

**SANTA ROSA JUNIOR COLLEGE (SRJC)
CURRICULUM REVIEW COMMITTEE (CRC)
BUILDING Doyle Library | ROOM #4420 | TIME 3:15pm-5:15pm**

<https://santarosa-edu.zoom.us/j/99398464152?pwd=VFVJUHZlMENoVnQ4Z2xONDNwbW5sQT09>

AGENDA MINUTES

[Pink Slip \(Members Only\)](#)

Monday, September 23, 2024

KEY: X = Present, A = Absent, P = Partial

CALL TO ORDER & ROLL CALL:

MEMBERS	AUG 26 Training	SEP 09	SEP 23	OCT 14	OCT 28	NOV 4	NOV 25	DEC 9	JAN 13	JAN 27	FEB 10	FEB 24	MAR 10	MAR 24	APR 14	APR 28	MAY 12
Faculty (15)																	
Ann Foster (Co-chair)	x	x	X														
Samantha Montellanos (Transfer Director)	x	A	X														
Carlos Valencia	x	x	X														
Coleen Trivett	x	x	X														
Jennifer Carlin-Goldberg	x	x	P														
Joel Grogan	x	x	A														
John Kwon	x	x	X														
Katherine Slusser (F24)	X	x	x														
Liz Giron-Brosnan	x	x	P														
Robert Grandmaison	x	x	X														
Saska Gjorgjievska	P	x	X														
Smita Avasthi	x	x	X														
Sujan Sarkar	x	x	X														
Tom Falbo	x	x	X														
Vacant																	
Administrators (4)																	
Josh Adams (Co-chair)	x	x	X														
Brad Davis (Instr. Dean)	A	x	X														
Julio Rene Flores (Counseling Dean/Rep.)	x	A	X														
Vayta Smith (A&R Rep.)	A	A	A														
Debbie Reidmuller (A&R Rep.) Classified	A	x	x														
Classified (1)																	
Kate Blackwell (Articulation Officer)	x	x															
Students (2)																	
Ryan Justice-Williams			X														
Vacant																	
Quorum and Voting Total	16	17	16														
Ex-officio, non-voting Members (2)																	
Lisa Beach (Distance Ed. Rep.)	P	A															
Vacant (Assessment Rep.)																	
Staff:																	
Rosa Garcia, Katie Lam, Chas Crocker																	
Guests:																	

ANNOUNCEMENTS

Non-Voting | Informational & Discussion Items

Item	Description
1	Introduction of Student Representative Ryan Justice-Williams
2	Addition of CRC meeting Date - 11/4
3	Still in need of a one time CAITT and KAD, CRC member to serve as a Cluster Tech. Representative

PUBLIC COMMENT (10 minutes)

Limit 3 Minutes Per Speaker

Speaker	Comment

ORIENTATION ITEMS

CRC's First Meeting

Item	Description
1	Committee Description as approved by College Council (Ann)
2	The committee's function, membership and meeting schedule information (Ann)
3	Curriculum Homepage (https://curriculum.santarosa.edu)
4	Curriculum Submission Process and due dates
5	CRC Orientation (Ann)
6	Term effective date - Fall Default (Josh)
7	AB 1111

BUSINESS AGENDA (15 minutes)

Voting | Action Items

Item	Description
	<i>None</i>

COURSE & PROGRAM REVIEW (1hr 30 minutes)

Voting | Includes Action Agenda and Consent Agenda Items

Item	Description
1	See the following pages attached

ENDING ITEMS (Remaining time)

Non-Voting

Item	Description
1	Cluster Technical Review Committee (CTRC) Check-in/Questions

6-YEAR REVIEW TIMELINES BY CLUSTER

YEAR	AH	BSS	CAITT	HS	KAD	LAAF	LR	PSLL	STEAM	STU	BCD	TOTAL
2022-2024	19	3	0	0	0	4	0	4	8	0	6	44
2024-2025	45	11	1	0	49	36	1	13	29	7	14	206
2025-2026	24	21	12	23	64	43	1	27	36	10	15	276
2026-2027	76	8	16	5	15	28	0	14	48	6	27	243
2027-2028	30	25	18	18	9	54	0	4	71	4	33	266
2028-2029	49	20	28	21	37	35	0	12	53	5	18	278
2029-2030	65	23	47	22	85	28	0	12	86	10	47	425
CLUSTER TOTALS	308	110	142	104	259	239	2	100	368	42	163	1837
(Past Due and Current)	64	14	1	0	49	40	1	17	37	7	20	250
<i>Data pulled for CRC approved and frozen course changes only (does not account for drafts or proposed courses).</i>											LAST UPDATED 9/24/2024	

