SANTA ROSA JUNIOR COLLEGE (SRJC) **CURRICULUM REVIEW COMMITTEE (CRC)**

BUILDING Doyle Library | ROOM #4420 | TIME 3:15pm-5:15pm

https://santarosa-edu.zoom.us/j/99398464152?pwd=VFVJUHdzMENoVnQ4Z2xONDNwbW5sQT09

MEETING MINUTES

Pink Slip (Members Only)

Monday, December 4, 2023

KEY: X = Present, A = Absent, P = Partial																	
CALL TO ORDER & ROLL CALL:																	
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	AUG 14 Training	78	11	25	6	23	13	72.	4	22	29	12	26	11	1 25	∞	22
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MEMBERS	₹ <u>†</u>	Ι¥	SEP	SEP	Ŏ	ŏ	ž	ž	10	_ ₹	₹	FEB	FEB	Σ	Σ	Ā	Ā
Faculty (15)																	
Ann Foster (Co-chair)	Х	Х	А	Х	Х	Х	Х	Х	Х								
Amy Merkel (Transfer Director)	Х	Х	Х	Х	Х	Α	Х	Х	Х								
Carlos Valencia	Х	Х	Х	Х	Х	Х	Х	Х	А								
Coleen Trivett	Х	Х	Х	Х	А	Х	Х	Х	Х								
Jason Seals				Х	А	А	А	Р	А								
Joel Grogan	Х	Х	Х	Х	Х	А	Х	Х	Х								
John Kwon	Х	Х	Х	Х	Х	Х	Х	Х	Х								
John Stover	Х	А	Х	Х	Х	Х	Х	Х	А								
Katherine Slusser (F23)	Х	Х	Х	Х	Х	Х	Х	Х	А								
Liz Giron-Brosnan	А	Х	Х	А	Х	А	Х	Х	Х								
Robert Grandmaison	Х	Х	Х	Х	Х	Х	Х	Х	Х								
Saska Gjorgjievska	Х	Х	Х	Х	Х	Х	Х	Х	Х								
Smita Avasthi	Х	Х	Х	Х	Х	Х	Х	А	Х								
Sujan Sarkar	Х	Х	Х	Х	Х	Х	Х	Х	Х								
Tom Falbo	Х	Х	Х	Х	Х	Х	Х	Х	Х								
Vacant (S24)																	
Administrators (4)																	
Josh Adams (Co-chair)	Х	Х	Х	Х	Х	Х	Х	Х	А								
Brad Davis (Instr. Dean)		Х	А	Х	А	Х	Х	А	Х								
Rachael Cutcher (Counseling Dean/Rep.)	А	А	А	А	Х	Х	Х	Х	Х								
Vayta Smith (A&R Rep.)	А	Х	Х	А	А	Х	Х	А	А								
Debbie Reidmuller (A&R Rep.) Classified				А	А	Х	Х	Х	Х								
Classified (1)																	
Kate Blackwell (Articulation Officer)	Х	А	Х	А	Х	А	Х	А	Х								
Students (2)	,										<u> </u>			,			
Vacant																	
Vacant																	
Quorum and Voting Total	15	16	16	16	16	16	20	16	15								
Ex-officio, non-voting Members (2)																	
Lisa Beach (Distance Ed. Rep.)	X	А	A	A	A	A	A	A	А								
Vacant (Assessment Rep.)		A	A	A	A	A		A	A								
Staff:																	
• • •																	
Chas Crocker, Kathy Matthies																	

Jesse Kosten, David Wellman, Tara Jacobson, Bita Bookman, Kevin Sea

ANNOUNCEMENTS	
Non-Voting Informational & Di	scussion Items
Item	Description
	Request for Cluster Technical Review Committee (CTRC) Co-chairs assignments
PUBLIC COMMENT (10 minutes)	
Limit 3 Minutes Per Speaker	
Speaker	Comment
BUSINESS AGENDA (15 minutes)	
Voting Action Items	
Item	Description
	None
COURSE & PROGRAM REVIEW (1	
Voting Includes Action Agenda	
Item	Description
1	See the following pages attached
ENDING ITEMS (Remaining time)	
Non-Voting	
Item	Description
1	Cluster Technical Review Committee (CTRC) Check-in/Questions

