

SANTA ROSA JUNIOR COLLEGE (SRJC)
CURRICULUM REVIEW COMMITTEE (CRC)
BUILDING Doyle Library | ROOM #4420 | TIME 3:15pm-5:15pm
<https://santarosa-edu.zoom.us/j/99398464152?pwd=VFVJUHDzMENoVnQ4Z2xONDNwbW5sQT09>

MEETING MINUTES

[Pink Slip \(Members Only\)](#)

Monday, January 29, 2024

KEY: X = Present, A = Absent, P = Partial

CALL TO ORDER & ROLL CALL:

	AUG 14 Training	AUG 28	SEP 11	SEP 25	OCT 9	OCT 23	NOV 13	NOV 27	DEC 4	JAN 22	JAN 29	FEB 12	FEB 26	MAR 11	MAR 25	APR 8	APR 22	MAY 13	
MEMBERS																			
Faculty (15)																			
Ann Foster (Co-chair)	X	X	A	X	X	X	X	X	X	X	X								
Amy Merkel (Transfer Director)	X	X	X	X	X	A	X	X	X	X	X								
Carlos Valencia	X	X	X	X	X	X	X	X	A	X	X								
Coleen Trivett	X	X	X	X	A	X	X	X	X	X	X								
Jason Seals					A	A	A	P	A	A	A								
Joel Grogan	X	X	X	X	X	A	X	X	X	X	X								
John Kwon	X	X	X	X	X	X	X	X	X	X	X								
John Stover	X	A	X	X	X	X	X	X	A	X	X								
Katherine Slusser (F23)	X	X	X	X	X	X	X	X	A	A	A								
Liz Giron-Brosnan	A	X	X	A	X	A	X	X	X	X	A								
Robert Grandmaison	X	X	X	X	X	X	X	X	X	X	X								
Saska Gjorgjievska	X	X	X	X	X	X	X	X	X	X	X								
Smita Avasthi	X	X	X	X	X	X	X	A	X	X	X								
Sujan Sarkar	X	X	X	X	X	X	X	X	X	A	X								
Tom Falbo	X	X	X	X	X	X	X	X	X	X	X								
Vacant (S24)																			
Administrators (4)																			
Josh Adams (Co-chair)	X	X	X	X	X	X	X	X	A	X	X								
Brad Davis (Instr. Dean)		X	A	X	A	X	X	A	X	A	A								
Rachael Cutcher (Counseling Dean/Rep.)	A	A	A	A	X	X	X	X	X	X	X								
Vayta Smith (A&R Rep.)	A	X	X	A	A	X	X	A	A	A	A								
Debbie Reidmuller (A&R Rep.) Classified				A	A	X	X	X	X	A	X								
Classified (1)																			
Kate Blackwell (Articulation Officer)	X	A	X	A	X	A	X	A	X	A	X								
Students (2)																			
Vacant																			
Vacant																			
Quorum and Voting Total	15	16	16	16	16	16	20	16	15	14	16								

Ex-officio, non-voting Members (2)

Lisa Beach (Distance Ed. Rep.)	X	A	A	A	A	A	A	A	A	A	A								
Vacant (Assessment Rep.)																			

Staff:																			
Chas Crocker, Kathy Matthies																			

Guests:																			
Michael McKeever, Nancy Persons, Laura Branan, Mark Ferguson, Anne Belden, Ally Sather, Tara Jacobson, Cassandra Hillman																			

ANNOUNCEMENTS	
Non-Voting Informational & Discussion Items	
Item	Description
1	Request for Cluster Technical Review Committee (CTRC) Co-chairs assignments
PUBLIC COMMENT (10 minutes)	
Limit 3 Minutes Per Speaker	
Speaker	Comment
BUSINESS AGENDA (15 minutes)	
Voting Action Items	
Item	Description
1	Discipline Overlap Discussion of CS 88 (CS 8) After discussion CRC voted to move the course forward to 2/12/24 agenda M/S/A 12-2-2 Vote
2	Discipline Name and Prefix Change Current: Older Adults (OA). Proposed: Lifelong Learning (LL) M/S/A 16-0-0 Vote to approve the change
COURSE & PROGRAM REVIEW (1hr 30 minutes)	
Voting Includes Action Agenda and Consent Agenda	
Item	Description
1	See the following pages attached
ENDING ITEMS (Remaining time)	
Non-Voting	
Item	Description
1	Cluster Technical Review Committee (CTRC) Check-in/Questions

6-YEAR REVIEW TIMELINES BY CLUSTER												
YEAR	AH	BSS	CANITT	HS	KAD	LAAF	LR	PSOA	STEM	STU	BCD	TOTAL
2021-23 - past due	1	0	0	0	0	0	0	1	0	0	0	2
2023-24	34	10	10	0	13	20	0	17	10	0	36	150
2024-25	75	11	3	15	49	45	1	13	63	7	14	296
2025-26	35	22	18	23	65	43	1	27	36	10	15	295
2026-27	76	8	16	5	16	28	0	14	49	6	27	245
2027-28	31	25	20	18	9	54	0	4	72	4	33	270
2028-29	50	20	28	21	38	38	0	13	53	5	18	284
2029-30	18	12	47	22	69	16	0	10	78	10	20	302
CLUSTER TOTALS	320	108	142	104	259	244	2	99	361	42	163	1844
COURSES DUE (Past Due and Current)	35	10	10	0	13	20	0	18	10	0	36	152
<i>Data pulled for CRC approved and frozen course changes only (does not account for drafts or proposed courses).</i>								LAST UPDATED 1/30/2024				