COURSE RECOMMENDATIONS

KEY: LFR = Last Full Review, EFF.DATE = Effective Date

ACTION AGENDA							MINUTES
- NEW/REINSTATED							NEW/REINSTATED
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION	
1	REINST	Arthur Hsieh Saska Gjorgjievska	EMC 115	12-Lead ECG Interpretation	Fall 2025	Moved to Approve	
			Units Hours:	1.00 Unit 3.00 Lecture hours 5.00 Lab hours			
			New/Reinstated Course:	Stand alone			
2	NEW	Arthur Hsieh Saska Gjorgjievska	EMC 171	Tribal Emergency Preparedness and Response	Fall 2025	Moved to Approve	
			Units Hours:	2.00 Units 2.00 Lecture hours / 1.00 Contact DHR			
			New/Reinstated Course:	Stand alone			
3	NEW	Jennifer Carlin-Goldberg Tom Falbo	MATH 216	Business Calculus Concurrent Support	Fall 2025	Moved to Approve	
			Units Hours:	1.00 Units 1.00 Lecture hours			
			Prereq/Coreq:	Concurrent Enrollment in MATH 16			
			New/Reinstated Course:	Stand alone			
4	NEW	Jennifer Carlin-Goldberg Tom Falbo	MATH 209	Finite Mathematics Concurrent Support	Fall 2025	Moved to Approve	
			Units Hours:	1.00 Units 1.00 Lecture hours			
			Prereq/Coreq:	Concurrent Enrollment in MATH 9			
			New/Reinstated Course:	Stand alone			
- REVISION Substantial Changes Update to Last Full Review Date							REVISION, ACTION
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION	
1	02/12/2018	Arthur Hsieh Saska Gjorgjievska	EMC 131B	Paramedic Clinical Practicum 2	Fall 2025	Moved to Approve	
			Units Hours: Current	3.00 units 9.00 Contact DHR			
			Units Hours: New	2.00 units 7.00 Contact DHR			
			Prereq/Coreq: Current	Course Completion of EMC 109			
			Prereq/Coreq: New	Course Completion of EMC 131A			
			Limits on Enrollment:	Enrollment in Paramedic Academy			
			Updates and Changes In:	Minimum weeks (17.5 to 6) Units and Hours, Requisite, Description, SLOs, Objectives, Topics and Scope, Assignments, MOE			
2	04/08/2019	Saska Gjorgjievska Tom Falbo	PHYS 20B	General Physics Part II	Fall 2025	Moved to Approve	
			Units Hours:	4.00 units 3.00 Lecture hours			
			Prereq/Coreq:	Course Completion of PHYS 20 and PHYS 20L; or Course Completion of PHYS 20A			
			Updates and Changes In:	Minimum Weeks (8 to 6), Description, SLOs, Objective, Topics and Scope, Assignments, MOE, Textbooks			
3	10/22/2018	Greg Morre Tom Falbo	MATH 10	Nature of Mathematics	Fall 2025	Moved to Approve	
			Units Hours:	3.00 Units 3.00 Lecture hours			
			Prereq/Coreq:	Completion of MATH 161 or MATH 154 or MATH 156 or MATH 155 or AB705 placement into https://assessment.santarosa.edu/understanding-your-math-placement class='NormalSiteLink' target='_New'>Math Tier 1 or higher			
			Updates and Changes In:	Description, SLOs, Objectives, Topics and Scope, Assignments, Textbooks			
4	08/27/2018	Chris Murray Tom Falbo	WWTR 124	Pumps and Motors	Fall 2025	Moved to Approve	
			Units Hours:	3.00 units 2.75 Lecture hours 0.75 Lab hours			
			Updates and Changes In:	Weeks (4 to 6), Description, SLOs, Objectives, Topics and Scope, Assignments, MOE, Textbooks, MOI (addition of Field Experience/Field Trip)			
5	02/25/2019	Susan Hellums Kat Slusser	DE 55B	Dental Radiology	Fall 2025	Moved to Approve	
			Units Hours:	1.00 Units 0.50 Lecture hours 1.50 Lab hours			
			Prereq/Coreq:	Course Completion of DE 55A			
			Updates and Changes In:	Description, SLOs, Objectives, Topics and Scope, Assignments, MOE, Textbooks			
6	02/25/2019	Dino Kalfos Kat Slusser	DA 60	Applied Dental Science	Fall 2025	Moved to Approve	
			Units Hours:	2.00 Units 1.00 Lecture hours 3.00 Lab hours			
			Prereq/Coreq:	Course Completion or Current Enrollment in DE 51			
			Limits on Enrollment:	Acceptance into an Allied Dental Program			
			Updates and Changes In:	Description, SLOs, Objectives, Topics and Scope, Assignments, MOE, Textbooks			
7	01/28/2019	Andrea Emerson Kat Slusser	DA 62	Introduction to Dental Procedures	Fall 2025	Moved to Approve	
			Units Hours:	3.00 Units 2.00 Lecture hours 4.00Lab hours			
			Prereq/Coreq:	Course Completion or Current Enrollment in DE 51			
			Limits on Enrollment:	Acceptance to Allied Dental Program			
			Updates and Changes In:	Description, SLOs, Objectives, Topics and Scope, Assignments, MOE, Textbooks			

