a consent item. <span style="float: right;">Vote: M/S/A 16-0-0 Approval of this process</span>
2	Motion to change prefix: The following disciplines/prefixes "Community Engagement (CI)", "Work Experience - General (WRKEX)", and "Work Experience - Occupational (WEOC)" all will have one prefix "Work Experience Education (WEE)" <span style="float: right;">Vote: M/S/A 16-0-0 Approved for Fall 2024</span>
COURSE & PROGRAM REVIEW (1hr 30 minutes)	
Voting   Includes Action Agenda and Consent Agenda	
Item	Description
1	See the following pages attached
ENDING ITEMS (Remaining time)	
Non-Voting	
Item	Description
1	Cluster Technical Review Committee (CTRC) Check-in/Questions

6-YEAR REVIEW TIMELINES BY CLUSTER												
YEAR	AH	BSS	CANITT	HS	KAD	LAAF	LR	PSOA	STEM	STU	WFD	TOTAL
<b>2022-23 - past due</b>	4	11	2	0	4	0	0	3	11	0	0	35
2023-24	36	12	26	2	23	37	0	18	34	8	43	239
2024-25	75	11	3	20	49	46	1	13	70	7	14	309
2025-26	35	23	21	23	67	43	1	27	37	10	16	303
2026-27	76	8	17	5	17	28	0	14	49	6	27	247
2027-28	31	25	24	19	10	54	0	4	76	4	35	282
2028-29	50	20	30	21	38	41	0	14	55	5	27	301
2028-29	7	0	0	14	22	2	0	1	23	0	1	70
<b>CLUSTER TOTALS</b>	<b>226</b>	<b>110</b>	<b>123</b>	<b>90</b>	<b>208</b>	<b>249</b>	<b>2</b>	<b>93</b>	<b>332</b>	<b>40</b>	<b>162</b>	<b>1635</b>
<b>COURSES DUE</b> (Past Due and Current)	<b>40</b>	<b>23</b>	<b>28</b>	<b>2</b>	<b>27</b>	<b>37</b>	<b>0</b>	<b>21</b>	<b>45</b>	<b>8</b>	<b>43</b>	<b>274</b>
<i>Data pulled for CRC approved and frozen course changes only (does not account for drafts or proposed courses).</i>											LAST UPDATED 9/26/2023	

## CURRICULUM REVIEW COMMITTEE COURSE RECOMMENDATIONS

KEY: LFR = Last Full Review, EFF.DATE = Effective Date

ACTION AGENDA							MINUTES
NEW/REINSTATED							NEW/REINSTATED
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION	
<i>None</i>							
REVISION   Substantial Changes   Update to Last Full Review Date							REVISION, ACTION
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION	
1	10/25/2021	Jill Harrison Kat Slusser	DIET 55	Food Production Management	Fall 2024	Tabled for submitter not present	
			Units   Hours:	2.00 Units   2.00 Lecture Hours			
			Requisites (old):	Completion of CSKLS 371 or higher (MATH) or qualifying placement			
			Requisites (new):	(none)			
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100 or equivalent			
			Recommended Prep (new):	(none)			
			Updates and Changes In:	Description (IDEAA), Topics & Scope, Assignments, MOE, Textbooks			
2	11/28/2016	Emily Melville John Stover	FASH 56	Fashion Design and Illustration	Fall 2024	Vote: M/S/A 16-0-0	
			Units   Hours:	3.00 Units   2.00 Lecture Hours / 3.00 Lab Hours			
			Recommended Prep (old):	Eligibility for ENGL 100 or ESL 100			
			Recommended Prep (new):	Course Completion of FASH 70A			
			Updates and Changes In:	Min.Weeks (from 6, to 8), Descripton (IDEAA), SLO (+1), Objectives (-1), Topics & Scope, Assignments, MOE, Textbooks			
3	12/11/2017	Shari Canepa Tom Falbo	INDE 62	History of Interior Design	Fall 2024	Vote: M/S/A 16-0-0	
			Units   Hours:	3.00 Units   3.00 Lecture Hours			
			Recommended Prep:	Eligibility for ENGL 1A or equivalent			
			Updates and Changes In:	Description (IDEAA), SLO, Objectives (+1), Topics & Scope, Assignments, MOE, Textbooks, MOI (+fieldtrip), Min.Qual (from Family and Consumer Studies/Home Economics, to Architecture)			
4	01/24/2022	Peter Levelle Tom Falbo	CONS 104	Construction Management and Scheduling	Fall 2024	Vote: M/S/A 16-0-0	
			Units   Hours (old):	3.00 Units   1.50 Lecture Hours / 4.50 Lab Hours			
			Units   Hours (new):	3.00 Units   3.00 Lecture Hours			
			Requisites:	Course Completion of CONS 101			
			Recommended Prep (old):	(none)			
			Recommended Prep (new):	Course Completion or Concurrent Enrollment in CONS 102			
			Updates and Changes In:	Description (IDEAA), SLO, Objectives, Topics & Scope, Assignments, MOE			
5	01/24/2022	Peter Levelle Tom Falbo	CONS 105	Construction Contract Documents	Fall 2024	Vote: M/S/A 16-0-0	
			Units   Hours (old):	3.00 Units   2.00 Lecture Hours / 3.00 Lab Hours			
			Units   Hours (new):	3.00 Units   2.50 Lecture Hours / 1.50 Lab Hours			
			Requisites (old):	Course Completion of CONS 103			
			Requisites (new):	Course Completion or Current Enrollment in CONS 103			
			Updates and Changes In:	Description (IDEAA), SLO, Objectives (+5), Topics & Scope, Assignments, MOE, Textbooks			

