

SANTA ROSA JUNIOR COLLEGE (SRJC)
CURRICULUM REVIEW COMMITTEE (CRC)
BUILDING Doyle Library | ROOM #4420 | TIME 3:15pm-5:15pm
<https://santarosa-edu.zoom.us/j/99398464152?pwd=VFVJUHZMENoVnQ4Z2xONDNwbW5sOT09>

MINUTES

[Pink Slip \(Members Only\)](#)

Monday, DECEMBER 09, 2024

KEY: X = Present, A = Absent, P = Partial

CALL TO ORDER & ROLL CALL:

MEMBERS	AUG 26 Training	SEP 09	SEP 23	OCT 14	OCT 28	NOV 4	NOV 25	DEC 9	JAN 13	JAN 27	FEB 10	FEB 24	MAR 10	MAR 24	APR 14	APR 28	MAY 12
Faculty (15)																	
Ann Foster (Co-chair)	x	x	X		X	X	X	X									
Samantha Montellanos (Transfer Director)	x	A	X		X	A	X	X									
Carlos Valencia	x	x	X		X	X	X	X									
Coleen Trivett	x	x	X		A	X	X	X									
Jennifer Carlin-Goldberg	x	x	P		X	X	X	X									
Joel Grogan	x	x	A		X	X	X	X									
John Kwon	x	x	X		X	X	X	X									
Kat Slusser (F24)	X	x	x		X	X	X	X									
Dawn Lukas					X	X	X	X									
Liz Giron-Brosnan	x	x	P		X	A	X	A									
Robert Grandmason	x	x	X		X	X	X	X									
Saska Gjorgjievska	P	x	X		X	X	X	P									
Smita Avasthi	x	x	X		X	A	X	X									
Sujan Sarkar	x	x	X		X	X	X	X									
Tom Falbo	x	x	X		X	X	X	X									
Administrators (4)																	
Josh Adams (Co-chair)	x	x	X		X	X	X	P									
Brad Davis (Instr. Dean)	A	x	X		X	X	X	X									
Julio Rene Flores (Counseling Dean/Rep.)	x	A	X		A	A	X	X									
Vayta Smith (A&R Rep.)	A	A	A		A	A	A	A									
Debbie Reidmuller (A&R Rep.) Classified	A	x	x		X	A	X	A									
Classified (1)																	
Kate Blackwell (Articulation Officer)	x	x	X		X		X	X									
Students (2)																	
Ryan Justice-Williams	-	-	X		X	X	X	A									
Vacant																	
Quorum and Voting Total	16	17	17		19	15	21	16									
Ex-officio, non-voting Members (2)																	
Lisa Beach (Distance Ed. Rep.)	P	A	A	A	A	A	A	A									
Vacant (Assessment Rep.)																	
Staff:																	
Rosa Garcia, Katie Lam																	
Guests:																	

ANNOUNCEMENTS

Non-Voting | Informational & Discussion Items

Item	Description
1	Update to Curriculum Writer's Handbook

PUBLIC COMMENT (10 minutes)

Limit 3 Minutes Per Speaker

Speaker	Comment
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BUSINESS AGENDA (15 minutes)

Voting | Action Items

Item	Description
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COURSE & PROGRAM REVIEW (1hr 30 minutes)

Voting | Includes Action Agenda and Consent Agenda Items

Item	Description
1	See the following pages attached

ENDING ITEMS (Remaining time)

Non-Voting

Item	Description
1	Cluster Technical Review Committee (CTRC) Check-in/Questions

6-YEAR REVIEW TIMELINES BY CLUSTER

YEAR	AH	BSS	CAITT	HS	KAD	LAAF	PSLL	STEAM	STU	BCD	TOTAL
2022-24	12	0	0	0	0	2	4	2	0	6	26
2024-25	42	11	1	0	48	36	13	11	4	14	180
2025-26	22	21	12	23	64	43	24	36	11	15	271
2026-27	75	7	16	5	15	28	14	48	6	27	241
2027-28	30	25	18	18	9	52	4	69	4	33	262
2028-29	49	20	28	21	37	34	12	53	5	18	277
2029-30	64	23	47	22	85	24	14	84	10	47	420
CLUSTER TOTALS	294	110	142	104	259	239	100	368	42	163	1821
(Past Due and Current)	54	11	1	0	48	38	17	13	4	20	206
<i>Data pulled for CRC approved and frozen course changes only (does not account for drafts or proposed courses).</i>										LAST UPDATED 12/10/2024	