CONSENT AGENDA						
- REVISION Non-Substantial Changes Update to Last Full Review Date						CONSENT AGENDA VOTE
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION
1	02/25/2019	Andrea Emerson Kat Slusser	DA 66.2	Clinical Seminar	Fall 2025	
			Units Hours:	1.00 Units 1.00 Lecture hours		
			Prereq/Coreq:	Course Completion of DA 62 and DE 55A; Concurrent Enrollment in DA 66.2L		
			Limits on Enrollment:	Acceptance to the Allied Dental Programs		
			Updates and Changes In:	Description, SLOs, Objectives, Topics and Scope, MOEs, Textbooks		
2	12/10/2018	Katie Gerber Tom Falbo	GEOG 7	Introduction to Human Geography	Fall 2025	
			Units Hours:	3.00 units 3.00 hours		
			Updates and Changes In:	Description, SLOs, Objectives, Topics and Scope, Assignments, MOE, Textbooks		
3	09/24/2018	David Kratzmann Tom Falbo	GEOL 20	Natural Disasters	Fall 2025	
			Units Hours:	3.00 units 3.00 Lecture hours		
			Recommended Prep:	Eligibility for ENGL 1A or equivalent		
			Updates and Changes In:	Description, Topics and Scope, MOE, Textbooks		
4	04/22/2019	MJ Papa Tom Falbo	ELEC 154	Rotating Machinery	Fall 2025	
			Units Hours:	3.00 units 2.50 Lecture hours 1.50 Lab hours		
			Updates and Changes In:	Description, SLOs, Topics and Scope, Textbooks		
5	04/22/2019	MJ Papa Tom Falbo	ELEC 180	LabVIEW for Technicians	Fall 2025	
			Units Hours:	3.00 units 2.50 Lecture hours 1.50 Lab hours		
			Updates and Changes In:	Description, SLOs, Objectives, Topics and Scope, Assignments, Textbooks		
6	05/13/2019	Jon Marhenke Tom Falbo	CHEM 3A	General Chemistry Part 1: Lecture	Fall 2025	
			Units Hours:	3.00 units 3.00 Lecture hours		
			Prereq/Coreq:	Course Completion or Concurrent Enrollment in CHEM 3AL; AND Course Completion of CHEM 42; AND Course Completion of MATH 154 or MATH 155 or MATH 156 or higher (MATH); OR AB705 placement into https://assessment.santarosa.edu/math-placement-calculations=NormalSiteLink target='_New'>Math Tier 1 or higher		
			Recommended Prep:	Course Completion of ENGL 1A or equivalent		
			Updates and Changes In:	Description, SLOs, Objectives, Topics and Scope, Assignments, MOE, Textbooks		
7	01/28/2019	Robert Grandmason Tom Falbo	INDE 71	Interior Design Studio	Fall 2025	
			Units Hours:	3.00 Units 2.00 Lecture hours 3.00 Lab hours		
			Prereq/Coreq:	Course Completion of INDE 52 and INDE 63		
			Updates and Changes In:	Description, Objectives, Topics and Scope, MOE, Textbooks		
8	01/02/2019	Tony Graziani Tom Falbo	BTNY 10	Plant Biology	Fall 2025	
			Units Hours:	4.00 Units 3.00 Lecture hours 3.00 Lab hours		
			Updates and Changes In:	Description, SLOs, Objectives, Topics and Scope, Assignments, Textbooks		
9	11/13/2017	Clay Atchison Tom Falbo	APTE 64	3D Animation: Character Animation	Fall 2025	
			Units Hours:	4.00 Units 3.50 lecture hours 1.50 Lab hours		
			Prereq/Coreq:	Course Completion of APTE 43		
			Updates and Changes In:	Weeks (6 to 8), Description, SLOs, Objectives, Topics and Scope, Assignments, MOE, Textbooks		
10	11/26/2018	Joe Fassler Tom Falbo	CHEM 8	Introductory Organic Chemistry	Fall 2025	
			Units Hours:	5.00 units 4.00 Lecture hours 3.00 Lab hours		
			Prereq/Coreq:	Course Completion of CHEM 3A AND CHEM 3AL; OR CHEM 1A; OR CHEM 42		
			Recommended Prep:	Course Completion of ENGL 1A		
			Updates and Changes In:	Description, Topics and Scope, Assignments, Textbooks		
11	10/22/2018	Tony Graziani Tom Falbo	BIO 20	Human Genetics	Fall 2025	
			Units Hours:	3.00 units 3.00 Lecture hours		
			Updates and Changes In:	Description, Objectives, Assignments, MOE, Textbooks		
12	12/10/2018	Tony Graziani Tom Falbo	BIO 49	Independent Study in Biology	Fall 2025	
			Units Hours:	1.00-3.00 units 1.00 Contact DHR		
			Limits on Enrollment:	Approval of the project proposal by sponsoring faculty, Department Chair and Supervising Administrator.		
			Updates and Changes In:	Description, Objectives		
13	10/08/2018	Tony Graziani	ANAT 1	General Human Anatomy	Fall 2025	