6-YEAR REVIEW TIMELINES BY	CLUSTE	R										
YEAR	АН	BSS	CANITT	HS	KAD	LAAF	LR	PSOA	STEM	STU	BCD	TOTAL
2021-23 - past due	1	0	0	0	0	0	0	3	0	0	0	4
2023-24	34	10	20	0	14	20	0	17	13	0	39	167
2024-25	75	11	3	15	49	45	1	13	63	7	14	296
2025-26	35	22	18	23	66	43	1	27	37	10	15	297
2026-27	76	8	16	5	16	28	0	14	49	6	27	245
2027-28	31	25	20	18	9	54	0	4	72	4	33	270
2028-29	50	20	28	21	38	38	0	13	53	5	18	284
2029-30	12	12	24	22	52	15	0	8	67	10	17	239
CLUSTER TOTALS	314	108	129	104	244	243	2	99	354	42	163	1802
-		-	-									•
COURSES DUE (Past Due and Current)	35	10	20	0	14	20	0	20	13	0	39	171
Data pulled for CRC approved and frozen	course cho	anges only	(does not a	ccount for	drafts or p	proposed co	ourses).			LAST UPDAT	ED 12/05/202	23

CURRICULUM REVIEW COMMITTEE COURSE RECOMMENDATIONS

KEY: LFR = Last Full Review, EFF.DATE = Effective Date

ACTIO	N AGENDA	·				MINUTES
	NEW/REINS	TATED				NEW/REINSTATED
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION
1	NEW	David Wellman	KINES 57 (KINES 7, F2025)	Sport Films and Society	Fall 2024	M/S/A 15-0-0 Vote
		KAD Cluster	Units Hours:	3.00 Units 3.00 Lecture Hours		
			Recommended Prep:	Eligibility for ENGL 1A or EMLS 10 (formerly ESL 10) or equivalent		
			New/Reinstated Course:	To be part of an existing Program		
			General Education:	Cal-GETC (F2025): Area 3		
2	NEW	Tara Jacobson	KINES 84	Health and Wellness Coaching	Fall 2024	M/S/A 15-0-0 Vote
		KAD Cluster	Units Hours:	3.00 Units 3.00 Lecture Hours		
			Recommended Prep:	Eligibility for ENGL 100 OR EMLS 100 (formerly ESL 100) or appropriate placement based on AB705 mandates		
			New/Reinstated Course:	To be part of an existing Program		
			DE Modification	Approved for all modalities		
3	NEW	Dawn Urista	DANCE 61.2	Dance Conditioning and Somatic Practices II	Fall 2024	M/S/A 15-0-0 Vote
	-	KAD Cluster	Units Hours:	1.50 Units 0.75 Lecture Hours / 2.25 Lab Hours		
			New/Reinstated Course:	Standalone course		
			DE Modification	Approved for all modalities		
4	NEW	Dawn Urista	DANCE 61.3	Dance Conditioning and Somatic Practices III	Fall 2024	M/S/A 15-0-0 Vote
		KAD Cluster	Units Hours:	1.50 Units 0.75 Lecture Hours / 2.25 Lab Hours		
			New/Reinstated Course:	Standalone course		
			DE Modification	Approved for all modalities		
5	NEW	Dawn Urista	DANCE 61.4	Dance Conditioning and Somatic Practices IV	Fall 2024	M/S/A 15-0-0 Vote
		KAD Cluster	Units Hours:	1.50 Units 0.75 Lecture Hours / 2.25 Lab Hours		
			New/Reinstated Course:	Standalone course		
			DE Modification	Approved for all modalities		
6	NEW	Bita Bookman	EMLS 771CP	Noncredit Intermediate Convers & Pronun for Multiling Ss	Fall 2024	M/S/A 15-0-0 Vote
		Smita Avasti	Units Hours:	0.00 Units 3.00 Lecture Hours / 52.50 Total Contact Hours		
			Recommended Prep:	Course Completion of EMLS 716CP (ESL 716CP); OR Eligibility for EMLS 371 (ESL 371), EMLS 371A (ESL 371A), EMLS 771 (ESL 771), or higher		
			New/Reinstated Course:	To be part of a new Program		
7	NEW	Bita Bookman	EMLS 772CP	Noncredit High-Intermediate English Convers/Pronunciation	Fall 2024	M/S/A 15-0-0 Vote
		Smita Avasti	Units Hours:	0.00 Units 3.00 Lecture Hours / 52.50 Total Contact Hours		
			Recommended Prep:	Course Eligibility for EMLS 772 (ESL 772) or higher		
			New/Reinstated Course:	To be part of a new Program		
8	NEW	Jesse Kosten	ATL 98	Independent Study in Advanced Transportation	Fall 2024	M/S/A 15-0-0 Vote
		Joel Grogan	Units Hours:	1.00 - 3.00 Units 1.00 Contact DHR / 8.00 Non-Contact DHR		
			Limits on Enrollment:	Approval of the project proposal by sponsoring faculty, Department Chair and Supervising Administrator.		
			New/Reinstated Course:	To be part of a new Program		
9	NEW	Jesse Kosten	ATL 100	Introduction to Transportation Technology	Fall 2024	M/S/A 15-0-0 Vote
		Joel Grogan	Units Hours:	2.00 Units 1.50 Lecture Hours / 1.50 Lab Hours		
			Recommended Prep:	Eligibility for ENGL 1A or equivalent		
			New/Reinstated Course:	To be part of a new Program		
			Distance Education:	Approval for Hybrid		
10	NEW	Jesse Kosten	ATL 101	Transportation Information Systems and Shop Practices	Fall 2024	M/S/A 15-0-0 Vote
		Joel Grogan	Units Hours:	3.00 Units 2.00 Lecture Hours / 3.00 Lab Hours		