COURSE RECOMMENDATIONS

KEY: LFR = Last Full Review, EFF.DATE = Effective Date

ACTION AGENDA							MINUTES
NEW/REINSTATED							NEW/REINSTATED
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION	
1	NEW	Alexis Pulos Robert Grandmaison	FMA 11 Units Hours: Recommended Prep: CaL-GETC: New/Reinstated Course:	Communication through Game Design 3.00 units 3.00 lecture hours Eligibility for ENGL C1000 or EMLS 10 or equivalent or appropriate placement based on AB705 mandates. Area 3A, 3B To be part of an existing Major and Certificate	Fall 2026	Moved to Approve	
2	NEW	Ryan Wenzel Robert Grandmaison	BAD 81 Units Hours: Updates and Changes In:	Artificial Intelligence in Business 3.00 Units 3.00 Lecture hours To be part of an existing Certificate	Fall 2025	Moved to Approve	
3	NEW	Amy Housman/Joel Grogan Joel Grogan	ANSC 173 Units Hours: Updates and Changes In:	Range Plants of Sonoma County 2.00 Units 1.00 Lecture hours 3.00 Lab hours Part of Program	Fall 2025	Moved to Approve	
4	NEW	Amy Housman/Joel Grogan Tom Falbo	NRM 173 Units Hours: Updates and Changes In:	Range Plants of Sonoma County 2.00 Units 1.00 Lecture hours 3.00 Lab hours Part of Program	Fall 2025	Moved to Approve	
5	NEW	Joel Grogan Tom Falbo	AGBU 151C Units Hours: Prereq/Coreq: Updates and Changes In:	Agriculture Leadership & Mentor Training Level 3 3.00 Units 3.00 Lecture hours Course Completion of AGBU 152 (or AGBUS 152) Part of a Program	Fall 2025	Moved to Approve	
6	NEW	Joel Grogan Tom Falbo	AGBU 151D Units Hours: Prereq/Coreq: Updates and Changes In:	Agriculture Leadership & Mentor Training Level 4 3.00 Units 3.00 Lecture hours Course Completion of AGBU 152 (or AGBUS 152) Part of a Program	Fall 2025	Moved to Approve	
REVISION Substantial Changes Update to Last Full Review Date							REVISION, ACTION
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION	
1	11/26/2018	Christin Niederberger Samantha Montellanos	DRD 390.3 Units Hours: Limits on Enrollment: Current Limits on Enrollment: New Updates and Changes In:	Success at Work 2.00 units 2.00 Lecture hours None Admission to College to Career Program Limits on Enrollment, Objectives (+1), Topics and Scope (+1)	Fall 2025	Moved to Approve	
2	04/08/2019	Ashley Arnold Samantha Montellanos	DRD 391 Units Hours: Updates and Changes In:	College Resources and Strategies 3.00 units 3.00 Lecture hours Description, SLOs, Objectives (-2), Topics and Scope, Assignments, MOEs	Fall 2025	Moved to Approve	
3	12/12/2023	Joel Grogan Tom Falbo	AGBU 151B* Formerly: AGBU 152 Units Hours: Recommended Prep: Current Recommended Prep: New Updates and Changes In:	Agriculture Leadership & Mentor Training Level 2* Agriculture Mentor Training 3.00 Units 3.00 Lecture hours None Course Completion of AGBU 151A (or AGBUS 151A) Title, Description	Fall 2025	Moved to Approve	
4	09/13/2021	Merilark Padgett-Johnson Joel Grogan	VIT 60 Units Hours: Recommended Prep: Current Recommended Prep: New Updates and Changes In:	Vineyard Management 3.00 Units 3.00 Lecture hours Course Completion or Concurrent Enrollment in VIT 51 and VIT 52 and Course Eligibility for ENGL 100 OR EMLS 100 (formerly ESL 100) Course Completion or Concurrent Enrollment in VIT 51 and VIT 52 Description, SLOs (-2), Textbooks	Fall 2025	Moved to Approve	
5	10/23/2023	Regina Guerra Smita Avasthi	ADED 739 Units Hours: Prereq/Coreq:	Carpentry Tool Use and Safety 0.00 units 122.50 Contact hours Course Completion or Current Enrollment in ADED 740 (or ADLTED 740)	Fall 2025	Moved to Approve	

