

**SANTA ROSA JUNIOR COLLEGE (SRJC)**  
**CURRICULUM REVIEW COMMITTEE (CRC)**  
**BUILDING Doyle Library | ROOM #4420 | TIME 3:15pm-5:15pm**

<https://santarosa-edu.zoom.us/j/99398464152?pwd=VFVJUhdzMENoVnQ4Z2xONDNwbW5sQT09>

**MINUTES**

[Pink Slip \(Members Only\)](#)

**Monday, May 05, 2025**

**KEY: X = Present, A = Absent, P = Partial**

**CALL TO ORDER & ROLL CALL:**

	AUG 26 Training	SEP 09	SEP 23	OCT 14	OCT 28	NOV 4	NOV 25	DEC 9	JAN 13	JAN 27	FEB 10	FEB 24	MAR 10	MAR 24	APR 14	APR 28	MAY 5	MAY 12
<b>MEMBERS</b>																		
<b>Faculty (15)</b>																		
Ann Foster (Co-chair)	x	x	X		X	X	X	X	X	X	X	X	X	X	X	X	X	
Samantha Montellanos (Transfer Director)	x	A	X		X	A	X	X	X	X	X	X	A	X	A	A	X	
Carlos Valencia	x	x	X		X	X	X	X	X	X	X	A	A	X	A	X	X	
Coleen Trivett	x	x	X		A	X	X	X	X	X	X	X	X	X	X	X	X	
Jennifer Carlin-Goldberg	x	x	P		X	X	X	X	X	X	X	X	A	X	X	X	X	
Joel Grogan	x	x	A		X	X	X	X	X	P	X	A	A	X	X	X	X	
John Kwon	x	x	X		X	X	X	X	X	X	X	X	X	X	X	X	X	
Kat Slusser (F24)	X	x	x		X	X	X	X	-	-	-	-	-	-	-	-	-	
Tiffany Lundqvist (S25)	-	-	-		-	-	-	-	X	X	X	X	X	X	X	X	X	
Dawn Lukas					X	X	X	X	X	X	X	X	X	X	X	X	X	
Liz Giron-Brosnan	x	x	P		X	A	X	A	A	X	X	X	A	X	X	X	X	
Robert Grandmaison	x	x	X		X	X	X	X	P	P	P	P	X	X	X	P	X	
Saska Gjorgjievska	P	x	X		X	X	X	P	X	X	X	X	X	X	X	X	P	
Smita Avasthi	x	x	X		X	A	X	X	X	A	X	X	A	X	X	A	A	
Sujan Sarkar	x	x	X		X	X	X	X	X	X	X	X	P	X	X	X	X	
Tom Falbo	x	x	X		X	X	X	X	X	X	X	X	X	X	X	X	A	
<b>Administrators (4)</b>																		
Josh Adams (Co-chair)	x	x	X		X	X	X	P	X	X	X	X	X	X	X	X	X	
Brad Davis (Instr. Dean)	A	x	X		X	X	X	X	X	X	X	A	X	X	A	A	A	
Julio Rene Flores (Counseling Dean/Rep.)	x	A	X		A	A	X	X	X	X	X	A	A	A	X	A	X	
Vayta Smith (A&R Rep.)	A	A	A		A	A	A	A	A	A	A	A	A	A	A	A	A	
Debbie Reidmuller (A&R Rep.) Classified	A	x	x		X	A	X	A	X	X	-	-	-	-	-	-	-	
Randelllyn Bossom (A&R Rep.) Classified	-	-	-		-	-	-	-	-	-	-	X	X	X	A	X	X	
<b>Classified (1)</b>																		
Kate Blackwell (Articulation Officer)	x	x	X		X		X	X	X	X	X	X	X	X	X	X	X	
<b>Students (2)</b>																		
Ryan Justice-Williams	-	-	X		X	X	X	A	X	A	X	X	X	X	X	P	X	
Vacant																		
<b>Quorum and Voting Total</b>	<b>16</b>	<b>17</b>	<b>17</b>		<b>19</b>	<b>15</b>	<b>21</b>	<b>16</b>	<b>19</b>	<b>17</b>	<b>19</b>	<b>16</b>	<b>13</b>	<b>20</b>	<b>17</b>	<b>15</b>	<b>17</b>	

**Ex-officio, non-voting Members (2)**

Lisa Beach (Distance Ed. Rep.)	P	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
Vacant (Assessment Rep.)																		