Recommended Prep: New/Reinstated Course: Distance Education: ATL 105	Eligibility for ENGL 1A or equivalent and MATH 25 or equivalent To be part of a new Program Approval for Hybrid		
Distance Education:	· · · · · · · · · · · · · · · · · · ·		
	Арргочаг от нувпо		•
AIL 105	Coming Writing and Chan Management	F-II 0004	MICIA 44 C C V-4-
Units Hours:	Service Writing and Shop Management 2.00 Units 1.50 Lecture Hours / 1.50 Lab Hours	Fall 2024	M/S/A 14-0-0 Vote
<u>'</u>	•		
Requisites:	Course Completion of ATL 101		
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	<u> </u>		
	•	Fall 2024	M/S/A 14-0-0 Vote
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	<u> </u>		
		Fall 2024	M/S/A 14-0-0 Vote
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Requisites:	·		
Pacammendad Dran			
<u> </u>	<u> </u>		
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		E 11 0004	W0/4 / 4 0 0 V /
<u> </u>		Fall 2024	M/S/A 14-0-0 Vote
<u>'</u>	·		
Requisites:	161		
Recommended Prep:			
New/Reinstated Course:	To be part of a new Program		
Distance Education:	Approval for Hybrid		
ATL 280	Medium Heavy Truck Preventive Maintenance Inspection	Fall 2024	M/S/A 14-0-0 Vote
Units Hours:	· · · · · · · · · · · · · · · · · · ·		
Requisites:	·		
Recommended Prep:			
New/Reinstated Course:			
Distance Education:	Approval for Hybrid		
	,	Fall 2024	M/S/A 14-0-0 Vote
	<u> </u>		
Requisites:	Course Completion of ATL 101 and Concurrent Enrollment in ATL		
Pagammendad Drani			
· · · · · · · · · · · · · · · · · · ·	·		
Distance Education:	Approval for Hybrid		
s Update to Last Full Review Da	ate		REVISION, ACTION
	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION
MATH 225	Precalculus Algebra Concurrent Support	Fall 2024	M/S/A 13-2-0 Vote
Units Hours (old):	4.00 Units 4.00 Lecture Hours		
Units Hours (new):	3.00 Units 3.00 Lecture Hours		
Requisites:	Concurrent Enrollment in MATH 25		
Recommended Prep:	Course Completion of CSKLS 372 and CSKLS 373		
Updates and Changes In:	Description (IDEAA), SLO (-6), Objectives (-4), Topics & Scope, Textbooks		
	Recommended Prep: New/Reinstated Course: Distance Education: ATL 240 Units Hours: Requisites: Recommended Prep: New/Reinstated Course: Distance Education: ATL 280 Units Hours: Requisites: Recommended Prep: New/Reinstated Course: Distance Education: ATL 290 Units Hours: Requisites: Recommended Prep: New/Reinstated Course: Distance Education: ATL 290 Units Hours: Requisites: Recommended Prep: New/Reinstated Course: Distance Education:	New/Reinstated Course:	New/Reinstated Course: To be part of a new Program Distance Education: Approval for Hybrid ATL 220 Dises Fuel Systems Fall 2024 Units Hours: 3.00 Units 2.50 Lecture Hours / 1.50 Lab Hours Requisites: Course Completion of ATL 110 and ATL 162 Recommended Prep: Eligibility for ENGL 1A or equivalent and MATH 25 or equivalent New/Reinstated Course: To be part of a new Program Distance Education: Approval for Hybrid ATL 230 Medium Heavy Truck Drivetrain Fall 2024 Units Hours: 3.00 Units 2.50 Lecture Hours / 1.50 Lab Hours Requisites: Course Completion of ATL 101 and Concurrent Enrollment in ATL 161 Recommended Prep: Eligibility for ENGL 1A or equivalent and MATH 25 or equivalent New/Reinstated Course: To be part of a new Program Distance Education: Approval for Hybrid ATL 240 Medium Heavy Truck Brakes and Suspension Fall 2024 Units Hours: 3.00 Units 2.50 Lecture Hours / 1.50 Lab Hours Requisites: Course Completion of ATL 101 and Concurrent Enrollment in ATL 161 Recommended Prep: Eligibility for ENGL 1A or equivalent and MATH 25 or equivalent New/Reinstated Course: To be part of a new Program Distance Education: Approval for Hybrid ATL 240 Medium Heavy Truck Brakes and Suspension Fall 2024 Units Hours: 3.00 Units 2.50 Lecture Hours / 1.50 Lab Hours Requisites: Course Completion of ATL 101 and Concurrent Enrollment in ATL 161 Recommended Prep: Eligibility for ENGL 1A or equivalent and MATH 25 or equivalent ATL 280 Medium Heavy Truck Preventive Maintenance Inspection Fall 2024 Units Hours: 3.00 Units 2.50 Lecture Hours / 1.50 Lab Hours Requisites: Course Completion of ATL 105 and ATL 220 and ATL 230 and ATL 240 AD 240 ATL 250 Units Hours: 3.00 Units 2.50 Lecture Hours / 1.50 Lab Hours Requisites: Course Completion of ATL 101 and Concurrent Enrollment in ATL 161 Recommended Prep: Eligibility for ENGL 1A or equivalent and MATH 25 or equivalent New/Reinstated Course: To be pa