CURRICULUM REVIEW COMMITTEE COURSE RECOMMENDATIONS

KEY: LFR = Last Full Review, EFF.DATE = Effective Date

ACTION AGENDA						MINUTES
NEW/REINSTATED						NEW/REINSTATED
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION
1	NEW	Anne Belden John Stover	JOUR 759	Photojournalism Units Hours: Non-Credit - 52.50 Total Contact Hours Recommended Prep: Course Completion of JOUR 1 OR JOUR 52A New/Reinstated Course: Standalone course	Fall 2024	M/S/A 16-0-0 Vote
2	NEW	Ally Sather KAD Cluster	ATHL 96 (ATHL 46, F2025)	Women's Varsity Beach Volleyball Units Hours: 3.00 Units 6.00 Contact DHR Limits on Enrollment: By Tryout New/Reinstated Course: To be part of an existing Program	Fall 2024	M/S/A 16-0-0 Vote
3	NEW	Ally Sather KAD Cluster	KTEAM 8	Introductory Volleyball Units Hours: 1.50 Units 3.00 Lab Hours New/Reinstated Course: To be part of an existing Program	Fall 2025	M/S/A 16-0-0 Vote
4	NEW	Ally Sather KAD Cluster	KTEAM 9	Introductory Outdoor Volleyball Units Hours: 1.00 Units 2.00 Lab Hours New/Reinstated Course: To be part of an existing Program	Fall 2025	M/S/A 16-0-0 Vote
5	NEW	Ally Sather KAD Cluster	KTEAM 9.2	Intermediate Outdoor Volleyball Units Hours: 1.00 Units 2.00 Lab Hours New/Reinstated Course: Standalone course	Fall 2025	M/S/A 16-0-0 Vote
6	NEW	Ally Sather KAD Cluster	KTEAM 9.3	Advanced Outdoor Volleyball Units Hours: 1.00 Units 2.00 Lab Hours New/Reinstated Course: Standalone course	Fall 2025	M/S/A 16-0-0 Vote
7	NEW	Ally Sather KAD Cluster	KTEAM 10	Introductory Volleyball Quads Units Hours: 1.50 Units 3.00 Lab Hours New/Reinstated Course: Standalone course	Fall 2025	M/S/A 16-0-0 Vote
8	NEW	Ally Sather KAD Cluster	KTEAM 10.1	Beginning Volleyball Quads Units Hours: 1.50 Units 3.00 Lab Hours Recommended Prep: Course Completion of KTEAM 8.1 New/Reinstated Course: Standalone course	Fall 2025	M/S/A 16-0-0 Vote
9	NEW	Ally Sather KAD Cluster	KTEAM 10.2	Intermediate Volleyball Quads Units Hours: 1.50 Units 3.00 Lab Hours Recommended Prep: Course Completion of KTEAM 8.1 New/Reinstated Course: Standalone course	Fall 2025	M/S/A 16-0-0 Vote
10	NEW	Ally Sather KAD Cluster	KTEAM 10.3	Advanced Volleyball Quads Units Hours: 1.50 Units 3.00 Lab Hours Recommended Prep: Course Completion of KTEAM 8.2 New/Reinstated Course: Standalone course	Fall 2025	M/S/A 16-0-0 Vote
11	NEW	Lara Branen KAD Cluster	DANCE 17.1	Contemporary Modern Dance I Units Hours: 1.00-1.50 Units 0.75 Lecture Hours / 2.25 Lab Hours New/Reinstated Course: To be part of an existing Program	Fall 2025	M/S/A 15-0-0 Vote
12	NEW	Lara Branen KAD Cluster	DANCE 17.2	Contemporary Modern Dance II Units Hours: 1.00-1.50 Units 0.75 Lecture Hours / 2.25 Lab Hours New/Reinstated Course: To be part of an existing Program	Fall 2025	M/S/A 15-0-0 Vote
13	NEW	Lara Branen KAD Cluster	DANCE 17.3	Contemporary Modern Dance III Units Hours: 1.00-1.50 Units 0.75 Lecture Hours / 2.25 Lab Hours New/Reinstated Course: To be part of an existing Program	Fall 2025	M/S/A 15-0-0 Vote
14	NEW	Lara Branen	DANCE 17.4	Contemporary Modern Dance IV Units Hours: 1.00-1.50 Units 0.75 Lecture Hours / 2.25 Lab Hours New/Reinstated Course: To be part of an existing Program	Fall 2025	M/S/A 15-0-0 Vote