			Recommended Prep:	Course Completion of ADLTED 744 and ADLTED 746		
			Updates and Changes In:	Description, Objectives (+1), Topics and Scope		
6	03/28/2022	Regina Guerra Smita Avasthi	ADED 740	OSHA 10 Certification Preparation	Fall 2025	Moved to Approve
			Units Hours:	0.00 units 14.00 Contact hours		
			Credit for Prior Learning:	Industry Credentials (OSHA 10 card)		
			Updates and Changes In:	Minimum weeks (2 to 1), Objectives, Topics and Scope, MOEs		
7	12/11/2027	Regina Guerra Smita Avasthi	ADED 741	Forklift Operation--Sitting and Standing	Fall 2025	Moved to Approve
			Units Hours:	0.00 units 8.00 Contact hours		
			Prereq/Coreq: Current	None		
			Prereq/Coreq: New	Course Completion or Current Enrollment in ADED 740 (or ADLTED 740)		
			Recommended Prep: Current	None		
			Recommended Prep: New	Course Completion of ADED 739 (or ADLTED 739)		
			Updates and Changes In:	Prereq/Coreq, Recommended Prep., SLOs, Topic and Scope, MOEs		
8	02/07/2022	Regina Guerra Smita Avasthi	ADED 744	Survey of the Building Trades and Construction Industry	Fall 2025	Moved to Approve
			Units Hours: Current	0.00 units 50.00 Contact hours		
			Units Hours: New	0.00 units 51.00 Contact hours		
			Updates and Changes In:	Minimum weeks (2 to 1), Maximum weeks (12 to 17), Contact hours (50.00 to 51.00) Description, SLOs, Objectives, Topics and Scope, Assignments, MOEs		
9	10/23/2023	Regina Guerra Smita Avasthi	ADED 747A	Carpentry I	Fall 2025	Moved to Approve
			Units Hours:	0.00 units 140.00 Contact hours		
			Prereq/Coreq:	Course Completion of ADED 740 and ADED 739		
			Recommended Prep:	Course Completion of ADLTED 744 and ADLTED 721 and ADLTED 746		
			Updates and Changes In:	Description, Objectives (+1), Topics and Scope		
10	10/23/2023	Regina Guerra Smita Avasthi	ADED 747B	Carpentry II	Fall 2025	Moved to Approve
			Units Hours:	0.00 units 140.00 Contact hours		
			Prereq/Coreq:	Course Completion of ADED 740 and ADED 739 and ADED 747A		
			Recommended Prep:	Course Completion of ADED 744 (or ADLTED 744) and Course Completion of ADED 721 (or ADLTED 721) and Course Completion of ADED 746 (or ADLTED 746)		
			Updates and Changes In:	Description, Objectives (+1), Topics and Scope		

CONSENT AGENDA **MINUTES**

- REVISION Non-Substantial Changes Update to Last Full Review Date						CONSENT AGENDA VOTE	
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION	
1	1/22/2018	Mike Traina Sujan Sarkar	FMA 14	Early Film History	Fall 2025	Moved to Approve the Consent Agenda	
			Units Hours:	4.00 Units 4.00 Lecture hours			
			Recommended Prep: Current	Eligibility for ENGL 1A or equivalent and Course Completion of FMA 10 (or MEDIA 10)			
			Recommended Prep: New	Eligibility for ENGL C1000 or equivalent and Course Completion of FMA 10 (or MEDIA 10)			
			Updates and Changes In:	Description, Topics and Scope, Assignments, MOEs, Textbooks			
2	2/12/2018	Alexis Pulos Sujan Sarkar	FMA 15	Modern Film History	Fall 2025		
			Units Hours:	4.00 Units 4.00 Lecture hours			
			Recommended Prep: Current	Eligibility for ENGL 1A or equivalent and Course Completion of MEDIA 10 and MEDIA 1A			
			Recommended Prep: New	Eligibility for ENGL C1000 or equivalent and Course Completion of MEDIA 10 and MEDIA 1A			
			Updates and Changes In:	Description, Topics and Scope, Assignments, MOEs, Textbooks			
3	1/27/2020	Eric Adams	FMA 123	Intermediate Screenwriting	Fall 2025		
			Units Hours:	3.00 Units 3.00 Lecture hours			
			Prereq/Coreq:	Course Completion of FMA 22 (or MEDIA 22)			
			Updates and Changes In:	Description, SLOs, Objectives, Topics and Scope, Assignments, MOEs, Textbooks			