6	01/24/2022	Peter Levelle Tom Falbo	<b>CONS 106</b> Units   Hours (old): Units   Hours (new): Requisites: Updates and Changes In:	<b>Construction Estimating and Bidding</b> 3.00 Units   2.50 Lecture Hours / 1.50 Lab Hours 3.00 Units   3.00 Lecture Hours Course Completion of CONS 101 Description (IDEAA), SLO, Objectives (+1), Topics & Scope, Assignments, MOE, Textbooks, MOI (-Lab, -Fieldtrip)	Fall 2024	Vote: M/S/A 16-0-0
7	08/28/2017	Tammy Alander Kat Slusser	<b>RADT 63A</b> Units   Hours: Requisites (old): Requisites (new): Updates and Changes In:	<b>Radiation Physics and Medical Imaging Systems</b> 3.00 Units   2.00 Lecture Hours / 3.00 Lab Hours Course Completion of RADT 61A and Concurrent Enrollment in RADT 61B and RADT 71B Course Completion of RADT 61A. Description (IDEAA), SLO, Topics & Scope, Assignments, MOE, Textbooks	Fall 2024	Vote: M/S/A 16-0-0
8	11/26/2018	Tammy Alander Kat Slusser	<b>RADT 63B</b> Formerly Units   Hours: Requisites (old): Requisites (new): Updates and Changes In:	<b>Radiobiology, Radiation Protection, and Quality Control*</b> Radiobiology Radiation Protection, and Quality Control 3.00 Units   2.00 Lecture Hours / 3.00 Lab Hours Course Completion of RADT 63A; AND Concurrent Enrollment in RADT 65 and RADT 71D Course Completion of RADT 63A Description (IDEAA), Objectives, Topics & Scope, Assignments, MOE, Textbooks	Fall 2024	Vote: M/S/A 16-0-0
9	10/24/2022	Tammy Alander Kat Slusser	<b>RADT 65</b> Units   Hours: Requisites (old): Requisites (new): Limits on Enrollment (old): Limits on Enrollment (new): Updates and Changes In:	<b>Pathology in Radiology</b> 3.50 Units   3.50 Lecture Hours Course Completion of RADT 61C; AND Concurrent Enrollment in RADT 63B and RADT 71D Concurrent enrollment in RADT 71E <i>none</i> Admission to Program Description (IDEAA), SLO, Objectives (-1), Topics & Scope, Assignments, MOE, Textbooks	Fall 2024	Vote: M/S/A 16-0-0
10	01/28/2019	Tammy Alander Kat Slusser	<b>RADT 66</b> Units   Hours: Requisites (old): Requisites (new): Limits on Enrollment (old): Limits on Enrollment (new): Updates and Changes In:	<b>Special Modalities</b> 4.00 Units   3.50 Lecture Hours / 1.50 Lab Hours Course Completion of RADT 63B and Concurrent Enrollment in RADT 71E Course Completion of RADT 61C and Concurrent Enrollment in RADT 71D <i>none</i> Admission to Program Description (IDEAA), SLO (-2), Objectives, Topics & Scope, Assignments, MOE, Textbooks	Fall 2024	Vote: M/S/A 16-0-0
11	08/27/2018	Tammy Alander Kat Slusser	<b>RADT 68</b> Units   Hours: Requisites (old): Requisites (new): Limits on Enrollment (old): Limits on Enrollment (new): Updates and Changes In:	<b>Preparation for Professional Practice</b> 3.00 Units   3.00 Lecture Hours Course Completion of RADT 66 and Concurrent Enrollment in RADT 71F Course Completion of RADT 65 and Concurrent Enrollment in RADT 71F <i>none</i> Admission to Program Description (IDEAA), Assignments, MOE	Fall 2024	Vote: M/S/A 16-0-0