Tom Falbo		Units Hours:	5.00 Units 3.00 Lecture hours 6.00 Lab hours			
		Prereq/Coreq:	Completion of BIO 10 or higher (V7) and Course Completion of ENGL 1A OR EMLS 10 (formerly ESL 10)			
		Updates and Changes In:	Decription, SLOs, Topics and Scope, Assignments, Textbooks			
- MODIFICATION No Update to Last Full Review Date					MODIFICATIONS	
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION
1		Curriculum	APTE 63	3D Animation: Modeling and Rigging	F2023	
		Updates and Changes In:	Addition of CPL (Industry Credentials)			
2		Curriculum	FMA 10	Film Appreciation	F2023	
		Updates and Changes In:	Addition of Auditable			
- DISTANCE EDUCATION (DE)					DE	
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION
1	N/A	Ken Sebastiani	FIRE 82	Fire Inspections and Investigations for Company Officers	Spring 2025	
		DE Modification	Addition of 100% online to existing Hybrid			
2	N/A	Gina Lord	BAD 120	Ethics in Accounting	Spring 2025	
		DE Modification	Approved for all Modalities			
- GENERAL EDUCATION (GE)					GE	
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION
None						
- INACTIVATION					INACTIVATION	
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION
1	N/A	Robert Grandmaison	APTE 65	Advanced 3D Animation Workshop	Fall 2025	
2	N/A	Robert Grandmaison	CONS 70A	Introduction to Project Organization and Management	Fall 2025	
3	N/A	Robert Grandmaison	CONS 70B	Project Organization and Management	Fall 2025	
4	N/A	Robert Grandmaison	CONS 71A	Materials and Methods of Construction 1	Fall 2025	
5	N/A	Robert Grandmaison	CONS 71B	Materials and Methods of Construction 2	Fall 2025	
6	N/A	Robert Grandmaison	CONS 73	Estimating with Computers	Fall 2025	
7	N/A	Robert Grandmaison	CONS 75	Specifications	Fall 2025	
8	N/A	Robert Grandmaison	REEN 156	Photovoltaic Systems Design and Installation	Fall 2025	
9	N/A	Robert Grandmaison	REEN 157	Advanced Photovoltaic Systems	Fall 2025	
10	N/A	Jesse Kosten	MACH 770	Supervised Open Lab in Machine Tool	Fall 2025	
11	N/A	Jesse Kosten	MACH 163	Metrology	Fall 2025	
12	N/A	Regina Guerra	ADED 610	Career Education Teaching Strategies	Fall 2025	
13	N/A	Regina Guerra	ADED 613	Strategies for Teaching Students with Disabilities	Fall 2025	
14	N/A	Regina Guerra	CSKL 760	Classroom Communication and Leadership Skills Training	Fall 2025	
15	N/A	Regina Guerra	CSKL 361	Fraction Skills	Fall 2025	
16	N/A	Regina Guerra	CSKL 362	Proportions and Percent Skills	Fall 2025	
17	N/A	Regina Guerra	CSKL 363	Pre-Algebra Skills	Fall 2025	
18	N/A	Regina Guerra	CSKL 364	Basic Geometry Skills	Fall 2025	
19	N/A	Regina Guerra	CSKL 373	Foundations of Mathematical Reasoning	Fall 2025	