		KAD Cluster	Units Hours:	1.00-1.50 Units 0.75 Lecture Hours / 2.25 Lab Hours		
			New/Reinstated Course:	To be part of an existing Program		
15	NEW	Lara Branen	DANCE 17.5	Contemporary Modern Dance V	Fall 2025	M/S/A 15-0-0 Vote
		KAD Cluster	Units Hours:	1.00-1.50 Units 0.75 Lecture Hours / 2.25 Lab Hours		
			New/Reinstated Course:	To be part of an existing Program		
16	NEW	Lara Branen	DANCE 17.6	Contemporary Modern Dance VI	Fall 2025	M/S/A 15-0-0 Vote
		KAD Cluster	Units Hours:	1.00-1.50 Units 0.75 Lecture Hours / 2.25 Lab Hours		
			New/Reinstated Course:	To be part of an existing Program		
			Limits on Enrollment:	By Audition first day of class. Students enrolling in this class must be at a true advanced level to be admitted to the class to maintain meaningful standards of excellence. This will be determined through an audition class.		
REVISION Substantial Changes Update to Last Full Review Date						REVISION, ACTION
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION
None						
CONSENT AGENDA						CONSENT AGENDA VOTE: M/S/A 15-0-0 Vote
REVISION Non-Substantial Changes Update to Last Full Review Date						Vote below includes: CTRC Recc., DE, GE, Inactivations, and Program Recc.
[Reviewed and Recommended by Cluster Technical Review Committee (CTRC).- Associated content reviews included.]						
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION
None						
MODIFICATION No Update to Last Full Review Date						MODIFICATION
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	DISCUSSION
1	N/A	Curriculum Office	CS 701	Computer Studies Survey	Fall 2022	
			Updates and Changes In:	Program Applicable status to Standalone, and Classification from Workforce Preparation - enhanced funding to not eligible for enhanced funding		
2	N/A	Curriculum Office	ADLTED 766.6	Workforce Preparation 6: Introduction to Workplace English	Summer 2022	
			Updates and Changes In:	Classification from Workforce Preparation - enhanced funding to Not eligible for enhanced funding, and Program status from Certificate Applicable to Standalone		
3	N/A	Curriculum Office	KINES 762.1	Sports Med Facility Operations & Emerg Mgmt- Contact	Fall 2024	
			Updates and Changes In:	Classification from Other noncredit - enhanced funding to Not eligible for enhanced funding		
4	N/A	Curriculum Office	KINES 762.2	Sports Med Facility Operations & Emerg Mgmt- Non Contact	Fall 2024	
			Updates and Changes In:	Classification from Other noncredit - enhanced funding to Not eligible for enhanced funding		
5	N/A	Katie Gerber	ENVS 8	Introduction to Global Climate Change	Fall 2024	
			Updates and Changes In:	Assignments and MOEs		
DISTANCE EDUCATION (DE)						DE
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	DISCUSSION
1	N/A	Bitia Bookman	EMLS 20	Research Writing for Multilingual Students	Fall 2024	
			DE Modification	Approved for all modalities		
2	N/A	Bitia Bookman	EMLS 30	Advanced Critical Reading/Writing for Multilingual Students	Fall 2024	
			DE Modification	Approved for all modalities		
3	N/A	Bitia Bookman	EMLS 771	Noncredit Intermediate English for Multilingual Students	Fall 2024	
			DE Modification	Approved for all synchronous modalities		

4	N/A	Bitá Bookman	EMLS 771CP	Noncredit Intermediate Conversation & Pronunciation	Fall 2024	
			DE Modification	Approved for all synchronous modalities		
5	N/A	Bitá Bookman	EMLS 772	Noncredit High-Intermediate English for Multilingual Students	Fall 2024	
			DE Modification	Approved for all synchronous modalities		
6	N/A	Bitá Bookman	EMLS 772CP	Noncredit High-Intermediate English Convers/Pronunciation	Fall 2024	
			DE Modification	Approved for all synchronous modalities		
GENERAL EDUCATION (GE)						GE
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	DISCUSSION
None						
INACTIVATION						INACTIVATION
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	DISCUSSION
None						

**CURRICULUM REVIEW COMMITTEE
MAJOR & CERTIFICATE RECOMMENDATIONS**

KEY: AA = Associate of Arts, AA-T = Associate in Arts for Transfer, AS = Associate of Science, AST = Associate in Science for Transfer, Cert. = Certificate,

PART OF THE CONSENT AGENDA:

New Non-Credit						
Item	Submitter	Program	Cert./Major Type	Hours	Description	Eff. Date
<i>None</i>						
New Credit						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
<i>None</i>						
Revised						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Art Hsieh	Paramedic	AS	52.25	Update in Requirement block (removal of EMC 133A, 132B; addition of EMC 161, 161L)	F2024
2	Art Hsieh	Paramedic	Achievement	52.25	Update in Requirement block (removal of EMC 133A, 132B; addition of EMC 161, 161L)	F2024
3	Dan Famini	Veterinary Technician	Achievement	23	Update in Electives: addition of ANHLT 102	F2024
Technical Correction(s)						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
<i>None</i>						
Inactivated						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
<i>None</i>						