12	09/14/2020	Tammy Alander Kat Slusser	<b>RADT 71A</b> Units   Hours (old): Units   Hours (new): Requisites: Limits on Enrollment: Updates and Changes In:	<b>Clinical Experience 1</b> 4.50 Units   13.50 Contact DHR 4.50 Units   14.00 Contact DHR Concurrent Enrollment in RADT 60, RADT 61A, RADT 64 and RADT 64L Acceptance into Program Description (IDEAA), Assignments, MOE	Fall 2024	Vote: M/S/A 16-0-0
13	09/14/2020	Tammy Alander Kat Slusser	<b>RADT 71B</b> Units   Hours: Requisites (old): Requisites (new): Limits on Enrollment: Updates and Changes In:	<b>Clinical Experience 2</b> 6.00 Units   18.00 Contact DHR Course Completion of RADT 71A; AND Concurrent Enrollment in RADT 61B and RADT 63A Course Completion of RADT 71A Acceptance into Program Description (IDEAA), SLO, Objectives, Topics & Scope, Assignments, MOE	Fall 2024	Vote: M/S/A 16-0-0
14	09/14/2020	Tammy Alander Kat Slusser	<b>RADT 71C</b> Units   Hours (old): Units   Hours (new): Requisites (old): Requisites (new): Limits on Enrollment: Updates and Changes In:	<b>Clinical Experience 3</b> 2.50 Units   7.50 Contact DHR Hours 2.50 Units   8.00 Contact DHR Hours Course Completion of RADT 61B and RADT 71B; AND Concurrent Enrollment in RADT 61C Course Completion of RADT 71B Acceptance into Program Description (IDEAA), Topics & Scope, Assignments, MOE	Fall 2024	Vote: M/S/A 16-0-0
15	09/14/2020	Tammy Alander Kat Slusser	<b>RADT 71D</b> Units   Hours (old): Units   Hours (new): Requisites (old): Requisites (new): Limits on Enrollment: Updates and Changes In:	<b>Clinical Experience 4</b> 8.50 Units   25.50 Contact DHR Hours 8.50 Units   26.00 Contact DHR Hours Course Completion of RADT 71C AND Concurrent Enrollment in RADT 63B and RADT 65 Course Completion of RADT 71C Acceptance into program Description (IDEAA), SLO (-2), Objectives, Topics & Scope, Assignments, MOE	Fall 2024	Vote: M/S/A 16-0-0
16	09/14/2020	Tammy Alander Kat Slusser	<b>RADT 71E</b> Units   Hours (old): Units   Hours (new): Requisites: Limits on Enrollment: Updates and Changes In:	<b>Clinical Experience 5</b> 8.50 Units   25.50 Contact DHR Hours 8.50 Units   26.00 Contact DHR Hours Course Completion of RADT 71D and Concurrent Enrollment in RADT 66 Acceptance into Program Description (IDEAA), SLO, Objectives, Topics & Scope, Assignments, MOE	Fall 2024	Vote: M/S/A 16-0-0
17	09/14/2020	Tammy Alander Kat Slusser	<b>RADT 71F</b> Units   Hours: Requisites (old): Requisites (new): Limits on Enrollment: Updates and Changes In:	<b>Clinical Experience 6</b> 4.00 Units   12.00 Contact DHR Hours Course Completion of RADT 71E; AND Concurrent Enrollment in RADT 68 Course Completion of RADT 71E. Acceptance into Program Description (IDEAA), Objectives, Topics & Scope, Assignments, MOE	Fall 2024	Vote: M/S/A 16-0-0
18	02/13/2017	Damon Neidlinger (KAD)	<b>ATHL 11</b> Units   Hours: Updates and Changes In:	<b>Men's Varsity Baseball</b> 3.00 Units   6.00 Contact DHR Description (IDEAA), SLO (word choice), Objectives (preamble, -1), Topics & Scope, Assignments, MOE, Textbooks	Fall 2024	Tabled for submitter not present
19	12/12/2016	Lacey Campbell (KAD)	<b>ATHL 31</b> Units   Hours: Updates and Changes In:	<b>Women's Varsity Softball</b> 3.00 Units   6.00 Contact DHR Description (IDEAA), SLO (-1), Objectives (preamble, word choice), Topics & Scope, Assignments, MOE	Fall 2024	Tabled for submitter not present