**Staff:**

Rosa Garcia, Katie Lam

**Guests:**

John Stover, Jocelyn Arild, Anne-Marie Donegan

ANNOUNCEMENTS	
Non-Voting   Informational & Discussion Items	
Item	Description
	None
PUBLIC COMMENT (10 minutes)	
Limit 3 Minutes Per Speaker	
Speaker	Comment
1	Anyone wishing to speak must complete a general public comment card upon arrival at the meeting and before the meeting begins.
2	Written comments can be submitted to CRC Co-Chairs up to 24 hours prior to the start time of the meeting; written comments can be read aloud by Administrative Assistant at beginning of Open Forum
3	Co-Chairs can modify the time limit per speaker. For example, if the time period is 15 minutes and there are 10 speakers, the chairs can ask each speaker to speak for 1.5 minutes.
4	Zoom participants will be invited to comment as time permits.
BUSINESS AGENDA (15 minutes)	
Voting   Action Items	
Item	Description
1	Curriculum Writer's Handbook: Noncredit Classes updates (8 minutes)
2	Curriculum Writer's Handbook: Updates Overview (12 minutes)
COURSE & PROGRAM REVIEW (1hr 30 minutes)	
Voting   Includes Action Agenda and Consent Agenda Items	
Item	Description
1	See the following pages attached
ENDING ITEMS (Remaining time)	
Non-Voting	
Item	Description
1	Cluster Technical Review Committee (CTRC) Check-in/Questions

6-YEAR REVIEW TIMELINES BY CLUSTER											
YEAR	AH	BSS	CAITT	HS	KAD	LAAF	PSLL	STEAM	STU	BCD	TOTAL
2022-24	0	0	0	0	0	0	0	0	0	0	0
2024-25	15	8	1	0	29	19	13	5	1	7	98
2025-26	20	19	9	20	64	43	24	36	10	15	260
2026-27	71	7	2	5	15	28	14	48	5	27	222
2027-28	24	25	5	18	9	52	3	69	4	33	242
2028-29	46	20	7	21	37	34	12	53	5	16	251
2029-30	64	22	33	22	85	24	14	81	9	44	398
CLUSTER TOTALS	240	110	142	104	259	239	100	368	42	163	1767
(Past Due and Current)	15	8	1	0	29	19	13	5	1	7	98
Data pulled for CRC approved and frozen course changes only (does not account for drafts or proposed courses).										LAST UPDATED 05/06/2025	

