- 1. Enter TOP Code into TOP-SOC Crosswalk
- Visit this website: <u>https://coeccc.net/our-resources/</u> and download Occupational Projections Demand Tool:



- 3. Enter the desired SOC Code()s) into the Demand Tool and then select the desired location.
 - a. Ideal location: Bay Area > Santa Rosa Metropolitan Statistical Area > Sonoma (county)

Step 1: Region (Select 🚝	🔨 🗍 Step 2: Subregion (Sele 🔚 🏹	Step 3: Counties 📜 🏹		
Bay Area	Santa Rosa Metropolitan Statist 🔺	Marin		
California	All Regions	Sonoma		
Central	Anaheim-Santa Ana-Irvine Metr	Alameda and Contra		
Greater Sacramento	Bakersfield Metropolitan Statisti	All Counties		
Inland Empire	Chico Metropolitan Statistical A	Alpine, Amador, Cala		
LA/Orange County	Eastern Sierra-Mother Lode Reg	Butte		
North Far North	El Centro Metropolitan Statistic	Colusa, Glenn, Lasse		
San Diego and Imperial	Fresno Metropolitan Statistical	Del Norte, Humboldt,		
South Central	Hanford-Corcoran Metropolitan	El Dorado, Placer, Sa		

b. If no results, then expand the location: Bay Area > Napa/San Rafael/Santa Rosa > Marin, Napa, Sonoma



- c. If still no results, then expand location to possibly all of California
- 4. Using the Snipping Tool, copy the image into the Application/Proposal with the following information:
 - a. Manually enter what regions you found the information (i.e. Bay Area > Santa Rosa Metropolitan Statistical Area > Sonoma)
 - b. Copy the image of the results as seen below:

Area > Sonoma						
SOC Code J	Entry Level	2018 Jobs	2018-2028 Total Job Openings	Annual Job Openings	Average Annual Earnings	
23-2011 Paralegals and Legal Assistants	Associate's degree	220	290	29	\$69,775	
Grand Total		220	290	29	\$69.775	