CONSENT AGENDA							CONSENT AGENDA VOTE:
<b>REVISION   Non-Substantial Changes  Update to Last Full Review Date</b> <b>[Reviewed and Recommended by Cluster Technical Review Committee (CTRC).</b> <b>- Associated content reviews included.]</b>							<b>Vote below includes: CTRC Recc., DE, GE, Inactivations, and Program Recc.</b>
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION	
1	11/27/2017	Colette Bizar	BIO 100	Basic Biology Skills	Fall 2024		
			Units   Hours:	3.00 Units   3.00 Lecture Hours			
			Recommended Prep (old):	Eligibility for ENGL 100 or ENGL 102 or ESL 100			
			Recommended Prep (new):	(none)			
			Updates and Changes In:	Description (IDEAA), SLO, Objectives, Topics & Scope, Assignments, MOE			
<b>MODIFICATION   No Update to Last Full Review Date</b>							<b>MODIFICATION</b>
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	DISCUSSION	
1	N/A	Amy Roscielle Flores	ADLTED 771*	Customer Service	Fall 2024		
			Formerly CSKLS 771				
2	N/A	Amy Roscielle Flores	ADLTED 791*	Personal Finance	Fall 2024		
			Formerly CSKLS 791				
<b>DISTANCE EDUCATION (DE)</b>							<b>DE</b>
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	DISCUSSION	
None							
<b>GENERAL EDUCATION (GE)</b>							<b>GE</b>
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	DISCUSSION	
None							
<b>INACTIVATION</b>							<b>INACTIVATION</b>
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	DISCUSSION	
1	N/A	Donald Laird	CS 101	Intellectual Property in the Digital World	Fall 2024		
2	N/A	Betsy Fischer	CUL 270.21	Basics of Cooking Techniques	Fall 2024		
3	N/A	Betsy Fischer	CUL 286.7	Vegetarian Pressure Cooking	Fall 2024		

## CURRICULUM REVIEW COMMITTEE MAJOR & CERTIFICATE RECOMMENDATIONS

KEY: AA = Associate of Arts, AA-T = Associate in Arts for Transfer, AS = Associate of Science, AST = Associate in Science for Transfer, Cert. = Certificate, Eff.Date = Effective Date

### PART OF THE CONSENT AGENDA:

New Non-Credit						
Item	Submitter	Program	Cert./Major Type	Hours	Description	Eff. Date
<i>None</i>						
New Credit						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
<i>None</i>						
Revised						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Catherine Williams	<a href="#">Psychology</a>	AA-T	19	Update to: - List A (addition of PSYCH 10 and PSYCH 10L) - List C (addition of PSYCH 8, SOC 15 as an alternate to PSYCH 40, removal of PSYCH 10, 10L, 40, 52, 56)	F2024
2	Catherine Williams	<a href="#">Psychology</a>	AA	21	Update to: - Elective block (addition of PSYCH 10L, SOC 15 as alternate to PSYCH 40, removal of PSYCH 52)	F2024
3	Tammy Alander	<a href="#">Radiologic Technology</a>	AS	94.5	Update to Elective Block: - Removal of MATH 101, 154, 156, 161 - Addition of MATH 9 - Removal of PSYCH 52 due to inactivation - Addition of PSYCH 56	F2024
4	Tammy Alander	<a href="#">Radiologic Technology</a>	Achievement	94.5	Update to Elective Block: - Removal of MATH 101, 154, 156, 161 - Addition of MATH 9 - Removal of PSYCH 52 due to inactivation - Addition of PSYCH 56	F2024
Technical Correction(s)						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Curriculum Office	<a href="#">Yoga: 200-Hour Teacher Training</a>	Skills	11*	Update in Units for KINES 73 and 74 causing the overall units to increase	F2024
Inactivated						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
<i>None</i>						