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2	02/26/2018	Kevin Sea	WINE 128	Developing and Maintaining Wine Social Media Campaigns	Fall 2024	M/S/A 15-0-0 Vote
		Joel Grogan	Units Hours:	1.50 Units 1.50 Lecture Hours		
			Recommended Prep (old):	Eligibility for ENGL 1A or equivalent and CS 57.11 and Course Completion of VIT 1 OR Course Completion of WINE 1		
			Recommended Prep (new):	Eligibility for ENGL 1A and Course Completion of VIT 1 OR WINE 1		
				g,		
			Updates and Changes In:	Description (IDEAA), Topics & Scope (formatting), Assignments,		
				MOE, Textbooks		
CONS	ENT AGENDA					CONSENT AGENDA VOTE:
			s Update to Last Full Review	N Date		Vote below includes: CTRC Recc., DE,
		on cascama change				GE, Inactivations, and Program Recc.
	[Reviewed an		luster Technial Review Com	mittee (CTRC) Associated content reviews included.]		M/S/A 14-0-0 Vote
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION
1	10/22/2018	Sara Jones	MATH 15	Elementary Statistics	Fall 2024	
		Tom Falbo	Units Hours:	4.00 Units 4.00 Lecture Hours		
			Requisites (old):	Completion of MATH 161 OR MATH 156 OR MATH 154 OR MATH 155 or AB705 placement into Math Tier 1 or higher		
			Requisites (new):	Completion of MATH 161 OR MATH 156 OR MATH 154 OR MATH		
				155 or AB705 placement into Math Tier 1 or higher Students placing		
				into tier 1 are required to take Math 215 concurrently with this course	•	
				Students placing into tier 2 are recommended to take Math 215 concurrently with this course.		
			Updates and Changes In:	Description (IDEAA), Topics & Scope, Assignments, MOE, Textbooks	 S	
2	10/22/2018	Kirby Bunas	MATH 16	Business Calculus*	Fall 2024	
		Tom Falbo	Formerly	Introduction to Mathematical Analysis		
			Units Hours:	4.00 Units 4.00 Lecture Hours		
			Requisites (old):	Completion of MATH 154 or MATH 156 or MATH 155 or AB705 placement into Math Tier 3 or higher		
			Requisites (new):	Completion of MATH 154 or MATH 156 or AB705 placement into		
				Math Tier 2 or higher Students placing into tier 1 are required to take		
				Math 200 concurrently with this course. Students placing into tier 2		
				are recommended to take Math 200 concurrently with this course.		
			Updates and Changes In:	Description (IDEAA), Assignments, MOE, Textbooks		
3	12/12/2022	Tom Falbo	MATH 74	Mathematics for Elementary School Teachers - Number Systems	Fall 2024	
		Tom Falbo	Units Hours:	4.00 Units 4.00 Lecture Hours		
		: *··· · *··**	Requisites:	Completion of MATH 161 or MATH 154 or MATH 156 or AB705		
			·	placement into Math Tier 2 or higher		
			Updates and Changes In:	Objectives (+2), Topics & Scope		
4	08/28/2017	Damon Neidlinger	KINDV 2.1	Beginning Badminton	Fall 2025	
		KAD Cluster	Units Hours:	1.50 Units 3.00 Lab Hours		
	40/22/2047	Domon Noidlings	Updates and Changes In: KINDV 2.2	Description, Assignments, MOEs, Textbooks Intermediate Badminton	Eall 2025	
5	10/23/2017	Damon Neidlinger KAD Cluster	Units Hours:	1.50 Units 3.00 Lab Hours	Fall 2025	
		TAD Glustel	Recommended Prep:	Course Completion of KINDV 2.1		
			Updates and Changes In:	Description, SLOs, Objectives, Topics and Scope, Assignments,		
			•	MOEs, Textbooks		
6	10/23/2017	Damon Neidlinger	KINDV 2.3	Advanced Badminton	Fall 2025	
		KAD Cluster	Units Hours:	1.50 Units 3.00 Lab Hours		
			Recommended Prep:	Course Completion of KINDV 2.2		
			Updates and Changes In:	Description, SLOs, Objectives, Topics and Scope, Assignments, MOEs, Textbooks		
7	11/27/2017	Claudia Morales	ART 14A	Beginning Painting	Fall 2025	†
						