- MODIFICATION No Update to Last Full Review Date						MODIFICATIONS	
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION	
1	N/A	Laura Larque	HIST 8.1	History of Latin America from Pre-Columbian to 1830	Summer 2025		
			Updates and Changes In:	Minimum weeks (17.5 to 6)			
2	N/A	Micheal McKeever	CS 75.11	Introduction to Adobe Character Animator	Fall 2024		
			Updates and Changes In:	Removal of repeat group			

- DISTANCE EDUCATION (DE)							DE
	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION	
- GENERAL EDUCATION (GE)							GE
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION	
- INACTIVATION							INACTIVATION
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION	
1	N/A	Mark Anderman	MUSC 15	Standards Repertoire for the Jazz Musician	Fall 2025		
2	N/A	Mark Anderman	MUSP 81A	Opera and Related Forms in Performance 1	Fall 2025		
3	N/A	Mark Anderman	THAR 81A	Opera and Related Forms in Performance 1	Fall 2025		

CURRICULUM REVIEW COMMITTEE

MAJOR & CERTIFICATE RECOMMENDATIONS

KEY: AA = Associate of Arts, AA-T = Associate in Arts for Transfer, AS = Associate of Science, AST = Associate in Science for Transfer, Achievement = Certificate of Achievement

PART OF THE CONSENT AGENDA:

New Non-Credit

Item	Submitter	Program	Cert./Major Type	Hours	Description	Eff. Date
<i>None</i>						

New Credit

Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
<i>None</i>						

Revised

Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Art Hsieh	Paramedic	AS	52.75*	Update in units (52.25 to 52.75), Description, PSLOs, and Requirement block (removal of EMC 133C, 133D; addition of EMC 162, 162L)	F2025
2	Art Hsieh	Paramedic	Achievement	52.75*	Update in units (52.25 to 52.75), Description, PSLOs, and Requirement block (removal of EMC 133C, 133D; addition of EMC 162, 162L)	F2025

Technical Correction(s)

Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Curriculum Office	Hemp Agriculture	AS	25*	Update in HORT 72 title and units (26 to 25 for the major)	F2025
2	Curriculum Office	Hemp Agriculture	Achievement	24	Update in HORT 72 title and units (25 to 24 for the major)	F2025
3	Curriculum Office	Natural Resources	AS	27	Update in NRM 91 title	F2025
4	Curriculum Office	Animal Science: Livestock and Equine Management Certificate	Achievement	24	Update in ANSC 91 title	F2025
5	Curriculum Office	CA: Restaurant Management*	AA	19	Update in title from Culinary Arts: Restaurant Management to CA: Restaurant Management due to Banner Character Limits	X2025

6	Curriculum Office	Electrical Union Apprentice*	AS	40.5	Update in title from Electrical Union Apprenticeship to Electrical Union Apprentice due to Banner Character Limits	X2025
7	Curriculum Office	Medical Assisting*	AS	40.5	Update in title from Medical Assisting: Administrative and Clinical to Medical Assisting due to Banner Character Limits	X2025
8	Curriculum Office	SWHS: Addiction Studies*	AA	43	Update in title from Social Work and Human Services: Addiction Studies to SWHS: Addiction Studies due to Banner Character Limits	X2025
9	Curriculum Office	SWHS: Advocacy*	AA	35.5	Update in title from Social Work and Human Services: Advocacy to SWHS: Advocacy due to Banner Character Limits	X2025
10	Curriculum Office	Plumbing & HVAC Apprentice*	Achievement	39	Update in title from Apprenticeship: Plumbing & HVAC/Refrigeration to Plumbing & HVAC Apprentice due to Banner Character Limits	X2025
11	Curriculum Office	Plumbing & Pipe Fit Apprentice*	Achievement	20	Update in title from Apprenticeship: Plumbing & Pipe Fitting to Plumbing & Pipe Fit Apprentice due to Banner Character Limits	X2025
12	Curriculum Office	Basic Arrhythmia Recognition*	Skills	2	Update in title from Basic Arrhythmia Recognition Course to Basic Arrhythmia Recognition due to Banner Character Limits	X2025
13	Curriculum Office	Corrections Officer Core*	Skills	4.5	Update in title from Corrections Officer Basic Course to Corrections Officer Core due to Banner Character Limits	X2025
14	Curriculum Office	CA: Baking and Pastry*	Achievement	19	Update in title from Culinary Arts: Baking and Pastry to CA: Baking and Pastry due to Banner Character Limits	X2025