CURRICULUM REVIEW COMMITTEE MAJOR & CERTIFICATE RECOMMENDATIONS

KEY: AA = Associate of Arts, AA-T = Associate in Arts for Transfer, AS = Associate of Science, AST = Associate in Science for Transfer, Achievement = Certificate of Achievement

PART OF THE CONSENT AGENDA:

New Non-Credit

Item	Submitter	Program	Cert./Major Type	Hours	Description	Eff. Date
<i>None</i>						

New Credit

Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
<i>None</i>						

Revised

Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Ethan Wilde	Computer Studies: Game Development	AS	25	Update in Electives (addition of CS 10C, 50B, 50C, and maybe FMA 11)	F2025
2	Brian Antonson	Film, Television, and Electronic Media	AS-T	20	Update in Electives (List B: addition of FMA 6 and FMA 44)	F2025

Technical Correction(s)

Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Curriculum Office	Drone Studies: Applied Drone Operation Certificate	Skills	9	Update in Electives (removal of CONS 70A due to inactivation)	F2025
2	Curriculum Office	Corrections	Achievement	21	Update in course number (AJ 56 to AJ 26)	F2025
3	Curriculum Office	Cybersecurity: Network and Systems Security Administration	Achievement	39	Update in course number (CS 88 to CS 8)	F2025
4	Curriculum Office	Environmental Horticulture: Landscape Construction and Maintenance	Achievement	22	Update in course number (AGRI 60 to AGRI 30)	F2025
5	Curriculum Office	Fitness and Health Coach	Achievement	20	Update in course number (KIN 59 to KIN 9)	F2025
6	Curriculum Office	Juvenile Justice	Achievement	21	Update in course number (AJ 56 to AJ 26)	F2025
7	Curriculum Office	Law Enforcement	Achievement	21	Update in course number (AJ 56 to AJ 26)	F2025
8	Curriculum Office	Natural Resources	Achievement	20	Update in course number (AGRI 60 to AGRI 30)	F2025
9	Curriculum Office	Social Work and Human Services: Advocacy	Achievement	34.5	Update in course number (AJ 56 to AJ 26)	F2025

10	Curriculum Office	Sustainable Agriculture	Achievement	26	Update in course number (AGRI 60 to AGRI 30)	F2025
11	Curriculum Office	Viticulture	Achievement	24	Update in course number (AGRI 60 to AGRI 30)	F2025
12	Curriculum Office	Administration of Justice (AS-T)	AS-T	18	Update in course number (AJ 56 to AJ 26)	F2025
13	Curriculum Office	Agriculture Business (AS-T)	AS-T	22	Update in course number (AGRI 60 to AGRI 30)	F2025
14	Curriculum Office	Agriculture Plant Science (AS-T)	AS-T	22	Update in course number (AGRI 60 to AGRI 30)	F2025
15	Curriculum Office	Cybersecurity: Network and Systems Security Administration	AS	39	Update in course number (CS 88 to CS 8)	F2025
16	Curriculum Office	Environmental Horticulture: Landscape Construction and Maintenance	AS	23	Update in course number (AGRI 60 to AGRI 30)	F2025
17	Curriculum Office	Fitness and Health Coach	AA	21	Update in course number (KIN 59 to KIN 8)	F2025
18	Curriculum Office	Hemp Agriculture	AS	26	Update in course number (AGRI 60 to AGRI 30; SUAG 50 to SUAG 5)	F2025
19	Curriculum Office	Natural Resources	AS	27	Update in course number (AGRI 60 to AGRI 30)	F2025
20	Curriculum Office	Political Science	AA	19	Update in course number (POLS 70 to POLS 10)	F2025
21	Curriculum Office	Political Science (AA-T)	AA-T	18	Update in course number (POLS 70 to POLS 10; AJ 56 to AJ 26)	F2025
22	Curriculum Office	Social and Behavioral Sciences	AA	18	Update in course number (AJ 56 to AJ 26; KIN 59 to KIN 8; POLS 70 to POLS 10)	F2025
23	Curriculum Office	Social Work and Human Services: Advocacy	AA	35.5	Update in course number (AJ 56 to AJ 26)	F2025
24	Curriculum Office	Sociology (AA-T)	AA-T	18	Update in course number (AJ 56 to AJ 26)	F2025
25	Curriculum Office	Sustainable Agriculture	AS	27	Update in course number (AGRI 60 to AGRI 30)	F2025
26	Curriculum Office	Viticulture	AS	25	Update in course number (AGRI 60 to AGRI 30)	F2025

Inactivated

Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
<i>None</i>						