		John Stover	Units Hours:	3.00 Units 2.00 Lecture Hours 4.00 Lab Hours		
			Recommended Prep:	Course Completion of ART 7A		
			Updates and Changes In:	Description, Assignments, MOEs, Textbooks		
8	09/25/2017	Tara Johnson	APE 710	Adapted Physical Education Lab	Fall 2024	
	•	KAD Cluster	Units Hours:	0.00 Units 52.50 Lab Hours		
			Updates and Changes In:	Description, Objective Preamble		
9	02/12/2018	Tara Johnson	APE 715	Adapted Dance Lab	Fall 2025	
	•	KAD Cluster	Units Hours:	0.00 Units 52.50 Lab Hours		
			Updates and Changes In:	Description, SLO, Topics and Scope, Assignments		
	MODIFICATI	ON No Update to Last	Full Review Date			MODIFICATION
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	DISCUSSION
1	N/A	Curriculum Office	AJ 344	Arrest and Control Instructor Update	Fall 2021	
			Updates and Changes In:	Budget Activity Code from 2105 to 2106		
	DISTANCE E	DUCATION (DE)				DE
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	DISCUSSION
	-	None			-	
	GENERAL E	DUCATION (GE)				GE
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	DISCUSSION
		None				
	INACTIVATION	ON				INACTIVATION
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	DISCUSSION
1	N/A	Jesse Kosten	AUTO 108	Clean Air Car Course: BAR Levels 1 & 2	Fall 2024	

CURRICULUM REVIEW COMMITTEE MAJOR & CERTIFICATE RECOMMENDATIONS

KEY: AA = Associate of Arts, AA-T = Associate in Arts for Transfer, AS = Associate of Science, AST = Associate in Science for Transfer, Cert. = Certificate,

	New Non-Credit					
ltem	Submitter	Program	Cert./Major Type	Hours	Description	Eff. Da
	None		-			
	New Credit					
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. D
	None		-		-	
	Revised					
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. C
	None		•			
1	Curriculum Office	<u>Dental Hygiene</u>	AS	97.5	Removal of MATH 154, 156, 161 (inactivated)	F20
2	Johannes van Gorp	<u>Political Science</u>	AA	19	Update in Elective block (addition of POLS 11 and 70)	F20
	Technical Correction(s)					
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. 0
	None		-			
	Inactivated					
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. (
	None		. ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			