15	Curriculum Office	CA: Front House Operations*	Skills	9	Update in title from Culinary Arts: Front House Operations to CA: Front House Operations due to Banner Character Limits	X2025
16	Curriculum Office	CA: Restaurant Dining Room Service*	Skills	5.5	Update in title from Culinary Arts: Restaurant Dining Room Service to CA: Restaurant Dining Room Service due to Banner Character Limits	X2025
17	Curriculum Office	Culinary Arts & Restaurant Ops*	Achievement	18	Update in title from Culinary Arts: Restaurant Management to Culinary Arts & Restaurant Ops due to Banner Character Limits	X2025
18	Curriculum Office	Electrical Union Apprentice*	Achievement	41.5	Update in title from Electrical Union Apprenticeship to Electrical Union Apprentice due to Banner Character Limits	X2025
19	Curriculum Office	Emergency Medical Responder*	Skills	2	Update in title from Emergency Care for First Responders to Emergency Medical Responder due to Banner Character Limits	X2025
20	Curriculum Office	EMT Refresher*	Skills	0.5	Update in title from Emergency Medical Technician (EMT-1) Refresher to EMT Refresher due to Banner Character Limits	X2025
21	Curriculum Office	Emergency Medical Technician*	Skills	9.5	Update in title from Emergency Medical Technician (EMT-Basic) to Emergency Medical Technician due to Banner Character Limits	X2025
22	Curriculum Office	Medical Assisting*	Achievement	40.5	Update in title from Medical Assisting: Administrative and Clinical to Medical Assisting due to Banner Character Limits	X2025
23	Curriculum Office	Law Enforcement Supervisor*	Skills	2	Update in title from Law Enforcement Supervisor Techniques to Law Enforcement Supervisor due to Banner Character Limits	X2025

24	Curriculum Office	PC 832 Arrest*	Skills	0.75	Update in title from Penal Code 832 Powers of Arrest to PC 832 Arrest due to Banner Character Limits	X2025
25	Curriculum Office	Public Safety Dispatcher*	Skills	3	Update in title from Public Safety Dispatcher Basic Course to Public Safety Dispatcher due to Banner Character Limits	X2025
26	Curriculum Office	Residential Elect. Apprentice*	Achievement	21	Update in title from Residential Electrical Apprenticeship to Residential Elect. Apprentice due to Banner Character Limits	X2025
27	Curriculum Office	SWHS: Addiction Studies*	Achievement	42	Update in title from Social Work and Human Services: Addiction Studies to SWHS: Addiction Studies due to Banner Character Limits	X2025
28	Curriculum Office	SWHS: Advocacy*	Achievement	34.5	Update in title from Social Work and Human Services: Advocacy to SWHS: Advocacy due to Banner Character Limits	X2025
29	Curriculum Office	SWHS: Recovery & Acad Success*	Skills	7	Update in title from Social Work and Human Services: Foundations in Recovery and Academic Success to SWHS: Recovery & Acad Success due to Banner Character Limits	X2025
30	Curriculum Office	HVAC Refrigeration Apprentice*	AS	39	Update in title from Apprenticeship Plumbing, HVAC Refrigeration to HVAC Refrigeration Apprentice due to Banner Character Limits	F2025
31	Curriculum Office	Film & Media Arts Production*	Achievement	21	Update in title from Digital Media: Digital Filmmaking to Film & Media Arts Production due to Banner Character Limits	X2025
32	Curriculum Office	Kines: Sports Medicine Prep*	AA	32	Update in title from Kines: Sports Medicine Prep to Kines: Sports Medicine Prep due to Banner Character Limits	X2025

33	Curriculum Office	Dance: Choreography and Perform*	Skills	14.5	Update in title from Dance: Choreography and Perform to Dance: Choreography and Perform due to Banner Character Limits	X2025
34	Curriculum Office	Pilates Comprehensive Instruct*	Achievement	16	Update in title from Pilates Comprehensive Instruct to Pilates Comprehensive Instruct due to Banner Character Limits	X2025
35	Curriculum Office	Yoga: 200-Hour Teacher Train*	Skills	11	Update in title from Yoga: 200-Hour Teacher Train to Yoga: 200-Hour Teacher Train due to Banner Character Limits	X2025
36	Roy Gattinella	Business: Bookkeeper	Achievement	24.5	Update in Description	F2025
37	Cathy Prince	Social and Behavioral Sciences	AA	18	Update in Electives (addition of ETHS 20, 21, 22, 23, 24, 25, 26, 27)	F2025
Inactivated						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
<i>None</i>						