KEY: LFR = Last Full Review, EFF.DATE = Effective Date

ACTION AGENDA						MINUTES
NEW/REINSTATED						NEW/REINSTATED
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION
1	NEW	Bitu Bookman Smita Avasthi	EMLS 1	Exploration of Migrant Exp and Identities in Lit	Fall 2026	Moved for Approval
			Units   Hours:	4.50 Units   4.50 Lecture hours		
			Prereq/Coreq:	Concurrent Enrollment in EMLS 51		
			Recommended Prep:	Eligibility for ENGL C1000 (formerly ENGL 1A) or EMLS 10 (formerly ESL 10) or equivalent or appropriate placement based on AB705 mandates		
			Local GE:	Area: 3		
			Cal-GETC:	Area: 3B		
			New/Reinstated	Stand alone		
2	NEW	Jocelyn Arild Samantha Montellanos	DSS 8	Disability, Culture and Equity Lecture Series	Fall 2026	Moved for Approval
			Units   Hours:	3.00 Units   3.00 Lecture hours		
			Recommended Prep:	Eligibility for ENGL C1000 (formerly ENGL 1A) or EMLS 10 (formerly ESL 10) or equivalent or appropriate placement based on AB705 mandates		
			Local GE:	Area 4		
			Cal-GETC:	Area 4		
			Updates and	Stand alone		
3	NEW	Lex Pulos Sujan Sarkar	FMA 16	Film Genres	Fall 2026	Moved for Approval
			Units   Hours:	4.00 Units   4.00 Lecture hours		
			Recommended Prep:	Eligibility for ENGL C1000 (formerly ENGL 1A) OR Eligibility EMLS 10 (formerly ESL 10) OR equivalent or appropriate placement based on AB705 mandates		
			Local GE:	Area: 3		
			Cal-GETC:	Area: 3A, 3B		
			Updates and	Stand alone		
REVISION   Substantial Changes   Update to Last Full Review Date						REVISION, ACTION
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION
1	04/22/2019	Sheryl Cavales Doolan Ann Foster	ENGL C1002*	Introduction to Literature*	Fall 2026	Moved for Approval
			Formerly:	ENGL 1B   Literature and Composition		
			Units   Hours:	3.00 Units   3.00 Lecture hours		
			Prereq/Coreq:	Successful completion of college-level composition (ENGL C1000/ENGL C1000H/ENGL C1000E/C-ID ENGL 100) or equivalent.		
			Updates and Changes In:	Subject code, Course number, Title, Description, Objectives, Topics and Scope, MOES, Textbooks		
2	05/10/2021	Heidi Saleh Sujan Sarkar	ARTH C1100*	Survey of Art from Prehistory to the Medieval Era*	Fall 2026	Moved for Approval
			Units   Hours:	3.00 Units   3.00 Lecture hours		
			Formerly:	ART 2.1   History and Appreciation of Ancient Mediterranean Art		
			Recommended Prep:	Eligibility for ENGL C1000 or EMLS 10 or equivalent or appropriate placement based on AB705 mandates.		
			Updates and Changes In:	Subject code, Course number, Title, Description, Objectives, Topics and Scope, MOES, Textbooks		
3	09/26/2022	Heidi Saleh Sujan Sarkar	ARTH C1200*	Survey of Art from the Renaissance to Contemporary*	Fall 2026	Moved for Approval
			Units   Hours:	3.00 Units   3.00 Lecture hours		
			Formerly:	Art 2.2  History of European Art: Medieval to Rococo		
			Recommended Prep:	Eligibility for ENGL C1000 or EMLS 10 or equivalent or appropriate placement based on AB705 mandates.		
			Updates and	Subject code, Course number, Title, Description, Objectives, Topics and Scope, MOES, Textbooks		
4	11/25/2019	Anne-Marie Donegan Sujan Sarkar	HIST C1001*	United States History to 1877*	Fall 2026	Moved for Approval
			Formerly:	HIST 17.1   History of the United States to 1877		
			Units   Hours:	3.00 Units   3.00 Lecture hours		
			Recommended Prep:	Eligibility for ENGL C1000 (formerly ENGL 1A) or EMLS 10 (formerly ESL 10) or equivalent or appropriate placement based on AB705 mandates		
			Updates and Changes In:	Subject code, Course number, Title, Description, Objectives, Topics and Scope, MOES, Textbooks		
5	11/25/2019	Anne-Marie Donegan Sujan Sarkar	HIST C1002*	United States History since 1865*	Fall 2026	Moved for Approval
			Formerly:	HIST 17.2   United States History from 1877		
			Units   Hours:	3.00 Units   3.00 Lecture hours		

			Recommended Prep:	Eligibility for ENGL C1000 (formerly ENGL 1A) or EMLS 10 (formerly ESL 10) or equivalent or appropriate placement based on AB705 mandates		
			Updates and Changes In:	Subject code, Course number, Title, Description, Objectives, Topics and Scope, MOES, Textbooks		
6	11/26/2018	TJ Johnson Colleen Scott Trivett	APE 701	Adapted Swimming Units   Hours: 0.00 Units   52.50 Contact hours	Fall 2026	Moved for Approval
			Updates and	Description, Objectives (-2), Assignments		
7	11/26/2018	TJ Johnson Colleen Scott Trivett	APE 709	Adapted Body Conditioning Units   Hours: 0.00 Units   52.50 Contact hours	Fall 2026	Moved for Approval
			Updates and	Description, Objectives (-4), Topic and Scope, Assignments		
8	05/13/2019	Sheryl Cavales Doolan Ann Foster	ENGL 46.2	Survey of English Literature Part 2 Units   Hours: 3.00 Units   3.00 Lecture hours	Fall 2026	Moved for Approval
			Prereq/Coreq:	Course Completion of ENGL 1A OR EMLS 10 (formerly ESL 10)		
			Prereq/Coreq: New	None		
			Updates and	Description, SLOs, Objectives(-4), Topics and Scope, Assignments, MOEs, Textbooks		
9	08/27/2018	Sheryl Cavales Doolan Ann Foster	ENGL 9	Global Voices: Contemporary Literature from Around the World* Formerly: Contemporary World Literature	Fall 2026	Moved for Approval
			Units   Hours:	3.00 Units   3.00 Lecture hours		
			Prereq/Coreq:	Completion of ENGL C1000 (OR ESL 10) or higher (V8)		
			Prereq/Coreq: New	None		
			Recommended Prep:	Eligibility for ENGL C1000 (formerly ENGL 1A) or EMLS 10 (formerly ESL 10) or equivalent or appropriate placement based on AB705 mandates		
			Updates and	Description, SLOs (+1), Objectives (-3), Topics and Scope, MOEs, Textbooks		
10	04/22/2019	Rudolf Budginas Sujan Sarkar	MUSP 11A	Class Piano 1 Units   Hours: 2.00 Units   2.00 Lecture hours	Fall 2026	Moved to approve MUSP11A,B,C,D as a block Moved for Approval
			Recommended Prep:	Course Completion of MUSC 1 OR the ability to read music and some prior keyboard experience. Concurrent enrollment in MUSC 2A and MUSC 3A		
			Updates and	Description, SLOs(+2), Objectives, Topics and Scope, Assignments,Textbooks		
11	04/22/2019	Rudolf Budginas Sujan Sarkar	MUSP 11B	Class Piano 2 Units   Hours: 2.00 Units   2.00 Lecture hours	Fall 2026	Moved for Approval
			Prereq/Coreq:	Course Completion of MUSP 11A or by department placement exam		
			Recommended Prep:	Concurrent enrollment in MUSC 2B and MUSC 3B		
			Updates and	Description, SLOs(+2), Objectives(-2), Topics and Scope, Assignments,Textbooks		
12	04/22/2019	Rudolf Budginas Sujan Sarkar	MUSP 11C	Class Piano 3 Units   Hours: 2.00 Units   2.00 Lecture hours	Fall 2026	Moved for Approval
			Prereq/Coreq:	Course Completion of MUSP 11B or by department placement exam		
			Recommended Prep:	Concurrent Enrollment in MUSC 2C and MUSC 3C		
			Updates and	Description, SLOs(+2), Objectives(-2), Topics and Scope, Assignments,Textbooks		
13	04/22/2019	Rudolf Budginas Sujan Sarkar	MUSCP 11D	Class Piano 4 Units   Hours: 2.00 Units   2.00 Lecture hours	Fall 2026	Moved for Approval
			Prereq/Coreq:	Course Completion of MUSP 11C or by department placement exam		
			Recommended Prep:	Concurrent Enrollment in MUSC 2D and MUSC 3D		
			Updates and	Description, SLOs(+2), Objectives(-3), Topics and Scope, Assignments,Textbooks		

CONSENT AGENDA						MINUTES
- REVISION   Non-Substantial Changes   Update to Last Full Review Date						CONSENT AGENDA VOTE
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION
None						Moved for Approval
- MODIFICATION   No Update to Last Full Review Date						MODIFICATIONS
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION
None						
- DISTANCE EDUCATION (DE)						DE
	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION
1	N/A	Kendra Morning	CS 70.3	Photoshop for Profit Approved for all Modalities	Fall 2025	
- GENERAL EDUCATION (GE)						GE
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION

None						
- INACTIVATION						INACTIVATION
ITEM	LFR	SUBMITTER	COURSE #	TITLE	EFF.DATE	VOTING OUTCOME & DISCUSSION
None						

**KEY:** AA = Associate of Arts, AA-T = Associate in Arts for Transfer, AS = Associate of Science, AST = Associate in Science for Transfer, Achievement = Certificate of Achievement

New Non-Credit						
Item	Submitter	Program	Cert./Major Type	Hours	Description	Eff. Date
None						

New Credit						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
None						

Revised						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
1	Donald Laird	CS Drone Certification*	Skills	3	Update in title from CS Commercial Drone Cert	F2026
None						

Technical Correction(s)						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
None						

Inactivated						
Item	Submitter	Program	Cert./Major Type	Units	Description	Eff. Date
None						